

Annual Report of Nonfinancial Data

Fiscal Year Ended August 31, 2021



Texas Department
of Motor Vehicles

Annual Report of Nonfinancial Data

Fiscal Year Ended August 31, 2021



Texas Department *of* Motor Vehicles

Prepared by

Finance & Administrative Services Division

December 31, 2021

Texas Department of Motor Vehicles Board

Charles Bacarisse, Chair

Christian Alvarado
Stacey Gillman
Brett Graham
Tammy McRae

John M. Prewitt
Sharla Omumu
Manuel Ramirez
Paul R. Scott

Whitney H. Brewster
Executive Director

Table of Contents

| | Page |
|--|-------------|
| Letter of Transmittal | v |
| Appropriation Item Transfer Schedule | 1 |
| Historically Underutilized Business Strategic Plan Progress Report | 2 |
| Indirect Cost Schedule | 3 |
| Schedule of Professional/Consulting Fees and Legal Service Fees | 4 |
| Schedule of Space Occupied | 6 |
| Schedule of Vehicles Purchased | 8 |
| Alternative Fuel Program Status | 9 |

This page intentionally left blank.



December 31, 2021

Honorable Greg Abbott, Governor
Mr. Jerry McGinty, Director, Legislative Budget Board
Ms. Lisa Collier, State Auditor

Ladies and Gentlemen:

We are pleased to submit the Texas Department of Motor Vehicle's *Annual Report of Nonfinancial Data* for the year ended August 31, 2021, in compliance with the Texas Government Code Annotated, Section 2101.0115 and in accordance with the instructions for completing the *Annual Report of Nonfinancial Data*.

The accompanying report has not been audited and is considered to be independent of the agency's *Annual Financial Report*.

If you have any questions, please contact Mr. Eric Horn, Director of Accounting, at (512) 465-4203, or Ms. Glenna Bowman, CPA, Chief Financial Officer, at (512) 465-4125.

Sincerely,

A handwritten signature in blue ink that reads "Whitney H. Brewster".

Whitney H. Brewster
Executive Director

This page intentionally left blank.

-UNAUDITED-

Appropriation Item Transfers*

For the Fiscal Year Ended August 31, 2021

| ITEM OF APPROPRIATION | <u>Transfers-In</u> | <u>Transfers-Out</u> | <u>Net Transfers</u> |
|---|----------------------------|------------------------------|----------------------|
| C. Goal: Indirect Administration | | | |
| <i>Strategies:</i> | | | |
| C.1.2 13010 Information Resources | \$ _____ | \$ (83,542.64) | \$ (83,542.64) |
| C.1.3 13011 Other Support Services | <u>83,542.64</u> | <u> </u> | <u>83,542.64</u> |
| Total, Goal C: Indirect Administration | <u>83,542.64</u> | <u>(83,542.64)</u> | <u>-</u> |
| NET APPROPRIATION ITEM TRANSFERS | \$ <u>83,542.64</u> | \$ <u>(83,542.64)</u> | \$ <u>-</u> |

* This schedule does not include transfers for Benefit Replacement Pay, Capital, SWCAP, Fringe or Rider Reductions.

-UNAUDITED-

STATE AGENCY PROGRESS REPORT

Source: Texas Government Code, Title 10, Subtitle D, Section 2161.124
 For the Fiscal Year Ended August 31, 2021

Agency Name: Texas Department of Motor Vehicles Agency #: 608 Report for Fiscal: 2021

| HUB Report Procurement Categories | Fiscal 2020 | | Fiscal 2021 | | Fiscal 2022 |
|---|---------------------------|-----------------------------|---------------------------|-----------------------------|---------------------------|
| | Agency-Specific HUB Goal* | % of Dollars Spent w/HUBs** | Agency-Specific HUB Goal* | % of Dollars Spent w/HUBs** | Agency-Specific HUB Goal* |
| Heavy construction other than building contracts | | | | | |
| Building construction, including general contractors and operative builders contracts | | | | | |
| Special trade construction contracts | 32.00% | 35.86% | 32.00% | 67.27% | 32.00% |
| Professional services contracts | | | | | |
| Other services contracts | 5.00% | 20.08% | 10.00% | 16.37% | 10.00% |
| Commodities contracts | 23.00% | 43.59% | 23.00% | 63.76% | 23.00% |

*For each of the procurement categories listed, enter your Agency-Specific HUB Goals.

