

Annual Report of Nonfinancial Data

Fiscal Year Ended August 31, 2018



Texas Department *of* Motor Vehicles

Prepared by
Finance & Administrative Services Division

December 31, 2018

Texas Department of Motor Vehicles Board

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Executive Director

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Texas Department *of* Motor Vehicles
4000 Jackson Avenue
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December 31, 2018

The Honorable Greg Abbott, Governor
Ms. Lisa R. Collier, CPA, CFE, CIDA First Assistant State Auditor
Ms. Sarah Keyton, Assistant Director, Legislative Budget Board

Ladies and Gentlemen:

We are pleased to submit the Texas Department of Motor Vehicle's *Annual Report of Nonfinancial Data* for the year ended August 31, 2018, in compliance with the TEX. GOV'T CODE ANN. §2101.0115 and in accordance with the instructions for completing the Annual Report of Nonfinancial Data.

The accompanying report has not been audited and is considered to be independent of the agency's *Annual Financial Report*.

If you have any questions, please contact Mr. Sergio Rey, Director of Accounting, at (512) 465-4203, or Ms. Linda M. Flores, CPA, Chief Financial Officer, at (512) 465-4125.

Sincerely,

Whitney H. Brewster
Executive Director

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(Unaudited)

Appropriation Item Transfers*

For the Fiscal Year Ended August 31, 2018

ITEM OF APPROPRIATION

	Transfers-In	Transfers-Out	Net Transfers
A. Goal: Optimize Services & Systems			
<i>Strategies:</i>			
A.1.1 13001 Titles, Registrations & Plates	\$ 20,858.00	\$ (127,936.64)	\$ (107,078.64)
A.1.3 13005 Motor Carrier Permits & Credentials	-	(15,699.36)	(15,699.36)
A.1.5 13007 Customer Contact Center	68,256.00	-	68,256.00
Total, Goal A: Optimize Services & Systems	\$ 89,114.00	\$ (143,636.00)	\$ (54,522.00)
 B. Goal: Protect the Public			
<i>Strategies:</i>			
B.1.1 13008 Enforcement	\$ 75,380.00	-	75,380.00
Total, Goal B: Protect the Public	\$ 75,380.00	-	\$ 75,380.00
 C. Goal: Indirect Administration			
<i>Strategies:</i>			
C.1.1 13009 Central Administration	\$ 85,272.00	-	\$ 85,272.00
C.1.3 13011 Other Support Services	-	(106,130.00)	(106,130.00)
Total, Goal C: Indirect Administration	85,272.00	(106,130.00)	(20,858.00)
NET APPROPRIATION ITEM TRANSFERS	\$ 249,766.00	\$ (249,766.00)	\$ -

* This schedule does not include Benefit Replacement Pay transfers or Rider Reduction transfers.

(Unaudited)

STATE AGENCY PROGRESS REPORT

Source: Texas Government Code, Title 10, Subtitle D, Section 2161.124

For the Fiscal Year Ended August 31, 2018

Agency Name: Texas Depart. of Motor Vehicles **Agency #:** 608 **Report for Fiscal:** 2018

HUB Report Procurement Categories	Fiscal 2017		Fiscal 2018		Fiscal 2019
	Agency-Specific HUB Goal*	% of Dollars Spent w/HUBs**	Agency-Specific HUB Goal*	% of Dollars Spent w/HUBs**	Agency-Specific HUB Goal*
Heavy construction other than building contracts					
Building construction, including general contractors and operative builders contracts					
Special trade construction contracts	11.00%				
Professional services contracts					
Other services contracts	11.00%	4.38%	5.00%	7.97%	5.00%
Commodities contracts	23.00%	21.33%	23.00%	27.95%	23.00%

**For each of the procurement categories listed, enter your Agency-Specific HUB Goals.*

***For each of the procurement categories listed, enter the percentage of dollars the agency spent with HUBs as reflected in the Annual HUB Reports.*



 Prepared By

Fred Snell

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 Phone Number



 Approved By

Renita Bankhead

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(Unaudited)

Indirect Cost Schedule

For the Fiscal Year Ended August 31, 2018

A. Payroll-related Costs*(Exhibit II, Annual Financial Report)*

FICA Employer Matching Contribution	\$	2,855,938.59	
Group Health Insurance		7,560,497.56	
Retirement		3,756,119.11	
Unemployment		31,634.31	
Total Payroll-related Costs			\$ <u>14,204,189.57</u>

Workers' Compensation	\$	76,891.44	
Benefit Replacement Pay (BRP)		80,663.50	
Total Workers' Compensation and BRP			\$ <u>157,554.94</u>

