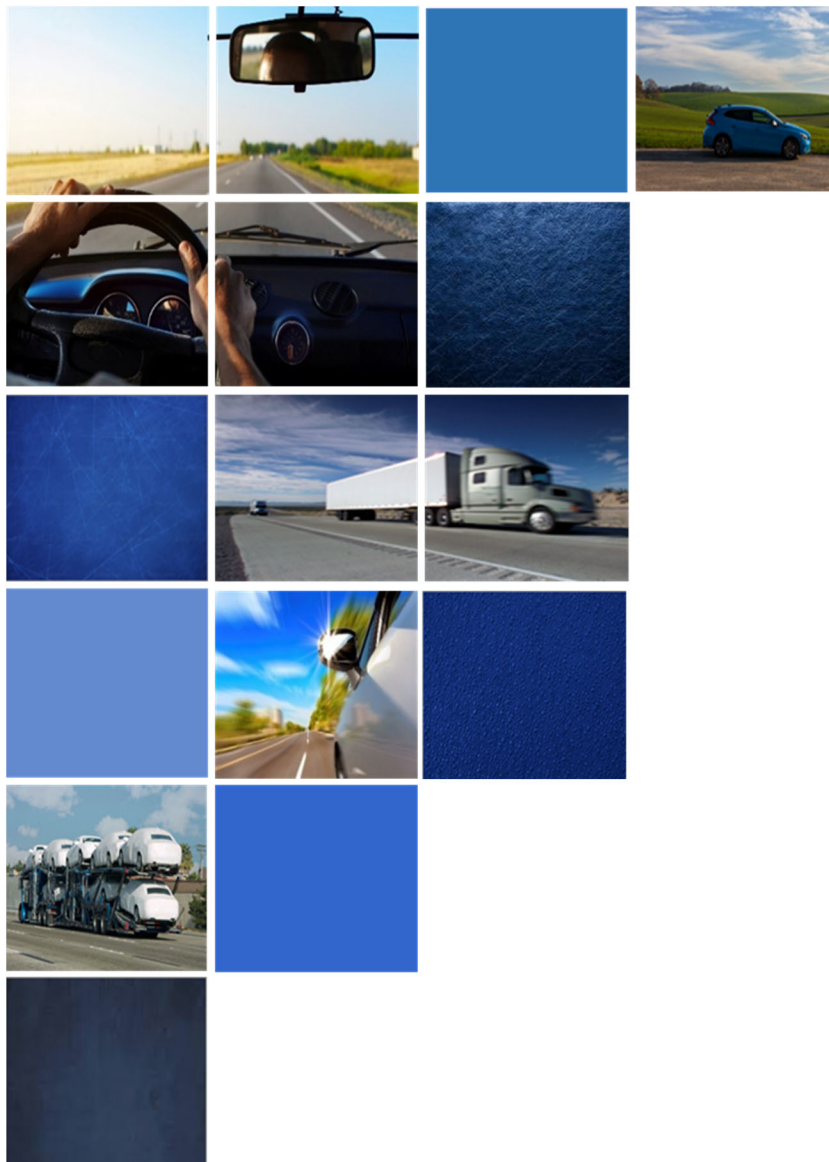




# Texas Department *of* Motor Vehicles

## Annual Report of Nonfinancial Data

**Fiscal Year Ended August 31, 2023**



# **Annual Report of Nonfinancial Data**

Fiscal Year Ended August 31, 2023



Texas Department *of* Motor Vehicles

Prepared by  
Finance & Administrative Services Division

December 31, 2023

## Table of Contents

	<b>Page</b>
Letter of Transmittal	v
Appropriation Item Transfer Schedule	1
Historically Underutilized Business Strategic Plan Progress Report	2
Indirect Cost Schedule	3
Schedule of Professional/Consulting Fees and Legal Service Fees	4
Schedule of Space Occupied	6
Schedule of Vehicles Purchased	8
Schedule of Itemized Purchases	9