**For each of the procurement categories listed, enter the percentage of dollars the agency spent with HUBs as reflected in the Annual HUB Reports.

Joy Simmons

Prepared By

Joy Simmons, Assistant HUB Coordinator

Printed Name

512-465-4177

Phone Number

(Rev. 11/18)

Signature: *Joy Simmons*

Email: joy.simmons@txdmv.gov

Brad Payne

Approved By

Brad Payne, Director of Purchasing

Printed Name

512-465-1257

Phone Number

Signature: *Brad Payne*

Email: brad.payne@txdmv.gov

-UNAUDITED-

Indirect Cost Schedule

For the Fiscal Year Ended August 31, 2021

A. Payroll-related Costs

(Exhibit II, Annual Financial Report)

| | | | |
|-------------------------------------|----|----------------------|----|
| FICA Employer Matching Contribution | \$ | 3,128,480.09 | |
| Group Health Insurance | | 8,352,758.80 | |
| Retirement | | 4,139,260.56 | |
| Unemployment | | 74,859.26 | |
| Total Payroll-related Costs | | 15,695,358.71 | \$ |

| | | | |
|--|----|-------------------|----|
| Workers' Compensation | \$ | 83,039.09 | |
| Benefit Replacement Pay (BRP) | | 49,748.25 | |
| Total Workers' Compensation and BRP | | 132,787.34 | \$ |

B. Indirect Costs

(Not reported in Agency's Annual Financial Report)

| | | | |
|---------------------------------------|----|----------|----|
| Bond Debt Service Payments | | | |
| Texas Facilities Commission (TFC) | \$ | - | |
| Texas Public Finance Authority (TPFA) | | - | |
| Other (if applicable) | | - | |
| Total Indirect Costs | | - | \$ |

C. Indirect Costs - Statewide Full Cost Allocation Plan (SWCAP)

| | | | |
|---|----|-------------------|----|
| Comptroller of Public Accounts (CPA) | \$ | 303,251.00 | |
| Department of Public Safety (DPS) | | (44.00) | |
| Texas Facilities Commission (TFC) | | 5,147.00 | |
| Office of the Governor (OOG), Budget & Planning | | 1,830.00 | |
| Total Indirect Costs - Statewide Full Cost Allocation Plan | | 310,184.00 | \$ |

| | | | |
|-----------------------------|--|----------------------|----|
| TOTAL INDIRECT COSTS | | 16,138,330.05 | \$ |
|-----------------------------|--|----------------------|----|

-UNAUDITED-

Schedule of Professional/Consulting Fees & Legal Service Fees

For the Fiscal Year Ended August 31, 2021

Professional/Consulting Fees:

| Name | Service Provided | Amount |
|---|---------------------------------|---------------|
| American Future Systems Inc | Educational/Training Services | 228.00 |
| Anchor Computer Inc | Data Processing Services | 13,155.41 |
| Apex Systems Inc | Information Technology Services | 939,878.42 |
| Appeon Inc | Information Technology Services | 3,580.00 |
| Association of Certified Fraud Examiners | Educational/Training Services | 2,055.51 |
| AvecMode | Other Professional Services | 1,012.50 |
| Bansar Technologies Inc | Information Technology Services | 602,937.35 |
| Brazos Environmental & Engineering Services Inc | Other Professional Services | 2,225.00 |
| Capitol Systems Inc | Information Technology Services | 185,440.00 |
| Carahsoft Technology Corporation | Information Technology Services | 1,111,365.54 |
| Carolyn Conn | Educational/Training Services | 2,400.00 |
| Commercial Vehicle Safety Alliance | Educational/Training Services | 99.00 |
| ConvergeOne Inc | Information Technology Services | 207,156.65 |
| Darla Cloud | Educational/Training Services | 139.00 |
| DatamanUSA LLC | Information Technology Services | 88,987.50 |
| DLT Solutions LLC | Information Technology Services | 25,290.20 |
| GTS Technology Solutions Inc | Information Technology Services | 2,244.00 |
| Innovation Network Technologies Corp | Information Technology Services | 16,179.45 |
| Insight Public Sector Inc | Information Technology Services | 886,143.82 |
| Loblolly Consulting LLC | Information Technology Services | 35,952.00 |
| Neos Consulting Group LLC | Information Technology Services | 115,932.89 |
| Netsync Network Solutions Inc | Consultant Services-Computer | 184,983.00 |
| Netsync Network Solutions Inc | Information Technology Services | 38,900.00 |
| NF Consulting Services | Information Technology Services | 1,827,968.65 |
| Nipun Systems Inc | Information Technology Services | 635,315.79 |
| Red River Consulting Services Inc | Information Technology Services | 142,000.00 |
| Safe2Drive | Educational/Training Services | 2,269.40 |
| Seamless Advanced Solutions LLC | Information Technology Services | 5,000.00 |
| SHI Government Solutions Inc | Information Technology Services | 297,982.56 |
| Sigma Surveillance DbA STS360 | Educational/Training Services | 1,950.00 |
| Sistema Technologies Inc | Information Technology Services | 407,562.55 |
| Southwest Research Institute | Consultant Services-Other | 89,279.07 |
| Southwest Research Institute | Information Technology Services | 774,361.28 |

-UNAUDITED-

Schedule of Professional/Consulting Fees & Legal Service Fees

For the Fiscal Year Ended August 31, 2021

Professional/Consulting Fees:

| Name | Service Provided | Amount |
|---|--|-------------------------|
| State Bar of Texas | Educational/Training Services | 285.00 |
| TeamPerformance | Educational/Training Services | 15,233.50 |
| TEKsystems Inc | Information Technology Services | 192,907.34 |
| Texas Comptroller of Public Accounts | Educational/Training Services | 375.00 |
| Texas Credit Card Procurement Program | Information Technology Services | 96.00 |
| Texas Department of Information Resources | Computer Services-Statewide Tech. Center | 13,127,586.43 |
| Texas Department of Information Resources | Data Processing Services | 55,554.23 |
| Texas Department of Information Resources | Information Technology Services | 986,811.90 |
| Texas Department of Public Safety | Information Technology Services | 700,000.00 |
| Texas Facilities Commission | Architectural/Engineering Serv | 36,000.00 |
| University of Texas at Austin | Educational/Training Services | 625.00 |
| Weaver & Tidwell LLP | Financial And Accounting Serv | 80,000.00 |
| Workers Assistance Program Inc | Other Professional Services | 13,708.20 |
| Workquest | Information Technology Services | 345,892.56 |
| Total, Professional/Consulting Fees: | | \$ 24,205,049.70 |

Legal Service Fees:

| Name | Service Provided | Amount |
|--|-----------------------------------|----------------------|
| Butler Snow LLP | Legal Services | 1,820.00 |
| Office of the Attorney General | Legal Services | 64,664.47 |
| State Office of Administrative Hearings (SOAH) | Legal Services - Approved by SOAH | 164,437.50 |
| Total, Legal Service Fees: | | \$ 230,921.97 |

TOTAL, PROFESSIONAL/CONSULTING FEES & LEGAL SERVICE FEES **\$ 24,435,971.67**

Texas Department of Motor Vehicles (608)

-UNAUDITED-

Schedule of Space Occupied

For the Fiscal Year Ended August 31, 2021

The Texas Department of Motor Vehicles (TxDMV) is headquartered in Austin, Texas and maintains 16 regional offices across the state to facilitate delivery of services to the motoring public. Effective November 1, 2009, the Texas Department of Transportation (TxDOT) allocated office space to the TxDMV through a Memorandum of Understanding (MOU) as required by House Bill 3097, 81st Legislature, Regular Session.

