

# Annual Report of Nonfinancial Data

Fiscal Year Ended August 31, 2020



# **Annual Report of Nonfinancial Data**

Fiscal Year Ended August 31, 2020



Texas Department *of* Motor Vehicles

Prepared by  
Finance & Administrative Services Division

December 31, 2020

**Texas Department of Motor Vehicles Board**

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Whitney H. Brewster  
Executive Director

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December 31, 2020

Honorable Greg Abbott, Governor  
Ms. Lisa R. Collier, CPA, CFE, CIDA, First Assistant State Auditor  
Mr. Jerry McGinty, Director, Legislative Budget Board

Ladies and Gentlemen:

We are pleased to submit the Texas Department of Motor Vehicle's *Annual Report of Nonfinancial Data* for the year ended August 31, 2020, in compliance with the TEX. GOV'T CODE ANN. §2101.0115 and in accordance with the instructions for completing the *Annual Report of Nonfinancial Data*.

The accompanying report has not been audited and is considered to be independent of the agency's *Annual Financial Report*.

If you have any questions, please contact Mr. Sergio Rey, Assistant Chief Financial Officer, at (512) 465-1216, or Ms. Linda M. Flores, CPA, Chief Financial Officer, at (512) 465-4125.

Sincerely,

Whitney H. Brewster  
Executive Director

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### Appropriation Item Transfers\*

For the Fiscal Year Ended August 31, 2020

**ITEM OF APPROPRIATION**

	<u>Transfers-In</u>	<u>Transfers-Out</u>	<u>Net Transfers</u>
<b>C. Goal: Indirect Administration</b>			
<i>Strategies:</i>			
C.1.1 13009 Central Administration	\$ 143,147.00	\$ -	\$ 143,147.00
C.1.2 13010 Information Resources	-	(143,147.00)	(143,147.00)
Total, Goal C: Indirect Administration	<u>143,147.00</u>	<u>(143,147.00)</u>	<u>-</u>
<b>NET APPROPRIATION ITEM TRANSFERS</b>	<b>\$ <u>143,147.00</u></b>	<b>\$ <u>(143,147.00)</u></b>	<b>\$ <u>-</u></b>

\* This schedule does not include transfers for Benefit Replacement Pay, Capital, SWCAP, Fringe, or Rider Reductions.



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**STATE AGENCY PROGRESS REPORT**

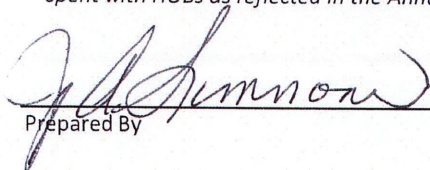
Source: Texas Government Code, Title 10, Subtitle D, Section 2161.124  
For the Fiscal Year Ended August 31, 2020

Agency Name: Texas Department of Motor Vehicles Agency #: 608 Report for Fiscal: 2020

HUB Report Procurement Categories	Fiscal 2019		Fiscal 2020		Fiscal 2021
	Agency-Specific HUB Goal*	% of Dollars Spent w/HUBs**	Agency-Specific HUB Goal*	% of Dollars Spent w/HUBs**	Agency-Specific HUB Goal*
Heavy construction other than building contracts		100.00%			
Building construction, including general contractors and operative builders contracts					
Special trade construction contracts		64.18%	32.00%	35.88%	32.00%
Professional services contracts					
Other services contracts	5.00%	11.42%	5.00%	20.08%	10.00%
Commodities contracts	23.00%	30.60%	23.00%	43.59%	23.00%

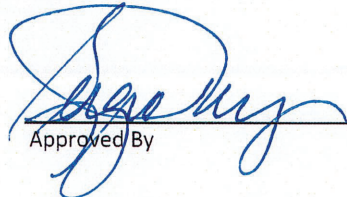
\*For each of the procurement categories listed, enter your Agency-Specific HUB Goals.

\*\*For each of the procurement categories listed, enter the percentage of dollars the agency spent with HUBs as reflected in the Annual HUB Reports.