**Texas Department of Motor Vehicles Board**

Charles Bacarisse, Chair

Christian Alvarado  
Stacey Gillman  
Brett Graham  
Tammy McRae

Sharla Omumu  
John M. Prewitt  
Darren Schlosser  
Paul R. Scott

Daniel Avitia  
Executive Director

*This page intentionally left blank.*



December 31, 2023

Honorable Greg Abbott, Governor  
Mr. Jerry McGinty, Director, Legislative Budget Board  
Ms. Lisa Collier, State Auditor

Ladies and Gentlemen:

We are pleased to submit the Texas Department of Motor Vehicle's *Annual Report of Nonfinancial Data* for the year ended August 31, 2023, in compliance with the Texas Government Code Annotated, Section 2101.0115 and in accordance with the instructions for completing the *Annual Report of Nonfinancial Data*.

The accompanying report has not been audited and is considered to be independent of the agency's *Annual Financial Report*.

If you have any questions, please contact Mr. Eric Horn, Director of Accounting, at (512) 465-4203, or Ms. Glenna Bowman, CPA, Chief Financial Officer, at (512) 465-4125.

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Avitia".

Daniel Avitia  
Executive Director

*This page intentionally left blank.*

-UNAUDITED-

**Appropriation Item Transfers\***

For the Fiscal Year Ended August 31, 2023

**ITEM OF APPROPRIATION**

	<u>Transfers-In</u>	<u>Transfers-Out</u>	<u>Net Transfers</u>
<b>A. Goal: Optimize Services &amp; Systems</b>			
<i>Strategies:</i>			
A.1.1 13001 Titles, Registrations & Plates	\$ 2,125,540.00	(250,000.00)	\$ 1,875,540.00
A.1.1 27831 Contingency for SB 15	2,142.00		2,142.00
A.1.2 13002 Vehicle Industry Licensing	70,143.00	(125,000.00)	(54,857.00)
A.1.3 13005 Motor Carrier Permits & Credentials	810,143.00		810,143.00
A.1.4 13006 Technology Enhancement & Automation	14,214.00	(465,800.00)	(451,586.00)
A.1.5 13007 Customer Contact Center	32,462.00	(300,000.00)	(267,538.00)
Total, Goal A: Optimize Services & Systems	\$ 3,054,644.00	(1,140,800.00)	\$ 1,913,844.00
<b>B. Goal: Protect the Public</b>			
<i>Strategies:</i>			
B.1.1 13008 Enforcement	\$ 240,586.00	(100,000.00)	\$ 140,586.00
B.2.1 13003 Motor Vehicle Crime Prevention	3,700.00		3,700.00
Total, Goal B: Protect the Public	\$ 244,286.00	(100,000.00)	\$ 144,286.00
<b>C. Goal: Indirect Administration</b>			
<i>Strategies:</i>			
C.1.1 13009 Central Administration	\$ 180,282.00	(632,781.00)	\$ (452,499.00)
C.1.1 37335 HB 2, Acts. Rec.\Web Salv. Sec 35 C10-11	1,034.00		1,034.00
C.1.2 13010 Information Resources	45,458.00	(182,700.00)	(137,242.00)
C.1.3 13011 Other Support Services	91,824.00	(1,113,597.00)	(1,021,773.00)
Total, Goal C: Indirect Administration	\$ 318,598.00	(1,929,078.00)	\$ (1,610,480.00)
<b>Supplemental Appropriation</b>			
38901 SB30 Appropriation For a Salary Increase	\$	(447,650.00)	\$ (447,650.00)
Total, Supplemental Appropriation:	\$ -	(447,650.00)	\$ (447,650.00)
<b>NET APPROPRIATION ITEM TRANSFERS</b>	<b>\$ 3,617,528.00</b>	<b>\$ (3,617,528.00)</b>	<b>\$ -</b>

\* This schedule does not include transfers for Benefit Replacement Pay, Capital, SWCAP, Fringe or Rider Reductions.



