



# Motor Vehicle Crime Prevention Authority

Grants Budget and Reporting (GBR)  
Committee Meeting

Austin, Texas

November 3, 2022



4000 Jackson Avenue  
Austin Texas, 78731  
[www.txwatchyourcar.com](http://www.txwatchyourcar.com)





**AGENDA**  
**GRANTS BUDGET AND REPORTING (GBR) COMMITTEE MEETING**  
**MOTOR VEHICLE CRIME PREVENTION AUTHORITY**  
**TEXAS DEPARTMENT OF MOTOR VEHICLES**  
**4000 JACKSON AVE., BUILDING 1, LONE STAR ROOM**  
**AUSTIN, TEXAS 78731**  
**NOVEMBER 3, 2022**  
**1:00 P.M.**

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Link to November 3, 2022, MVCPA Grants Budget and Reporting Committee Meeting Documents (under Calendar tab): <https://www.txdmv.gov/about-us/MVCPA>

All agenda items are subject to possible discussion, questions, consideration, and action by the Grants Budget and Reporting Committee of the Board of the Motor Vehicle Crime Prevention Authority (Committee). Agenda item numbers are assigned for ease of reference only and do not necessarily reflect the order of their consideration by the Committee. Presentations may be made by the identified staff, Committee member or other personnel as needed. The Committee reserves the right to discuss any items in closed session where authorized by the Open Meetings Act. A quorum of the Board of the Motor Vehicle Crime Prevention Authority (Board) may be present at this meeting for discussion and gathering information. However, Board members who are not Committee members will not vote on any Committee agenda items, nor will any Board action be taken.

- 1. CALL TO ORDER**
  - A. Roll Call and Establishment of Quorum
  - B. Pledge of Allegiance (US and Texas Flags)
  - C. Comments from Committee Chairman
  - D. Comments from Committee Members
  
- 2. Discuss and Consider Recommendations to the FY 2023 Budget - Dan Price (ACTION ITEM)**
  
- 3. Discuss and Consider Recommendations to FY 2023 Rapid Response Strikeforce - Joe Canady (ACTION ITEM)**
  
- 4. Discuss and Consider Recommendation to the FY 2024 - 2025 Grant Scoring and Award Determination Process - Joe Canady (ACTION ITEM)**
  
- 5. Discuss and Consider Recommendation for Grant Violation Documentation, Notification, and Determination Policy - Joe Canady (ACTION ITEM)**

6. **Discuss And Consider Recommendations to the Current Price Caps For the Purchase and Lease of Taskforce Vehicles** - Joe Canady (ACTION ITEM)
7. **Discuss And Consider Recommendations for FY 2024 - 2025 Taskforce Grant Request for Application and Grant Timeline** - Joe Canady (ACTION ITEM)
8. **Discussion and Review Draft of MVCPA FY 2024 - 2025 Plan of Operation, including Data from Stakeholders, Review of Performance and Review of Need** - Joe Canady (BRIEFING ONLY)

### **CLOSED SESSION**

9. **The Committee may enter into closed session under one or more of the following provisions of the Texas Open Meetings Act, Government Code Chapter 551:**
  - Section 551.071** - Consultation with and advice from legal counsel regarding:
    - pending or contemplated litigation, or a settlement offer;
    - a matter in which the duty of the attorney to the government body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Government Code Chapter 551; or
    - any item on this agenda.
  - Section 551.074** - Personnel matters.
    - Discussion relating to the appointment, employment, evaluation, reassignment, duties, discipline, and dismissal of personnel.
  - Section 551.076** - Deliberation Regarding Security Devices or Security Audits; Closed Meeting.
    - the deployment, or specific occasions for implementation, of security personnel or devices; or
    - a security audit.
  - Section 551.089** - Deliberation Regarding Security Devices or Security Audits; Closed Meeting.
    - security assessments or deployments relating to information resources technology;
    - network security information as described by Section 2059.055(b); or
    - the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices.
10. **Action Items from Closed Session**
11. **Public Comment**

## **12. Adjournment**

The Committee will allow an open comment period to receive public comment on any agenda item or other matter that is under the jurisdiction of the Committee. No action will be taken on matters that are not part of the agenda for the meeting. For subjects that are not otherwise part of the agenda for the meeting, Committee members may respond in accordance with Government Code, Section 551.042 and consider the feasibility of placing the matter on the agenda for a future meeting.