B. Indirect Costs*(Not reported in Agency's Annual Financial Report)*

Bond Debt Service Payments			
Texas Facilities Commission (TFC)	\$	0.00	
Texas Public Finance Authority (TPFA)		0.00	
Other (if applicable)		0.00	
Total Indirect Costs			\$ <u>0.00</u>

C. Indirect Costs - Statewide Full Cost Allocation Plan (SWCAP)

Comptroller of Public Accounts (CPA)	\$	462,900.00	
Department of Public Safety (DPS)		645.00	
Texas Facilities Commission (TFC)		3,749.00	
Governor Budget & Planning		1,492.00	
Total Indirect Costs - Statewide Full Cost Allocation Plan			\$ <u>468,786.00</u>

TOTAL INDIRECT COSTS			\$ <u><u>14,830,530.51</u></u>
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(Unaudited)

Schedule of Professional/Consulting Fees & Legal Service Fees

For the Fiscal Year Ended August 31, 2018

Professional/Consulting Fees:

Name	Service Provided	Amount
Abdeladim & Associates	Information Technology Services	19,178.95
Adjacent Technologies Inc	Information Technology Services	5,670.00
Allied Consultants	Information Technology Services	16,562.00
Anchor Computer Inc	Data Processing Services	13,948.88
Apex Systems Inc	Information Technology Services	187,020.00
AT&T Corp	Data Processing Services	6,822.96
Bansar Technologies Inc	Information Technology Services	35,415.50
Black Book National Auto Research Division	Information Technology Services	103,000.00
C & T Information Tech. Consulting Inc	Information Technology Services	160,862.50
Capitol Systems Inc	Information Technology Services	249,350.00
Carahsoft Technology Corporation	Information Technology Services	1,000,506.99
Carahsoft Technology Corporation	Consultant Services - Computer	322.58
CMP Management Inc	Educational/Training Services	790.00
Cogent Infotech Corporation	Information Technology Services	177,364.50
Darla Cloud	Educational/Training Services	3,299.00
Datamanusa LLC	Information Technology Services	200,445.00
Deloitte Consulting LLP	Information Technology Services	4,218,109.40
Explore Information Services LLC	Information Technology Services	105,900.00
Fred Pryor Seminars	Educational/Training Services	348.00
Gartner Inc	Educational/Training Services	25,000.00
Graceland College Center for Prof. Development	Educational/Training Services	1,798.95
Great South Texas Corporation	Consultant Services - Computer	5,724.10
Horizons Southwest Management LP	Educational/Training Services	295.00
Institute of Internal Auditors Inc	Educational/Training Services	950.00
Intellipaat	Educational/Training Services	240.00
Inventrum LLC	Educational/Training Services	9.90
Kaepfel Consulting LLC	Information Technology Services	60,756.00
Legislative Budget Board	Educational/Training Services	200.00
Madcap Software Inc	Educational/Training Services	1,299.00
Microassist Inc	Educational/Training Services	2,777.00

(Unaudited)

Schedule of Professional/Consulting Fees & Legal Service Fees

For the Fiscal Year Ended August 31, 2018

Professional/Consulting Fees:

Name	Service Provided	Amount
National Association of Fleet Administrators	Educational/Training Services	299.00
National Human Resource Group Inc	Information Technology Services	160,632.00
Navayuga Infotech LLC	Information Technology Services	85,164.64
New Horizons CLC of Austin	Educational/Training Services	1,475.00
NF Consulting Services	Information Technology Services	1,311,674.09
Nipun Systems Inc	Information Technology Services	141,772.00
NTT Data Inc	Data Processing Services	305,250.68
NU Info Systems Inc	Information Technology Services	173,630.00
Pexus LLC	Information Technology Services	31,490.00
Presidio Networked Solutions Group LLC	Consultant Services - Computer	1,500.00
Presidio Networked Solutions Group LLC	Educational/Training Services	29,012.40
Promiles Software Development Corp.	Information Technology Services	325,310.31
Rapisource	Information Technology Services	119,592.00
Safe2Drive	Educational/Training Services	2,960.10
SHI Government Solutions Inc	Consultant Services - Computer	14,493.75
Sigma Surveillance	Information Technology Services	1,950.00
Software Engineering Services	Consultant Services - Other	97,450.00
Southwest Research Institute	Consultant Services - Other	800,416.47
State Bar of Texas	Educational/Training Services	280.00
Statewide Procurements - CPA	Educational/Training Services	75.00
Steel Digital Studios Inc	Educational/Training Services	4,000.00
Teksystems Inc	Information Technology Services	73,407.58
Texas Board of Legal Specialization	Educational/Training Services	272.50
Texas Department of Information Resources	Computer Services-Statewide Tech	7,178,153.63
Texas Department of Information Resources	Data Processing Services	37,245.00
Texas Department of Transportation	Data Processing Services	1,959.69
TIBH Industries Inc	Information Technology Services	889,135.77
TIBH Industries Inc	Consultant Services - Other	772.80
TXC Texas Creative Ltd	Consultant Services - Other	1,354.51
TXC Texas Creative Ltd	Professional Services-Other	1,014.25