-UNAUDITED-

# STATE AGENCY PROGRESS REPORT

(Source: Texas Government Code, Title 10, Subtitle D, Section 2161.124)

Agency Name: Texas Department of Motor Vehicles Agency #: 608 Report for Fiscal: 2023

HUB Report Procurement Categories	Fiscal 2022		Fiscal 2023		Fiscal 2024
	Agency-Specific HUB Goal*	% of Dollars Spent w/HUBs**	Agency-Specific HUB Goal*	% of Dollars Spent w/HUBs**	Agency-Specific HUB Goal*
Heavy construction other than building contracts	0.00%	0.00%	0.00%	0.00%	0.00%
Building construction, including general contractors and operative builders contracts	0.00%	0.00%	0.00%	0.00%	0.00%
Special trade construction contracts	32.00%	19.14%	10.00%	14.47%	10.00%
Professional services contracts	0.00%	0.00%	0.00%	0.00%	0.00%
Other services contracts	10.00%	22.21%	10.00%	31.32%	15.00%
Commodities contracts	23.00%	80.42%	23.00%	39.91%	21.10%

\* For each of the procurement categories listed, enter your Agency-Specific HUB Goals.

\*\* For each of the procurement categories listed, enter the percentage of dollars the agency spent with HUBs as reflected in the Annual HUB Reports.

Prepared By: Joy Simmons  
 Printed Name: Joy Simmons  
 Phone Number: 512-465-4177

Approved by: Brad Payne  
 Printed Name: Brad Payne  
 Phone Number: 512-465-1257

(Rev. 11/18)

-UNAUDITED-

## Indirect Cost Schedule

For the Fiscal Year Ended August 31, 2023

**A. Payroll-related Costs**

*(Exhibit II, Annual Financial Report)*

FICA Employer Matching Contribution	\$	3,405,358.03	
Group Health Insurance		13,070,420.05	
Retirement		4,447,162.41	
Unemployment		35,613.62	
<b>Total Payroll-related Costs</b>	<b>\$</b>		<b>20,958,554.11</b>

Workers' Compensation	\$	100,999.57	
Benefit Replacement Pay (BRP)		35,084.30	
<b>Total Workers' Compensation and BRP</b>	<b>\$</b>		<b>136,083.87</b>

**B. Indirect Costs**

*(Not reported in Agency's Annual Financial Report)*

Bond Debt Service Payments			
Texas Facilities Commission (TFC)	\$	0.00	
Texas Public Finance Authority (TPFA)		0.00	
Other (if applicable)		0.00	
<b>Total Indirect Costs</b>	<b>\$</b>		<b>0.00</b>

**C. Indirect Costs - Statewide Full Cost Allocation Plan (SWCAP)**

Comptroller of Public Accounts (CPA)	\$	394,976.00	
Department of Public Safety (DPS)		2,141.00	
Texas Facilities Commission (TFC)		5,783.00	
Governor Budget & Planning		514.00	
<b>Total Indirect Costs - Statewide Full Cost Allocation Plan</b>	<b>\$</b>		<b>403,414.00</b>

<b>TOTAL INDIRECT COSTS</b>	<b>\$</b>		<b>21,498,051.98</b>
-----------------------------	-----------	--	----------------------