If you would like to comment on any agenda item (including an open comment under the agenda item for Public Comment), you must complete a speaker's form at the registration table prior to the agenda item being taken up by the Committee.

Public comment will only be accepted in person. Each speaker will be limited to three minutes, and time allotted to one speaker may not be reassigned to another speaker.

Any individual with a disability who plans to attend this meeting and requires auxiliary aids or services should notify the department as far in advance as possible, but no less than two days in advance, so that appropriate arrangements can be made. Contact David Richards by telephone at (512) 465-1423.

I certify that I have reviewed this document and that it conforms to all applicable Texas Register filing requirements.

CERTIFYING OFFICIAL: David Richards, General Counsel, (512) 465-1423.

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Agenda Item: 1.A.

Subject: Roll Call and Establishment of Quorum

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	Present
Lieutenant Julio Gonzalez – Committee Chairman - Governor Appointed Board Member Law Enforcement Representative – Dallas, TX	
Major Sharon Jones – Ex Officio Member Designee for the Public Safety Director Texas Department of Public Safety	
Dean Smith – Governor Appointed Board Member Insurance Consumer Representative – North Richland Hills, TX	



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Agenda Item: 1.B.

Subject: Pledge of Allegiance (US and Texas Flags)

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"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."



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**To:** Motor Vehicle Crime Prevention Authority Grants Budget and Reporting Committee  
**From:** Dan Price, Program Specialist  
**Agenda Item:** 2  
**Subject:** Discuss and Consider Recommendations to the FY 2023 Budget

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**RECOMMENDATION**

Action Item. Approve the MVCPA budget transfers

**PURPOSE AND EXECUTIVE SUMMARY**

Revisions to the FY23 budget to address MVCPA director position and FY22 merits.

**FINANCIAL IMPACT**

N/A

**BACKGROUND AND DISCUSSION**

The Texas Department of Motor Vehicles reclassified the MVCPA Director position to a Director V with an annual salary of \$135,000 and merit adjustments to staff resulting in a need to transfer \$16,161 from advertising to salary, other personnel, and fees & charge accounts. The revised available budget for advertising is \$136,481.



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**To:** Motor Vehicle Crime Prevention Authority Grants Budget and Reporting Committee  
**From:** Joe Canady, Acting Director  
**Agenda Item:** 3  
**Subject:** Discuss and Consider Recommendations to FY 2023 Rapid Response Strikeforce

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### RECOMMENDATION

Action Item. Approve the Rapid Response Strikeforce Grant Application to award \$4,560 to the Arlington Police Department.

### PURPOSE AND EXECUTIVE SUMMARY

Rapid Response Strikeforce Grants are authorized by the MVCPA Board for existing MVCPA taskforces and participating agencies in responding to emergency and exigent needs for outbreaks of criminal activity.

### FINANCIAL IMPACT

The award of \$4,560 to Arlington Police Department will result in a remaining balance of \$45,440 available funds for Rapid Response Strikeforce Grants in FY23.

### BACKGROUND AND DISCUSSION

The Arlington Police Department is requesting \$4,560 to address a 68 and 75% increase of stolen motor vehicles in two business areas of their city which has resulted in significant economic losses to vehicle owners.

The Arlington Police Department is proposing to lease 2 fixed location Automatic License Plate Reader (ALPR) cameras, in the amount of \$5,700, to monitor two high vehicular traffic areas aimed toward locating and increasing the ability to recover stolen motor vehicles.

The Arlington Police Department will provide \$1,140 in cash match for the lease of the 2 LPR cameras to meet the \$5,700 total lease price. The Arlington Police Department will commit to provide funding for the reoccurring annual cost in FY24. The application contains an error in the cash match amount and will be noted and corrected in the Statement of Grant Award.

The Arlington Police Department qualifies for Rapid Response Strikeforce (RRS) Grant funding as a participating agency with the MVCPA grant funded Tarrant County Regional Auto Crimes Taskforce based on the MVCPA board approved process for approval and funding of RRS Grants.