| Location | Address | Lessor | Lease No. |
|-------------------------------|---|---|----------------|
| State Owned Buildings | | | |
| Camp Hubbard (CH) Complex | 4000 Jackson Avenue, Austin, Texas | | |
| Building, CH 1 | | | |
| Building, CH 2 (Fiesta Room) | | | |
| Building, CH 5 | | | |
| Building, CH 6 | | | |
| Regional Offices | | | |
| Abilene | 4210 North Clack Street, Abilene, Texas | | |
| Amarillo | 5715 Canyon Drive, Building H, Amarillo, Texas | | |
| Austin | 1001 East Parmer Lane, Suite A, Austin, Texas | | |
| Beaumont | 8550 Eastex Freeway, Beaumont, Texas | | |
| Huntsville Operations | 810 FM 2821, Huntsville, Texas | TDCJ - Wynne Unit | |
| Longview | 4549 West Loop 281, Longview, Texas | | |
| Lubbock | 135 Slaton Road, Lubbock, Texas | | |
| Midland/Odessa | 3901 East Highway 80, Odessa, Texas | | |
| Pharr | 600 West Expressway 83, Pharr, Texas | | |
| Wichita Falls | 1601-A Southwest Parkway, Wichita Falls, Texas | | |
| Leased Space | | | |
| Centimeter Warehouse Facility | 2000 Centimeter Circle, Austin, Texas | RUT-3-4-7, LTD | MOU with TxDOT |
| CPA Warehouse | 1811 Airport Boulevard, Austin, Texas | 4015 Limited Partnership | 6728 |
| Regional Offices | | | |
| Corpus Christi | 602 N. Staples Street, Corpus Christi, Texas | Corpus Christi Regional Transp. Authority | 303-7-20538 |
| Dallas | 1925 E. Beltline Road, Carrollton, Texas | Purple Tree LLC | 7959 |
| El Paso | 1227 Lee Trevino Drive, Suite 100, El Paso, Texas | Burnham Properties Ltd. | 10263 |
| Fort Worth | 2425 Gravel Drive, Fort Worth, Texas | RiverBend Complex LLC | 10462 |
| Houston | 2110 East Governors Circle, Houston, Texas | Ragsdale-Brookwood Joint Venture | 20399 |
| San Antonio | 15150 Nacogdoches Road, San Antonio, Texas | Acharya Investments LLC | 20537 |
| Waco | 2203 Austin Avenue, Waco, Texas | Tony Martin, Trustee | 8365 |

-UNAUDITED-

Schedule of Space Occupied (Continued)

For the Fiscal Year Ended August 31, 2021

| Location | Type | Usable Square Footage | FTEs | Cost Per | | | Contract Period |
|-------------------------------------|-----------|-----------------------------|--------------|---------------------|--------------------------|----------------------|----------------------|
| | | | | Month | Square Foot Per Month | Year | |
| State Owned Buildings | | | | | | | |
| Camp Hubbard (CH) Complex | | | | | | | |
| Building, CH 1 | Office | 71,684 | 313 | | | | |
| Building, CH 2 (Fiesta Room) | Office | 1,102 | - | | | | |
| Building, CH 5 | Office | 33,134 | 108 | | | | |
| Building, CH 6 | Office | 21,216 | 104 | | | | |
| Regional Offices | | | | | | | |
| Abilene | Office | 1,900 | 6 | | | | |
| Amarillo | Office | 2,538 | 6 | | | | |
| Austin | Office | 3,131 | 10 | | | | |
| Beaumont | Office | 3,000 | 5 | | | | |
| Huntsville Operations | Office | 260 | 2 | | | | |
| Longview | Office | 3,120 | 9 | | | | |
| Lubbock | Office | 2,579 | 7 | | | | |
| Midland/Odessa | Office | 3,618 | 7 | | | | |
| Pharr | Office | 3,500 | 13 | | | | |
| Wichita Falls | Office | 2,665 | 13 | | | | |
| Total, State Owned Buildings | | 153,447 | 602.5 | | | | |
| Leased Space | | | | | | | |
| Centimeter Warehouse Facility | Warehouse | 575 | - | - | - | - | 09/01/19 - 04/30/23* |
| CPA Warehouse | Warehouse | 3,000 | - | 1,694.74 | 0.56 | 20,336.88 | 05/01/20 - 04/30/23 |
| Regional Offices | | | | | | | |
| Corpus Christi | Office | 3,141 | 7 | 3,807.26 | 1.21 | 45,687.12 | 04/01/17 - 03/31/27 |
| Dallas | Office | 7,865 | 25 | 10,628.85 | 1.35 | 127,546.20 | 04/01/20 - 03/31/25 |
| El Paso | Office | 3,771 | 10 | 4,713.75 | 1.25 | 56,565.00 | 11/01/17 - 10/31/22 |
| Fort Worth | Office | 5,685 | 24 | 7,816.88 | 1.38 | 93,802.56 | 10/15/10 - 10/31/25 |
| Houston | Office | 11,554 | 37 | 23,723.19 | 2.05 | 284,678.28 | 11/01/18 - 10/24/24 |
| San Antonio | Office | 3,916 | 18 | 6,818.73 | 1.74 | 81,824.76 | 09/01/17 - 08/31/27 |
| Waco | Office | 2,307 | 6 | 3,780.00 | 1.64 | 45,360.00 | 09/01/15 - 08/31/25 |
| Total, Leased Space | | 41,814 | 125.5 | \$ 62,983.40 | | \$ 755,800.80 | |
| GRAND TOTAL | | 195,261 | 728.0 | \$ 62,983.40 | | \$ 755,800.80 | |