(Unaudited)

Schedule of Professional/Consulting Fees & Legal Service Fees

For the Fiscal Year Ended August 31, 2018

Professional/Consulting Fees:

<u>Name</u>	<u>Service Provided</u>	<u>Amount</u>
University of Texas at Austin	Educational/Training Services	22,591.00
University of Texas at Austin	Professional Services-Other	3,515.00
Wolters Kluwer Financial Services Inc	Information Technology Services	5,400.00
Workers Assistance Program Inc	Educational/Training Services	1,000.00
Workers Assistance Program Inc	Professional Services-Other	15,450.55
Total, Professional/Consulting Fees:		\$ 18,443,665.93

Legal Service Fees:

<u>Name</u>	<u>Service Provided</u>	<u>Amount</u>
Courtcall LLC	Legal Services - Approved by SOAH	60.00
G Daniel Mena	Legal Services - Approved by SOAH	500.00
State Office of Administrative Hearings (SOAH)	Legal Services - Approved by SOAH	167,200.00
Total, Legal Service Fees:		\$ 167,760.00

TOTAL, PROFESSIONAL/CONSULTING FEES & LEGAL SERVICE FEES **\$ 18,611,425.93**

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Texas Department of Motor Vehicles (608)

(Unaudited)

Schedule of Space Occupied

For the Fiscal Year Ended August 31, 2018

The Texas Department of Motor Vehicles is headquartered in Austin, Texas and maintains sixteen (16) regional offices across the state to facilitate delivery of services to the motoring public. Effective November 1, 2009, the Texas Department of Transportation allocated office space to the TxDMV through a Memorandum of Understanding as required by HB 3097, 81st Legislature, R.S.

Location	Address	Lessors	Lease No.
State Owned Buildings			
Camp Hubbard (CH) Complex	4000 Jackson Ave, Austin, Texas		
Building, CH 1			
Building, CH 2 (Fiesta Room)			
Building, CH 5			
*Building, CH 6			
* Bull Creek Complex	4203 Bull Creek, Austin, Texas		
Building 22			
Building 40			
Building 43 A, B & C			
Regional Offices			
Abilene	4210 North Clack, Abilene, Texas		
Amarillo	5715 Canyon Drive, Building H, Amarillo, Texas		
Austin	1001 East Parmer Lane, Suite A, Austin, Texas		
Beaumont	8550 Eastex Freeway, Beaumont, Texas		
Huntsville Operations	810 FM 2821, Huntsville, Texas	TDCJ - Wynne Unit	
Longview	4549 West Loop 281, Longview, Texas		
Lubbock	135 Slaton Road, Lubbock, Texas		
Midland/Odessa	3901 East Hwy 80, Odessa, Texas		
Pharr	600 West Expwy 83, Pharr, Texas		
Wichita Falls	1601-A Southwest Parkway, Wichita Falls, Texas		
Leased Space			
Centimeter Warehouse Facility	2000 Centimeter Circle, Austin, Texas	RUT-3-4-7, LTD	MOU with TXDOT
CPA Warehouse	1811 Airport Blvd, Austin, Texas	1811 Limited Partnership	6728
Regional Offices			
Corpus Christi	602 N. Staples Street, Corpus Christi, Texas	Corpus Christi Regional Transp. Authority	303-7-20538
Dallas	1925 E. Beltline Road, Carrollton, Texas	Purple Tree LLC	7959
El Paso	1227 Lee Trevino Drive, Suite 100, El Paso, Texas	Burnham Properties, Ltd.	10263
Fort Worth	2425 Gravel Drive, Fort Worth, Texas	RiverBend Complex LLC	10462
Houston	2110 East Governors Circle, Houston, Texas	Ragsdale-Brookwood Joint Venture	20399
San Antonio	15150 Nacogdoches Road, San Antonio, Texas	Acharya Investments, LLC	20537
Waco	2203 Austin Avenue, Waco, Texas	Tony Martin, Trustee	8365

* Note: In January 2018, TxDMV moved out of the Bull Creek Complex and into Building 6 in the Camp Hubbard Complex.