**Motor Vehicle Crime Prevention Authority  
Rapid Response Strikeforce (RRS) Grant Application**

Program Name:

**FY2023**

<b>Grantee/Administrative Agency Name:</b>	<b>ORI #</b>	<b>Vendor Number</b>
Arlington Police Department	TX2200000: TARRANT CO SO	
<b>Participating agency(ies) name:</b>		

**Proposed Term of Grant**

<b>Proposed Start Date</b>	<b>Proposed End Date</b>	<b>Proposed Duration</b>
10/1/2022	8/31/2023	10 months

**Describe Emergency or Exigent Situation and Overview of Proposed RRS Operation**

Over the past three years, the Arlington Police Department (APD) has seen a significant increase in motor vehicle theft. The APD's auto theft analysis report found that large commercial parking lots such as the AT&T Stadium and the Parks Mall parking garages have experienced a rapid increase in motor vehicle theft (MVT) resulting in a significant economic loss to vehicles owners. Criminals often use stolen vehicles to commit MVT, Burglary from a Motor Vehicle (BMV), and Fraud Related Motor Vehicle Crime (FRMVC). In 2020, the AT&T stadium had 66 motor vehicle thefts, which increased by 68% to 111 in 2021. In 2020, the Parks Mall had 12 motor vehicle thefts, which increased by 75% to 25 in 2021. So far in 2022, APD is reporting 25 motor vehicle thefts from the Parks Mall and 43 from the AT&T Stadium. Out of the 278 reported motor vehicle thefts from these areas since 2020, APD has recovered 42 vehicles. Cars parked in a parking facility are at a higher risk of being stolen or burglarized due to poor security, low lighting, blind spots where cars cannot easily be seen, and lots being open to pedestrians. A high volume of vehicles in parking facilities increases the likelihood that a suspect will get away unnoticed. Motor vehicle thefts and the resulting crimes can put APD officers and the community at risk. Both locations have extensive surveillance camera networks. ALPR cameras used in conjunction with security cameras will help officers identify and apprehend criminals involved in MVT. The Arlington Police Department is seeking immediate grant funding to lease two Automatic License Plate Readers (ALPR) cameras to increase surveillance at the AT&T stadium and the Parks Mall to improve the department's ability to recover stolen vehicles. The ALPR cameras can capture up to 900 plates per minute, search for stolen vehicle license plates, and send instant alerts when a hot list match happens so that officers can take appropriate action.

**Additional Area of RRS Operation (counties/cities) [only complete if not covered above]:**

<b>Counties</b>	<b>Cities</b>

**Summary of RRS Resources Requested Provided**

<b>Type of resource requested:</b>	<b>Grant Resource Needed</b>	<b>Match Resource Needed</b>
# of personnel		
Overtime Units (estimate hours)		
List type of equipment requested for purchase (surveillance, LPR, bait, etc.)	Installation and service for two (2) ALPR cameras for one year	Renewal of service for ALPR cameras
Travel Costs		

**Rapid Response Strikeforce Grant Budget Summary**

	<b>Amount RRS Funds Requested</b>	<b>20% Match Provided (Required)</b>
Personnel	Not Allowed in RRS Reimbursement	\$ -
Fringe	Not Allowed in RRS Reimbursement	\$ -
Overtime	\$ -	\$ -
Professional and Contract Services	Not Allowed in RRS Reimbursement	\$ -
Travel	\$ -	\$ -
Equipment Costs	\$ 5,700.00	\$ 5,000.00
<b>Total Amount of funds Requested/Provided:</b>	<b>\$ 5,700.00</b>	<b>\$ 5,000.00</b>

**Motor Vehicle Crime Prevention Authority  
Rapid Response Strikeforce Grant Application**

**Describe the activity/response/equipment requested. Include description of the match resource(s) proposed:**

(Taskforce program income cannot be used)

Automatic License Plate Reader (ALPR) cameras are a proven solution to prevent and combat motor vehicle crime. The Arlington Police Department wishes to lease two (2) LPR cameras for one year. These cameras provide law enforcement with real-time alerts for hot-listed vehicles. Officers will receive alerts when a stolen vehicle, a vehicle with a stolen license plate, or a license plate with NCIC warrants drives in the vicinity of the camera. Officers and detectives can also access the data from the system to solve criminal cases involving motor vehicle theft or burglary of a motor vehicle. These LPR cameras will be located in geographical areas where motor vehicle theft and burglary of motor vehicles are prevalent. The department will commit to renewing the service on the LPR cameras for one year after the grant.