-UNAUDITED-

**Schedule of Professional/Consulting Fees & Legal Service Fees**

For the Fiscal Year Ended August 31, 2023

**Professional/Consulting Fees:**

<b>Name</b>	<b>Service Provided</b>	<b>Amount</b>
Adaptive and Efficient Design Services LLC	Educational/Training Services	500.00
Anchor Computer Inc	Information Technology Services	8,272.75
Anchor Computer Inc	Data Processing Services	6,914.12
Apex Systems Inc	Information Technology Services	1,044,858.29
Appeon Inc	Information Technology Services	895.00
Bansar Technologies Inc	Information Technology Services	1,379,604.25
Capitol Systems Inc	Information Technology Services	201,201.60
Carahsoft Technology Corporation	Information Technology Services	1,342,840.77
CDW Government Inc	Information Technology Services	142,680.52
DLT Solutions LLC	Information Technology Services	25,289.90
Epignosis LLC	Information Technology Services	20,250.00
Esolvit Inc	Information Technology Services	66,960.00
Explore Information Services LLC	Consultant Services - Computer	262,185.00
Explore Information Services LLC	Information Technology Services	427,332.00
GTS Technology Solutions	Information Technology Services	374,285.00
Head Heart Wisdom LLC	Educational/Training Services	5,241.91
Insight Public Sector Inc	Information Technology Services	310,125.00
Johnson Controls	Information Technology Services	56,169.04
Layer 3 Communications LLC	Information Technology Services	6,300.00
Loblolly Consulting LLC	Information Technology Services	453,916.80
Nemo Q Corporation	Consultant Services - Computer	300.00
Neos Consulting Group LLC	Information Technology Services	361,212.58
Nipun Systems Inc	Information Technology Services	1,075,808.51
Safe2Drive	Educational/Training Services	1,049.45
Seamless Advanced Solutions LLC	Information Technology Services	47,160.00
SHI Government Solutions Inc	Information Technology Services	108,328.36
Sistema Technologies Inc	Information Technology Services	1,090,285.27
Skillsoft Corporation	Educational/Training Services	17,913.33
Solid Border Inc	Information Technology Services	16,106.00
Southwest Research Institute	Information Technology Services	922,829.04
Summus Industries Inc	Information Technology Services	129,872.84
TEKsystems Inc	Information Technology Services	1,963,394.62
TEQSYS Inc	Information Technology Services	95,171.77

-UNAUDITED-

**Schedule of Professional/Consulting Fees & Legal Service Fees (concluded)**

For the Fiscal Year Ended August 31, 2023

**Professional/Consulting Fees:**

Name	Service Provided	Amount
Texas Credit Card Procurement Program	Information Technology Services	1,284.00
Texas Department of Information Resources	Computer Services - Statewide Tech	11,025,387.80
Texas Department of Information Resources	Information Technology Services	5,945.25
Texas Department of Information Resources	Data Processing Services	34,380.00
Texas GovLink Inc	Information Technology Services	2,706,289.30
Weaver & Tidwell, LLP	Financial/Accounting Services	75,223.75
Workers Assistance Program Inc	Professional Services - Other	14,850.55
WorkQuest	Information Technology Services	179,891.00
<b>Total, Professional/Consulting Fees:</b>	<b>\$</b>	<b>26,008,505.37</b>

**Legal Service Fees:**

Name	Service Provided	Amount
Office of the Attorney General	Legal Services	56,881.66
State Office of Administrative Hearings (SOAH)	Legal Services - Approved by SOAH	153,832.50
<b>Total, Legal Service Fees:</b>	<b>\$</b>	<b>210,714.16</b>

**Subscription-Based IT Arrangement (SBITA) Adjustments\*:**

Name	Service Provided	Amount
Carahsoft Technology Corporation	Information Technology Services	(1,316,908.62)
CDW Government Inc	Information Technology Services	(604,245.20)
Explore Information Services LLC	Information Technology Services	(1,619,299.99)
ProMiles Software Development Corporation	Information Technology Services	(603,180.00)
Southwest Research Institute	Information Technology Services	(1,459,000.02)
<b>Total, SBITA Adjustments:</b>	<b>\$</b>	<b>(5,602,633.83)</b>
<b>TOTAL, PROFESSIONAL/CONSULTING FEES &amp; LEGAL SERVICE FEES &amp; ADJUSTMENTS</b>	<b>\$</b>	<b>20,616,585.70</b>

\*SBITA adjustments are due to Governmental Accounting Standards Board (GASB) Statement No. 96, *Subscription-Based Information Technology Arrangements*, which was implemented in Fiscal Year (FY) 2023 by the Texas Comptroller of Public Accounts.

The SBITA Adjustments total above ties to Note 8 of TxDMV's *Annual Financial Report (AFR)* for FY 2023, and the overall total above ties to the Professional Fees expenditures amount on TxDMV's AFR for FY 2023.

# Texas Department of Motor Vehicles (608)

-UNAUDITED-

## Schedule of Space Occupied

For the Fiscal Year Ended August 31, 2023

The Texas Department of Motor Vehicles (TxDMV) is headquartered in Austin, Texas and maintains 16 regional offices across the state to facilitate delivery of services to the motoring public. In January 2023, the Texas Department of Transportation (TxDOT) officially transferred over to TxDMV the land, buildings, and improvements that comprise Camp Hubbard, the headquarters located in central Austin.