  
Prepared By

Joy Simmons, Assistant HUB Coordinator  
Printed Name

512-465-4177  
Phone Number

  
Approved By

Sergio Rey, Assistant Chief Financial Officer,  
CTCD/CTCM  
Printed Name

512-465-1216  
Phone Number

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**Indirect Cost Schedule**

For the Fiscal Year Ended August 31, 2020

**A. Payroll-related Costs***(Exhibit II, Annual Financial Report)*

FICA Employer Matching Contribution	\$ 3,005,432.25	
Group Health Insurance	8,113,762.31	
Retirement	3,998,175.67	
Unemployment	114,534.36	
<b>Total Payroll-related Costs</b>		<b>\$ 15,231,904.59</b>

Workers' Compensation	\$ 87,637.99	
Benefit Replacement Pay (BRP)	54,121.15	
<b>Total Workers' Compensation and BRP</b>		<b>\$ 141,759.14</b>

**B. Indirect Costs***(Not reported in Agency's Annual Financial Report)*

Bond Debt Service Payments		
Texas Facilities Commission (TFC)	\$ -	
Texas Public Finance Authority (TPFA)	-	
Other (if applicable)	-	
<b>Total Indirect Costs</b>		<b>\$ -</b>

**C. Indirect Costs - Statewide Full Cost Allocation Plan (SWCAP)**

Comptroller of Public Accounts (CPA)	\$ 646,922.00	
Department of Public Safety (DPS)	1,170.00	
Texas Facilities Commission (TFC)	6,675.00	
Office of the Governor (OOG), Budget & Planning	2,196.00	
<b>Total Indirect Costs - Statewide Full Cost Allocation Plan</b>		<b>\$ 656,963.00</b>

<b>TOTAL INDIRECT COSTS</b>		<b>\$ 16,030,626.73</b>
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**Schedule of Professional/Consulting Fees & Legal Service Fees**

For the Fiscal Year Ended August 31, 2020

**Professional/Consulting Fees:**

<b>Name</b>	<b>Service Provided</b>	<b>Amount</b>
Anchor Computer Inc	Data Processing Services	13,598.23
Apex Systems Inc	Information Technology Services	761,780.30
Appeon Inc	Information Technology Services	995.00
Association of Certified Fraud Examiners	Educational/Training Services	1,225.40
Bansar Technologies Inc	Information Technology Services	275,404.37
Black Book National Auto Research	Information Technology Services	9,000.00
Capitol Systems Inc	Information Technology Services	182,305.00
Carahsoft Technology Corporation	Information Technology Services	1,310,211.02
Carolyn Conn	Educational/Training Services	2,000.00
Catapult Systems Inc	Consultant Services - Computer	10,515.51
Complete Book & Media Supply Inc	Educational/Training Services	2,396.00
DatamanUSA LLC	Information Technology Services	305,025.00
EDX Inc	Educational/Training Services	1,000.00
iLead Consulting & Training	Educational/Training Services	17,280.00
Insight Public Sector Inc	Consultant Services - Computer	159,660.00
Insight Public Sector Inc	Information Technology Services	239,490.00
Knowbility Inc	Educational/Training Services	362.81
Neos Consulting Group LLC	Information Technology Services	42,740.88
New Horizons CLC of Austin	Educational/Training Services	33,681.64
NF Consulting Services	Information Technology Services	1,316,678.72
Nipun Systems Inc	Information Technology Services	408,540.93
Occupational Health Centers of the SW, P.A.	Medical Services	130.50
PHCC Association of Texas	Educational/Training Services	85.00
Presidio Networked Solutions Group LLC	Consultant Services - Computer	9,000.00
Red River Consulting Services LLC	Information Technology Services	23,000.00
Safe2Drive	Educational/Training Services	633.60
SHI Government Solutions Inc	Educational/Training Services	8,000.00
SHI Government Solutions Inc	Information Technology Services	275,125.24
Sistema Technologies Inc	Information Technology Services	181,305.00
SmartyStreets LLC	Information Technology Services	10,000.00
Solid Border Inc	Information Technology Services	24,000.00
Southwest Research Institute	Consultant Services - Other	321,830.38
Southwest Research Institute	Information Technology Services	313,042.96
State Bar of Texas	Educational/Training Services	690.00
Surgent Holding Corporation	Educational/Training Services	558.40
TEKsystems Inc	Information Technology Services	248,116.32
Texas Commission on Law Enforcement	Educational/Training Services	195.00

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**Schedule of Professional/Consulting Fees & Legal Service Fees (Continued)**

For the Fiscal Year Ended August 31, 2020

**Professional/Consulting Fees:**

<b>Name</b>	<b>Service Provided</b>	<b>Amount</b>
Texas Credit Card Procurement Program	Educational/Training Services	249.00
Texas Department of Information Resources	Computer Services - Statewide Tech	10,509,272.62
Texas Department of Information Resources	Data Processing Services	34,380.00
Texas State Auditor's Office	Educational/Training Services	399.00
The Institute of Internal Auditors Inc	Educational/Training Services	175.00
University of Texas at Austin	Educational/Training Services	1,350.00
Workers Assistance Program Inc	Professional Services - Other	13,708.20
WorkQuest	Information Technology Services	341,043.60
Yellowbook-CPE LLC	Educational/Training Services	1,585.00
<b>Total, Professional/Consulting Fees:</b>		<b>\$ 17,411,765.63</b>