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**To:** Motor Vehicle Crime Prevention Authority Grants Budget and Reporting Committee  
**From:** Joe Canady, Acting Director  
**Agenda Item:** 4  
**Subject:** Discuss and Consider Recommendation to the FY 2024 – 2025 Grant Scoring and Award Determination Process

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### RECOMMENDATION

Action Item. Approve or recommend changes for a grant scoring and award determination process to be presented to the MVCPA board.

### PURPOSE AND EXECUTIVE SUMMARY

Texas Transportation Code Section 1006.151 provides that MVCPA shall allocate grant funds primarily based on the number of motor vehicles stolen in, or the motor vehicle burglary or theft rate across, and the number of fraud-related motor vehicle crimes committed in the state rather than based on geographic distribution.

### FINANCIAL IMPACT

N/A

### BACKGROUND AND DISCUSSION

#### FY24-25 Scoring

- **\*Need (51 points)**
  - Number of Motor Vehicle Crimes (MVT-MVB-FRMVC) for applicant agency \*\*\*
  - The problem identified is clearly supported by relevant data
  - The data provided is specific to the participating and coverage areaOr
  - Number of Motor Vehicle Crimes (MVT-MVB-FRMVC) for applicant and participating agencies
  - The problem identified is clearly supported by relevant data
  - The data provided is specific to the participating and coverage area
- **Previous fiscal year performance (existing taskforce only) (25 points)**
  - Number of recovered vehicles recovered per taskforce
  - Number of arrests for motor vehicle crimes per taskforce
  - Number of motor vehicle crime cases cleared per taskforce
  - Number of motor vehicle crime cases filed with prosecutor per taskforce
- **Previous fiscal year performance (new applicants only) (25 points)**
  - Number of recovered vehicles
  - Number of arrests for motor vehicle crimes
  - Number of motor vehicle crime cases cleared
  - Number of motor vehicle crime cases filed with prosecutor



- **Budget (10 points)**
  - Ratio of State funds to local participation (cash match and in-kind)
  - State funds per arrests (total all taskforce arrests)
  - State funds per recoveries
  - State funds per LEO
- **Reasonable (14 points)**
  - The narrative clearly provides explanation to support project goals, strategies, and activities
  - The activities selected are reasonable and clearly support the identified problem
  - The target number selected for each activity is reasonable to support the identified problem
- **Point Reductions (per occurrence)**
  - Target numbers for previous fiscal year missed by more than 25% (-1 point)
  - Progress report returned for editing ( -1 point)
  - Expenditure report returned for editing (-1 point)
  - Submitted reports late (-2 points)
  - Submitted reports in delinquent status (-5 points)
  - Complied with special conditions late (-2 points)
  - Complied with special conditions in delinquent status (-5 points)
  - Received grant violation (-10 points)
- **Extra Credit**
  - Border/Port jurisdiction (5 points)
  - Multi-agency taskforce (5 points)
  - Programs having demonstrated successful Fraud Related Motor Vehicle Crime Operations (5 points)
    - Catalytic converter theft
    - Vehicle finance
    - Temporary tags
  - Programs having demonstrated dedication to utilizing technology without the use of MVCPA funds (5 points)
    - Automatic License Plate Reader
  - Programs having demonstrated successful training of officers, not part of the MVCPA network, in the identification of stolen vehicles (5 points)
    - State and Federal law enforcement conducting border or checkpoint operations
    - Agency personnel outside of taskforce participating and coverage agencies

#### Allocation

- **Order all applicants certified as complete based on score**
- **Determine top ten applicants based on need and score**
- **\*Top ten applicants allocated a combined total of 50% of funds budgeted for taskforce grants**
- **\*\*Remaining applicants recommended for funding receive an allocation based on need and score**

