

Participation in New Motor Vehicle Shows & Exhibitions Notification Instructions

1. License holders participating in a new vehicle show or exhibition must notify TxDMV before the event begins, unless one of the exceptions below applies.

Exceptions to the requirement to provide notice:

- a. Utility Trailer/Semi-Trailer GDN license holders are not required to file notifications.
- b. The following new motor vehicle displays do not require notice:
 - Public displays of new motor vehicles where a license holder's employee or agent will be not be present.
 - Public displays at charity, civic, or community events such as fund-raisers, rodeos, parades, and fairs.
 - Displays at private events not open to the public.

2. Failing to timely file a Notification Form or providing incomplete or inaccurate information may be used as evidence and may result in civil penalties.

3. Completed Notification Forms must be emailed to MVD-Show_and_Exhibitions@TxDMV.gov or faxed to (512) 465-4135.

4. TxDMV does not respond to Notification Forms; please keep a copy for your records.

MANUFACTURERS, DISTRIBUTORS, AND FRANCHISED DEALERS

- Make sure your license is current.
- Make sure you are licensed for the vehicle lines entered.

CONVERTERS

- Make sure your license and the license of the dealer of the underlying chassis for the vehicle conversion entered is current.
- Make sure your license reflects the trade name of the vehicle conversion product(s) entered in this event

THIS FORM MAY BE DUPLICATED.

Application forms may be found at www.TxDmv.gov - In the Dealers section.



Participation in New Motor Vehicle Shows & Exhibitions Notification Form

DESIGNED FOR USE BY

Licensed Manufacturers, Distributors, Converters, and Franchised Dealers

OF NEW

Automobiles, Trucks, Motorcycles, Autocycles, Motor Scooters, Mopeds, All-Terrain Vehicles, Recreational Off-Highway Vehicles, Buses, Neighborhood Vehicles, Engines, Transmissions, Axles, Motor Homes, Towable Recreational Vehicles, and Utility Vehicles

By submitting this form you are self-authorizing your participation in the event.
THERE IS NO RESPONSE FROM TxDMV FOR THE SUBMISSION OF A NOTIFICATION FORM.

■ KEEP A COPY OF THIS FORM FOR YOUR FILES ■

Business Name: _____

Business DBA: _____

License Number: _____ Title: _____

Contact Name: _____ Phone Number: _____

Email Address: _____ Event Date(s): _____ to _____
(Public Event Dates)

Name of Event: _____

Facility/

Event Center: _____

Location/Physical Address of Event: _____
Street City County State Zip Code

THIS FORM MUST BE SIGNED BY A PRINCIPAL OR OFFICER OF THE LICENSE HOLDER

As a PRINCIPAL OR OFFICER, I am the person duly authorized to sign the above notification for the party named as the license holder. The applicant is properly licensed for the motor vehicle line-make(s) or products to be entered in the above-named event. I certify under penalty of perjury that statements made herein are true and correct.

I affirm that if displaying vehicle lines that can only be sold from my licensed location under Texas law that sales or offers for sale will not take place. I affirm that if selling vehicle lines authorized for sale away from my licensed location that the same rules that apply at my licensed location, including advertising rules, apply to sales at this event.

I understand and acknowledge that if a complaint is filed with the Texas Department of Motor Vehicles alleging non-compliance with any statement herein, upon hearing and proof of the truth of such allegations, the applicant or license holder named herein is the responsible party and will be subject to a civil penalty up to \$10,000.00 per day, per violation.

Signature of Principal or Officer

Name (Printed)

Title

Date

Privacy Statement

The Texas Department of Motor Vehicles maintains information collected through this form. With few exceptions, Texas Government Code Chapter 559 entitles you to: (a) request to be informed about this information, and (b) have TxDMV correct information about you that is incorrect. Chapter 552 of the Government Code entitles you to receive and review this information. You must submit requests for information in writing. Requests may be submitted via email to OGCOpenRecords@TxDMV.gov; by fax to (512) 465-4112; or by mail or in person to: TxDMV, OGC Open Records, 4000 Jackson Ave., Austin, TX 78731. For more information, please call TxDMV at (888) 368-4689.

MOTOR VEHICLE DIVISION

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