**Legal Service Fees:**

<b>Name</b>	<b>Service Provided</b>	<b>Amount</b>
Office of the Attorney General	Legal Services	1,575.88
State Office of Administrative Hearings (SOAH)	Legal Services - Approved by SOAH	164,437.50
<b>Total, Legal Service Fees:</b>		<b>\$ 166,013.38</b>

**TOTAL, PROFESSIONAL/CONSULTING FEES & LEGAL SERVICE FEES** **\$ 17,577,779.01**

Texas Department of Motor Vehicles (608)

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**Schedule of Space Occupied**

For the Fiscal Year Ended August 31, 2020

The Texas Department of Motor Vehicles (TxDMV) is headquartered in Austin, Texas and maintains 16 regional offices across the state to facilitate delivery of services to the motoring public. Effective November 1, 2009, the Texas Department of Transportation (TxDOT) allocated office space to the TxDMV through a Memorandum of Understanding (MOU) as required by House Bill 3097, 81st Legislature, Regular Session.

Location	Address	Lessor	Lease No.
<b>State Owned Buildings</b>			
Camp Hubbard (CH) Complex	4000 Jackson Avenue, Austin, Texas		
Building, CH 1			
Building, CH 2 (Fiesta Room)			
Building, CH 5			
Building, CH 6			
<b>Regional Offices</b>			
Abilene	4210 North Clack Street, Abilene, Texas		
Amarillo	5715 Canyon Drive, Building H, Amarillo, Texas		
Austin	1001 East Parmer Lane, Suite A, Austin, Texas		
Beaumont	8550 Eastex Freeway, Beaumont, Texas		
Huntsville Operations	810 FM 2821, Huntsville, Texas	TDCJ - Wynne Unit	
Longview	4549 West Loop 281, Longview, Texas		
Lubbock	135 Slaton Road, Lubbock, Texas		
Midland/Odessa	3901 East Highway 80, Odessa, Texas		
Pharr	600 West Expressway 83, Pharr, Texas		
Wichita Falls	1601-A Southwest Parkway, Wichita Falls, Texas		
<b>Leased Space</b>			
Centimeter Warehouse Facility	2000 Centimeter Circle, Austin, Texas	RUT-3-4-7, LTD	MOU with TxDOT
CPA Warehouse	1811 Airport Boulevard, Austin, Texas	4015 Limited Partnership	6728
<b>Regional Offices</b>			
Corpus Christi	602 N. Staples Street, Corpus Christi, Texas	Corpus Christi Regional Transp. Authority	303-7-20538
Dallas	1925 E. Beltline Road, Carrollton, Texas	Purple Tree LLC	7959
El Paso	1227 Lee Trevino Drive, Suite 100, El Paso, Texas	Burnham Properties Ltd.	10263
Fort Worth	2425 Gravel Drive, Fort Worth, Texas	RiverBend Complex LLC	10462
Houston	2110 East Governors Circle, Houston, Texas	Ragsdale-Brookwood Joint Venture	20399
San Antonio	15150 Nacogdoches Road, San Antonio, Texas	Acharya Investments LLC	20537
Waco	2203 Austin Avenue, Waco, Texas	Tony Martin, Trustee	8365

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**Schedule of Space Occupied (Continued)**

For the Fiscal Year Ended August 31, 2020

Location	Type	Usable Square Footage	FTEs	Cost Per			Contract Period
				Month	Sq.Ft. Per Mo.	Year	
<b>State Owned Buildings</b>							
Camp Hubbard (CH) Complex							
Building, CH 1	Office	71,684	317				
Building, CH 2 (Fiesta Room)	Office	1,102	-				
Building, CH 5	Office	33,134	107				
Building, CH 6	Office	21,216	109				
Regional Offices							
Abilene	Office	1,900	6				
Amarillo	Office	2,538	5				
Austin	Office	3,131	10				
Beaumont	Office	3,000	6				
Huntsville Operations	Office	260	2				
Longview	Office	3,120	8				
Lubbock	Office	2,579	7				
Midland/Odessa	Office	3,618	6				
Pharr	Office	3,500	13				
Wichita Falls	Office	2,665	15				
<b>Total, State Owned Buildings</b>		<b>153,447</b>	<b>611.0</b>				
<b>Leased Space</b>							
Centimeter Warehouse Facility	Warehouse	575	-	-	-	-	09/01/19 - 04/30/23
CPA Warehouse	Warehouse	3,000	-	1,694.74	0.5649	20,336.88	05/01/20 - 04/30/23
Regional Offices							
Corpus Christi	Office	3,141	7	3,777.04	1.2025	45,324.48	04/01/17 - 03/31/27
Dallas	Office	7,865	27.5	10,544.49	1.3407	126,533.88	04/01/20 - 03/31/25
El Paso	Office	3,771	12	4,713.75	1.2500	56,565.00	11/01/17 - 10/31/22
Fort Worth	Office	5,685	26	6,468.75	1.1379	77,625.00	08/01/13 - 10/31/20*
Houston	Office	11,554	39.5	23,723.19	2.0532	284,678.28	11/01/18 - 09/30/24
San Antonio	Office	3,916	16.5	6,818.73	1.7412	81,824.76	09/01/17 - 08/31/27
Waco	Office	2,307	6	3,185.53	1.3808	38,226.36	09/01/15 - 08/31/20**
<b>Total, Leased Space</b>		<b>41,814</b>	<b>134.5</b>	<b>\$ 60,926.22</b>		<b>\$ 731,114.64</b>	
<b>GRAND TOTAL</b>		<b>195,261</b>	<b>745.5</b>	<b>\$ 60,926.22</b>		<b>\$ 731,114.64</b>	