**\*Determine the minimum number of MVT required for applicants or applicants and participating agencies to qualify for funding**

**\*\* Allocations are proportionate for each grantee based all scoring criteria and MVCPA board determination**

**\*\*\*Determine if the Number of MVT should be based on county wide number or applicant agency**



<b>FY22-23 Grant Awards</b>	<b>Award Amount</b>	<b>MVT for Applicant Agency</b>	<b>MVT County Wide</b>	<b>Multi-Agency Grants MVT</b>
Tarrant County	\$1,332,593	147	6,792	6,717
City of Houston	\$1,251,130	15,586	24,166	15,162
City of Brownsville	\$1,020,922	135	423	318
City of El Paso	\$975,265	966	1,153	
Harris County	\$853,100	6,393	24,166	
City of San Antonio	\$815,785	8,894	10,071	
City of Dallas	\$797,339	11,809	17,375	
City of Laredo	\$756,565	216	263	
Travis County	\$697,075	463	5,238	879
City of Beaumont	\$583,951	381	672	996
Dallas County	\$544,454	59	17,375	7,453
Galveston County	\$518,201	105	754	891
Lubbock County	\$446,785	126	1,235	1,616
City of Corpus Christi	\$429,518	1,018	1,050	
City of Austin	\$411,300	4,570	5,238	
Potter County	\$399,494	31	892	1,330
Montgomery County	\$372,720	644	971	540
Smith County	\$357,474	190	436	1,647
City of Mansfield	\$331,342	73	6,792	537
Burnet County	\$220,894	37	56	3,796
City of Victoria	\$144,236	100	125	
City of Eagle Pass	\$138,059	71	71	
City of Paris	\$117,857	67	96	823
City of Pasadena	\$83,940	671	2,166	

<b>Top Ten Sheriff's Office (All County SO's regardless of grant status)</b>	<b>MVT</b>	<b>Population</b>	<b>Theft Rate per 100,000</b>
Harris SO	6,393	1,963,419	325
Bexar SO	693	281,606	246
Montgomery SO	644	507,062	127
Travis SO	463	220,019	210
Fort Bend SO	415	526,388	78
Hidalgo SO	369	250,859	147
Liberty SO	191	65,498	291
Smith SO	190	103,230	184
Midland SO	162	27,244	594
Tarrant SO	147	33,411	439
<b>Top 10 Police Department (All Municipal PD's regardless of grant status)</b>	<b>MVT</b>	<b>Population</b>	<b>Theft Rate per 100,000</b>
Houston PD	15,586	2,339,252	666
Dallas PD	11,809	1,349,185	875
San Antonio PD	8,894	1,592,693	558
Austin PD	4,570	1,016,721	449
Fort Worth PD	3,675	947,862	388
Arlington PD	1,334	402,323	332
Lubbock PD	1,083	265,990	407
Corpus Christi PD	1,018	329,538	309
El Paso PD	966	684,737	141
Irving PD	950	241,692	393



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**To:** Motor Vehicle Crime Prevention Authority Grants Budget and Reporting Committee  
**From:** Joe Canady, Acting Director  
**Agenda Item:** 5  
**Subject:** Discuss and Consider Recommendation for Grant Violation Documentation, Notification, and Determination Policy

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### RECOMMENDATION

Action Item. Approve or make recommendations for changes to present the Grantee Violation Documentation and Notification Policy to the MVCPA board.

### PURPOSE AND EXECUTIVE SUMMARY

Grant rules are posted in the Grant Administrative Manual, Texas Grant Management Standards, and state statutes, however there is no policy to doc related to the MVCPA.

### FINANCIAL IMPACT

N/A

### BACKGROUND AND DISCUSSION

#### **Grantee Violation Documentation and Notification Policy**

- The MVCPA ensures that rule violations are properly documented, and notices are provided for grantees to take corrective actions prior to MVCPA consideration under 43 TAC § 57.23 specifically the policy must cover:
  - Notification for late or missing report provided in the MVCPA Grant Administrative Manual.
  - Notification of inaction or missing proof of compliance with special conditions in a Statement of Grant Award (SGA).