Texas Department of Motor Vehicles (608)

Location	Type	Usable Square Footage	FTEs	Cost Per			Contract Period
				Month	Sq.Ft. Per Mo.	Year	
State Owned Buildings							
Camp Hubbard (CH) Complex							
Building, CH 1	Office	71,684	294				
Building, CH 2 (Fiesta Room)	Office	1,102	-				
Building, CH 5	Office	33,134	110				
* Building, CH 6	Office	21,216	101				
* Bull Creek Complex							
	Office	-	-				
	Office	-	-				
	Office	-	-				
Regional Offices							
Abilene	Office	1,900	6				
Amarillo	Office	2,538	5				
Austin	Office	3,131	9				
Beaumont	Office	3,000	8				
Huntsville Operations	Office	260	1				
Longview	Office	3,120	9				
Lubbock	Office	2,579	7				
Midland/Odessa	Office	3,618	6				
Pharr	Office	3,500	12				
Wichita Falls	Office	2,665	14				
Total, State Owned Buildings		153,447	582.0				
Leased Space							
Centimeter Warehouse Facility	Warehouse	575	-	-	-	-	09/01/16 - 08/31/19
CPA Warehouse	Warehouse	3,000	-	1,694.73	0.5649	20,336.76	05/01/15 - 04/30/20
Regional Offices							
Corpus Christi	Office	3,141	5	3,737.79	1.1900	44,853.48	04/01/17 - 03/31/27
Dallas	Office	7,865	25	10,235.75	1.3014	122,829.00	04/01/15 - 03/31/20
El Paso	Office	3,771	11	4,713.75	1.2500	56,565.00	11/01/17 - 10/31/22
Fort Worth	Office	5,685	25	6,468.75	1.1379	77,625.00	08/01/13 - 09/30/20
Houston	Office	11,554	33	23,384.12	2.0239	280,609.44	11/01/16 - 09/30/24
San Antonio	Office	3,916	16.5	6,818.73	1.7412	81,824.76	09/01/17 - 08/31/27
Waco	Office	2,307	8	3,185.53	1.3808	38,226.36	09/01/15 - 08/31/20
Total, Leased Space		41,814	123.5	\$ 60,239.15		\$ 722,869.80	
GRAND TOTAL		195,261	705.5	\$ 60,239.15		\$ 722,869.80	

(Unaudited)

Schedule of Vehicles Purchased

For the Fiscal Year Ended August 31, 2018

<u>Make</u>	<u>Model</u>	<u>Quantity</u>	<u>Purchase Price</u>	<u>Type of Use</u>	<u>Fuel Efficiency In Average Miles per Gallon</u>
Ford	Escape	21	\$ 400,491.00	Investigations, Audits, Freight & Passenger Transport	25
TOTALS		<u>21</u>	<u>\$ 400,491.00</u>		

(Unaudited)

Alternative Fuel Program Status

For the Fiscal Year Ended August 31, 2018

Alternative Fuel Vehicles Received Into Inventory by Fiscal Year

The totals in the chart below represent the number of alternative fuel vehicles received into inventory between September 1 and August 31 of each fiscal year.

Fiscal Year	Type Of Fuel Capability				Total
	Natural Gas (CNG)	Propane (LPG)	Ethanol (E-85)	Gas/Electric Hybrid	
2018			21		21
2017					0
2016			3		3
2015					0
2014			8		8
2013			8		8
2012			6		6
2011					0
2010		6	1	11	18
Totals	0	6	47	11	64

Texas Department of Motor Vehicles was created by the 81st Legislature with House Bill 3097. The vehicles listed for FY2010 were part of the transfer from Texas Department of Transportation when the TxDMV began operations. The purchases to date were surplus vehicles bought from the Texas Department of Public Safety and one new vehicle procured via the Comptroller of Public Accounts Term Contract.

Fuel Usage for the Fiscal Year Ended August 31, 2018

	<u>Gallons Used</u>
Unleaded Gasoline	17,375
Unleaded for Gas Hybrid	3,287
Propane	0
Ethanol	3,664

(Unaudited)

Schedule of Itemized Purchases

For the Fiscal Year Ended August 31, 2018

<u>Vendor Name</u>	<u>Amount</u>	<u>Product Purchased</u>	<u>Justification</u>
<i>Promiles Software Development Corp. \$</i>	<i>269,400.00</i>	<i>Programming and Support Services</i>	<i>Competing Products Not Satisfactory</i>
		Software programming to modify our current TxPROS website, including production and disaster recovery, hardware, software and infrastructure.	Promiles Software Development Corporation wrote the source code for the system and currently supports it as well. As such, they are the only vendor that can supply the services required.
<i>Explore Information Service, LLC</i>	<i>672,600.00</i>	<i>Software Maintenance and Support</i>	<i>Competing Products Not Satisfactory</i>
		Texas International Registration Plan (TxIRP) software for apportionately registering commercial vehicles operating interstate.	Explore Information Services wrote the source code for the system and currently supports it as well. As such, they are the only vendor that can supply the services required.
TOTAL PURCHASES	\$ <u>942,000.00</u>		

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