\* Fort Worth lease extended at \$7,816.88 per month for 5,685 square feet of occupied space. Contract term is 11/01/20 - 10/31/25.

\*\* Waco lease extended at \$3,780.00 per month for 2,307 square feet of occupied space. Contract term is 09/01/20 - 08/31/25.

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### Schedule of Vehicles Purchased

For the Fiscal Year Ended August 31, 2020

<u>Make</u>	<u>Model</u>	<u>Year</u>	<u>Quantity</u>	<u>Purchase Price</u>	<u>Type of Use</u>	<u>Fuel Efficiency In Average Miles per Gallon</u>
Chevrolet	Traverse	2020	2	\$ 49,778.00	Investigations, Audits, Freight and Passenger Transport	22.5
Ford	Escape	2020	2	\$ 39,420.00	Investigations, Audits, Freight and Passenger Transport	30
<b>TOTALS</b>			<u>4</u>	<u>\$ 89,198.00</u>		

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### Alternative Fuel Program Status

For the Fiscal Year Ended August 31, 2020

#### Alternative Fuel Vehicles Received Into Inventory by Fiscal Year

The totals in the chart below represent the number of alternative fuel vehicles received into inventory between September 1 and August 31 of each fiscal year.

Fiscal Year	Type Of Fuel Capability						Total
	Natural Gas (CNG)	Propane (LPG)	Ethanol 85% (E-85)	Gas/Electric Hybrid	Electricity	Biodiesel 20% (B-20)	
2020							0
2019			18		1	1	20
2018			21				21
2017							0
2016			3				3
2015							0
2014			8				8
2013			8				8
2012			6				6
2011							0
2010		6	1	11			18
<b>Totals</b>	<b>0</b>	<b>6</b>	<b>65</b>	<b>11</b>	<b>1</b>	<b>1</b>	<b>84</b>

Texas Department of Motor Vehicles (TxDMV) was created by House Bill 3097, 81st Legislature, Regular Session. The vehicles listed for FY 2010 were part of the transfer from Texas Department of Transportation (TxDOT) when the TxDMV began operations. Twenty-four purchases between FY 2012 and FY 2016 were surplus vehicles bought from the Texas Department of Public Safety. All other new vehicles have been procured via the Comptroller of Public Accounts Term Contract.

#### Fuel Usage for the Fiscal Year Ended August 31, 2020

Fuel Type	Gallons Used
Unleaded Gasoline	12,237.59
Unleaded for Gas Hybrid	939.51
Diesel	68.56
Ethanol 85% (E-85)	3,049.10
Electricity	71.17
Biodiesel 20% (B-20)	319.36
	Gallons of Gasoline Equivalent (GGe)
<b>Total</b>	<b>16,685.29</b>



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**Schedule of Itemized Purchases**

For the Fiscal Year Ended August 31, 2020

<b>Vendor Name</b>	<b>Amount</b>	<b>Product Purchased</b>	<b>Justification</b>
<i>Promiles Software Development Corporation</i>	\$ 603,180.00	<i>Programming and Support Services</i>  Software/Data Management and Support Services for TxPROS software application	<i>Competing Products Not Satisfactory</i>  ProMiles Software Development Corp wrote the source code for the software application and is the only Vendor who can provide support services.
<i>Explore Information Service LLC</i>	250,800.00	<i>Software Maintenance and Support</i>  Texas International Registration Plan (TxIRP) software for apportionately registering commercial vehicles operating interstate.	<i>Competing Products Not Satisfactory</i>  Explore Information Services wrote the source code for the system and currently supports it as well. As such, they are the only vendor that can supply the services required.
<b>TOTAL PURCHASES</b>	\$ <u><u>853,980.00</u></u>		

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