#### Notification and Determination of Grant Violations

All grants shall be managed in accordance with the following: (Title 43 TAC Chapter 57)

- Applicable federal or state laws, rules, regulations, policies, or procedures; and
- Terms, conditions, standards, or stipulations of grant agreements.

#### Financial, Progress, and Inventory Reports

- Each grantee shall submit all required reports in accordance with the instructions provided in the MVCPA Grant Administrative Manual (GAM).
- Grantee must submit required reports to the MVCPA as defined in section 2.7 of the FY20 Grant Administrative Manual or will be in violation unless grantee has received prior instructions from the MVCPA to submit after the delinquent date due to the submission influencing another report.
- MVCPA will use grantee webinars and email to remind grantees of due dates for reports. A notice of grant violation will be sent to Grantees, via email, five days after it is considered in delinquent status. Requests for an extension must be submitted prior to the deadline, with proper justification and may be approved by the MVCPA director or MVCPA board designee.

- Grantees who fail to submit a delinquent report within 5 days after receiving notice of a grant violation may be subject to administrative penalties.
- Grantees have 15 days after receiving a deficient or grant violation notification to request an appeal.
- The MVCPA director or MVCPA board designee will determine the outcome of the grant appeal.

#### **Administrative Sanctions/Remedies for GBR Committee to consider for recommendation to the board**

- **1<sup>st</sup> Violation – Grantee Receives a warning**
- **2<sup>nd</sup> Violation – Grant violation letter**
- **3<sup>rd</sup> Violation – Notification to the Board**
- **4<sup>th</sup> Violation – Withholding of funds until MVCPA Director and MVCPA Board designee is provided satisfactory evidence that the violation has been corrected and an action plan is in place to prevent future violations.**
- **5<sup>th</sup> Violation – Notification to the MVCPA Board and suspension until the board is presented with satisfactory evidence that the violation has been corrected or the grant is terminated.**

#### Special Program Conditions

Grantees with special conditions as required in the Statement of Grant Award may not receive payments until the special conditions are met, unless otherwise stated by MVCPA. Special conditions may include one or more of the following:

- Border Security Report Requirement
- Intelligence Sharing
- Interlocal Agreements (Multi-agency grant)
- Multi-agency Grant Operational Plan
- Resolution
- Prosecutor Agreement
- MVCPA will send a reminder notice to grantees 30 days after the beginning of the Fiscal Year, to grantees that have not complied with a special condition as required in the statement of grant award. MVCPA will provide a due date before it is considered delinquent.
- MVCPA will use grantee webinars and email to remind grantees of due dates for special conditions. A notice of grant violation will be sent to Grantees, via email, five days after it considered in delinquent status. Requests for an extension must be submitted with proper justification and may be approved by the MVCPA director or MVCPA board designee.
- Grantees who fail to provide satisfactory evidence of the compliance within 30 days after receiving notice of a grant violation may be subject to administrative penalties in rule or policy including suspension and up to termination of the grant.
- Grantees have 15 days after receiving a deficient or grant violation notification to request an appeal.
- The MVCPA director or MVCPA board designee will determine the outcome of the grant appeal.

#### **Administrative Sanctions/Remedies for GBR Committee to consider for recommendation to the board**

- **Grantees who fail to provide MVCPA notice of compliance with special conditions, on the date it is considered delinquent, will receive warning of a grant violation if the condition is not met within five business days.**
- **Grantees who fail to comply within the specified time will receive a grant violation and notice will be sent to the MVCPA Board for consideration and possible action.**
- **Payments will be delayed until special conditions are met.**



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**To:** Motor Vehicle Crime Prevention Authority Grants Budget and Reporting Committee  
**From:** Joe Canady, Acting Director  
**Agenda Item:** 6  
**Subject:** Discuss and Consider Recommendations to the Current Price Caps for the Purchase and Lease of Taskforce Vehicles

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### RECOMMENDATION

Action Item. Increase price caps for vehicle purchases and leases or suspend the price caps and allow the MVCPA director and MVCPA board designee to review on an individual basis to ensure requests are reasonable and necessary to meet the goals, strategies, and activities of the grant for a recommendation to the MVCPA board.

