



January 09, 2020

Registration and Title Bulletin # 001-20 Policy and Procedure

TO: Government Agencies

SUBJECT: Issuance of Titles to Government Agencies for Certain Travel Trailers

PURPOSE

To provide information on government agencies applying for titles to travel trailers used as temporary housing in response to a natural disaster or other declared emergency.

DETAILS

House Bill 2315, enacted by the 86th Legislature, added Transportation Code, §501.0341. This section requires the department to adopt administrative rules for titling a travel trailer used by a government agency to provide temporary housing in response to a natural disaster or other declared emergency.

As of January 2, 2020, Texas Administrative Code, Title 43, §217.15, allows a government agency to apply directly to the department for a title to a travel trailer purchased by or transferred to the government agency when the travel trailer is being used as temporary housing in response to a natural disaster or other declared emergency.

The government agency must apply for title within 30 days of the date of purchase or transfer, surrender properly assigned ownership evidence, and submit a completed *Application for Texas Title and/or Registration* (Form 130-U). Ownership evidence may include a manufacturer's certificate of origin, title, or *U.S. Government Certificate to Obtain Title to a Motor Vehicle* (Form 97). A completed *Trailer Verification Statement of Fact* (Form VTR-141) must also be submitted unless a Texas title is being surrendered as ownership evidence. In addition, the applicant must submit acceptable proof of identification in accordance with §217.5(d).

The government agency is exempt from payment of fees if applying for title only and no registration. If applying for registration, the government agency must pay any applicable state inspection fee to the department at the time of application. In addition to the documents required for title, the government agency must include a copy of the Vehicle Inspection Report and the completed *Application for Standard Texas Exempt License Plates* (Form VTR-62-A) when obtaining registration.

Title applications and any applicable fees for qualifying travel trailers may be submitted directly to the department for expedited processing to the following address:

Texas Department of Motor Vehicles
Title Control Systems
4000 Jackson Avenue, Bldg. 1
Austin, Texas 78731

CONTACT

If you have any questions, please contact the Title Unit of Title Control Systems at 512-465-5659, Option 2.

Sincerely,



Jeremiah Kuntz, Director
Vehicle Titles and Registration Division

JK:TT:MA