-UNAUDITED-

Schedule of Vehicles Purchased

For the Fiscal Year Ended August 31, 2021

| <u>Make</u> | <u>Model</u> | <u>Year</u> | <u>Quantity</u> | <u>Purchase Price</u> | <u>Type of Use</u> | <u>Fuel Efficiency In Average Miles per Gallon</u> |
|---------------|--------------|-------------|-----------------|-----------------------|--|--|
| Chevrolet | Traverse | 2021 | 2 | \$ 49,778.00 | Deposits, Freight and Passenger Transport | 23.5 |
| Ford | Escape | 2021 | 2 | \$ 41,086.00 | Investigations, Audits, Bank Deposits, Freight and Passenger Transport | 32 |
| TOTALS | | | <u>4</u> | <u>\$ 90,864.00</u> | | |

-UNAUDITED-

Alternative Fuel Program Status

For the Fiscal Year Ended August 31, 2021

Alternative Fuel Vehicles Received Into Inventory by Fiscal Year

The totals in the chart below represent the number of alternative fuel vehicles received into inventory between September 1 and August 31 of each fiscal year.

| Fiscal Year | Type Of Fuel Capability | | | | | Total | |
|---------------|-------------------------|---------------|--------------------|---------------------|-------------|----------|----------------------|
| | Natural Gas (CNG) | Propane (LPG) | Ethanol 85% (E-85) | Gas/Electric Hybrid | Electricity | | Biodiesel 20% (B-20) |
| 2021 | | | | | | 0 | |
| 2020 | | | | | | 0 | |
| 2019 | | | 18 | | 1 | 1 | 20 |
| 2018 | | | 21 | | | | 21 |
| 2017 | | | | | | | 0 |
| 2016 | | | 3 | | | | 3 |
| 2015 | | | | | | | 0 |
| 2014 | | | 8 | | | | 8 |
| 2013 | | | 8 | | | | 8 |
| 2012 | | | 6 | | | | 6 |
| 2011 | | | | | | | 0 |
| 2010 | | 6 | 1 | 11 | | | 18 |
| Totals | 0 | 6 | 65 | 11 | 1 | 1 | 84 |

Fuel Usage for the Fiscal Year Ended August 31, 2021

| Fuel Type | Gallons Used |
|-------------------------|--|
| Unleaded Gasoline | 9,079.83 |
| Diesel | 167.77 |
| Ethanol 85% (E-85) | 2,810.02 |
| Unleaded for Gas Hybrid | 459.70 |
| Electricity | 18.32 Gallons of Gasoline Equivalent (GGe) |
| Biodiesel 20% (B-20) | 258.59 |
| Total | 12,794.23 |

This page intentionally left blank.

Published and distributed
by the
Texas Department *of* Motor Vehicles
4000 Jackson Avenue
Austin, Texas 78731