### PURPOSE AND EXECUTIVE SUMMARY

New vehicle prices and lease/rental rates have increased. To remain within the policy limits, some grantees are using cash match funds for purchases and in-kind match for vehicle leases.

### FINANCIAL IMPACT

N/A

### BACKGROUND AND DISCUSSION

#### **Current Price Caps for the Purchase and Lease of Taskforce Vehicles**

Global chip shortages, supply chain issues, and demand has reduced the availability of new vehicles. These shortages have impacted the cost or replacement vehicles for MVCPA taskforces and the entire nation. Rising costs have made it nearly impossible for taskforces to find and receive a replacement vehicle within the current price cap of \$25,000. If the taskforce can locate a vehicle within the allowed spending limitation, grantees must act quickly before the vehicle is sold or in the case of a vehicle build (off state contracts) grantees have experienced a delay of shipment into the next fiscal year which results in budget issues.

The rising costs of vehicles and shortages has influenced vehicle rental/lease rates as well. Grantees are reporting that lease rates have risen just as the cost of new vehicles has and this may result in the need to lease older vehicles or a vehicle that doesn't truly meet taskforce needs to stay under the \$600.00 price cap.

#### **Average cost of vehicles purchases:**

- 2019 average vehicle purchase price
  - \$29,735.70
- 2020 average vehicle purchase price
  - \$31,280.50
- 2021 average vehicle purchase price
  - \$37,629.48
- 2022 average is contingent upon final expenditure reports

**Vehicle rental/lease rates:**

Grantee	Description	MVCPA Funds	Cash Match	Grant Total	In-Kind Match	# of vehicles	Per Month
Beaumont	Vehicle Lease	\$6,251		\$6,251		1	\$521
Beaumont	Vehicle Lease				\$7,200	1	\$600
Brownsville	Vehicle Lease	\$37,800		\$37,800		7	\$550
El Paso	Vehicle Lease		\$57,600	\$57,600	\$67,500	15	\$695
Harris	Vehicle Lease				\$134,100	21	\$532
Houston	Vehicle Lease	\$115,200		\$115,200		16	\$600
Laredo	Vehicle Lease	\$79,200		\$79,200	\$52,800	11	\$1,000
Potter	Vehicle Lease		\$21,240		\$21,240	3	\$590

**Excerpts from the current Grant Administrative Manual:****4.6.1.1 Vehicle Purchase Policy**

Grantees with prior approval, may purchase vehicles appropriate for the stated and intended use to support grant activities. Grantees may use MVCPA funds and Cash Match funds (including program income) to purchase vehicles up to the \$25,000. If not included in the original application, grantees must submit a budget adjustment to move funds or obtain authorization. The following apply to purchase vehicles. All budget adjustment requests to purchase vehicle must be submitted to the MVCPA director stating: a. type of vehicle; b. intended use of vehicle; and c. how the purchase supports grant funded activities. 2) All MVCPA Grantees that want to spend \$25,000 or less on a vehicle may request to use MVCPA funds and at least 20% Cash Match funds to purchase vehicles; 3) Grantees must provide local funds for any portion of purchase above \$25,000 per vehicle (increase the cash match amount); 4) The MVCPA director will consider age of fleet and number of vehicles per officer prior to approval; and 5) If the grantee does not accept a decision of the MVCPA director, the Grantee may request an Expedited Board Review Process teleconference with the MVCPA Grants, Budget and Reports Committee to present their information and obtain a decision.

## **4.7 SUPPLIES AND DIRECT OPERATING EXPENSES**

### 4.7.1 General Guidelines

The cost per month of any leased vehicle cannot exceed \$600 in the program budget. The MVCPA and Cash Match portion is limited to the \$600 limit. Any overage may only be reflected as in-Kind match. Costs for leasing vehicles shall include the number of vehicles to be leased and the fee per vehicle. When sharing use of items between programs or with the general agency operations the costs must be prorated in the grant budget to properly reflect the allocation.



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**To:** Motor Vehicle Crime Prevention Authority Grants Budget and Reporting Committee  
**From:** Joe Canady, Acting Director  
**Agenda Item:** 7  
**Subject:** Discuss and Consider Recommendations for FY 2024 – 2025 Taskforce Grant Request for Application and Grant Timeline

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### RECOMMENDATION

Action Item. Approve or recommend changes to the FY24 – 25 RFA, grant application and June 2023 meeting's/conference timeline for presentation to the MVCPA board.

### PURPOSE AND EXECUTIVE SUMMARY

MVCPA has held a grant conference with law enforcement training, grantee training and the allocation of grant awards in prior years.

### FINANCIAL IMPACT

Minimum expenses for board and staff estimated at \$11,400. Estimated expenses for grantees estimated at \$65,125. Some grantees would need to submit grant adjustments for travel, utilizing budget adjustments or the introduction of program income.

### BACKGROUND AND DISCUSSION

#### **Fiscal Year 24-25 RFA and Grant Timeline**

- **February 2023**
  - MVCPA GBR Committee and Board Meeting TBD
  - Six grantee presentations
  - Develop and approve FY24 – 25 Request for Applications
- **March 3, 2023**
  - Publish Taskforce Grants FY24-25 RFA
- **March 15, 2023**
  - Grant Application Workshop – Determine if in person or remote
- **April 2023**
  - MVCPA GBR Committee and possible Board Meeting TBD
  - Remaining six grantee presentations
- **May 12, 2023**
  - FY24-25 Applications Due
- **May 15 – May 19, 2023**
  - Review to ensure applicants meet qualifications stated in RFA and certify as complete
- **May 22 – June 2, 2023**
  - Application Scoring
- **June 12 – June 15, 2023**



- MVCPA Training Conference/GBR Committee/Board Meeting/FY24-25 Grant Awards
- 1<sup>st</sup> day GBR Committee – Grantee Presentations
- 2<sup>nd</sup> day Statewide Motor Vehicle Crimes Training
- 2<sup>nd</sup> day Grantee Training – Taskforce – In person Taskforce Commander and Financial Officer or designees
- 3<sup>rd</sup> day Statewide Motor Vehicle Crimes Training
- 4<sup>th</sup> day MVCPA Board Meeting and Grant Awards Ceremony

**Estimated Travel Costs for a 4-day conference plus 2 half day travel days**

BOD & Staff - Est 10 People

Travel	Qty	Days	Per each	Amount
Airfare	5		\$ 500.00	2,500.00
Carpool - Fuel	1		\$ 100.00	100.00
Lodging w/ tax	10	5	\$ 114.00	5,700.00
Meals w 1st & last	10	5	\$ 62.00	3,100.00
			Total	11,400.00

Plus, conference room, AV etc

**Grantees Est 50 people**

Travel	Qty	Days	Per each	Amount
Airfare	25		\$ 420.00	10,500.00
Car - Fuel (2 per vehicle)	25		\$ 425.00	10,625.00
Lodging w/ tax	50	5	\$ 114.00	28,500.00
Meals w 1st & last	50	5	\$ 62.00	15,500.00
			Total	65,125.00



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**To:** Motor Vehicle Crime Prevention Authority Grants Budget and Reporting Committee  
**From:** Joe Canady, Acting Director  
**Agenda Item:** 8  
**Subject:** Discuss and Review Draft of MVCPA FY 2024 – 2025 Plan of Operation, including Data from Stakeholders, Review of Performance and Review of Need

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### RECOMMENDATION

Briefing Only.

### PURPOSE AND EXECUTIVE SUMMARY

Plan of Operation informs the Texas Legislature of the status of the MVCPA and of the efforts of the statewide network to reduce motor vehicle crimes.

### FINANCIAL IMPACT

N/A

### BACKGROUND AND DISCUSSION

All MVCPA Taskforce Progress, Year-end, and expenditure reports have been submitted and are currently under review to identify data, current motor vehicle crime (MVT-MVB-FRMVC) trends and causes and need to include in the Plan of Operation to the Texas Legislature. The survey has been finalized and will be sent to all law enforcement statewide. The survey will be utilized to gather additional data, equipment needs and identify additional priorities of MVCPA taskforces and law enforcement officers outside of the MVCPA network.