Location	Address	Lessor	Lease No.
<b>TxDMV Owned Buildings:</b>			
Camp Hubbard (CH) Complex	4000 Jackson Avenue, Austin, Texas		
Building, CH 1			
Building, CH 2 (Fiesta Room)			
Building, CH 3			
Building, CH 4			
Building, CH 5			
Building, CH 6			
Building, CH 7			
<b>State Owned Buildings:</b>			
Regional Offices			
Abilene	4210 North Clack Street, Abilene, Texas		
Amarillo	5715 Canyon Drive, Building H, Amarillo, Texas		
Austin	1001 East Parmer Lane, Suite A, Austin, Texas		
Beaumont	8550 Eastex Freeway, Beaumont, Texas		
Huntsville Operations	810 FM 2821, Huntsville, Texas	TDCJ - Wynne Unit	
Longview	4549 West Loop 281, Longview, Texas		
Lubbock	135 Slaton Road, Lubbock, Texas		
Midland/Odessa	3901 East Highway 80, Odessa, Texas		
Pharr	600 West Expressway 83, Pharr, Texas		
Wichita Falls	1601-A Southwest Parkway, Wichita Falls, Texas		
<b>Leased Space:</b>			
CPA Warehouse	1811 Airport Boulevard, Austin, Texas	4015 Limited Partnership	6728
Regional Offices			
Corpus Christi	602 North Staples Street, Corpus Christi, Texas	Corpus Christi Regional Transp. Authority	20538
Dallas	1925 East Beltline Road, Carrollton, Texas	Beltline Property Management LLC	7959
El Paso	1227 Lee Trevino Drive, Suite 100, El Paso, Texas	Burnham Properties Ltd.	10263
Fort Worth	2425 Gravel Drive, Fort Worth, Texas	RB Pebble Industrial LP	10462
Houston	2110 East Governors Circle, Houston, Texas	Rivergate Properties LLC	20399
San Antonio	15150 Nacogdoches Road, San Antonio, Texas	The Real Palm Investments LLC	20537
Waco	2203 Austin Avenue, Waco, Texas	Tony Martin, Trustee	8365

-UNAUDITED-

**Schedule of Space Occupied (concluded)**

For the Fiscal Year Ended August 31, 2023

Location	Type	Usable Square Footage	FTEs	Cost Per			Contract Period
				Month	Sq.Ft. Per Mo.	Year	
<b>TxDMV Owned Buildings:</b>							
Camp Hubbard (CH) Complex							
Building, CH 1	Office	93,277	330				
Building, CH 2 (Fiesta Room)	Office	6,354	-				
Building, CH 3	Office	1,319	-				
Building, CH 4	Office	3,829	-				
Building, CH 5	Office	45,530	100				
Building, CH 6	Office	110,940	107				
Building, CH 7	Utility Plant	3,388	-				
<b>State Owned Buildings:</b>							
Regional Offices							
Abilene	Office	1,900	6				
Amarillo	Office	2,538	6				
Austin	Office	3,131	11				
Beaumont	Office	3,000	7				
Huntsville Operations	Office	260	2				
Longview	Office	3,120	9				
Lubbock	Office	2,579	7				
Midland/Odessa	Office	3,618	6				
Pharr	Office	3,500	12				
Wichita Falls	Office	2,665	13				
<b>Total, TxDMV and State Owned Buildings</b>		<b>290,948</b>	<b>615</b>				
<b>Leased Space</b>							
CPA Warehouse	Warehouse	3,000	-	1,694.74	0.5649	20,336.88	05/01/20 - 04/30/23*
Regional Offices							
Corpus Christi	Office	3,141	7	4,088.21	1.30	49,058.52	04/01/17 - 03/31/27
Dallas	Office	7,865	22.5	10,963.66	1.39	131,563.92	04/01/17 - 03/31/25
El Paso	Office	3,771	12	5,185.13	1.38	62,221.56	3/01/03 - 10/31/32
Fort Worth	Office	5,685	25	7,816.88	1.38	93,802.56	10/15/10 - 10/31/25
Houston	Office	11,554	40	24,755.15	2.14	297,061.80	10/25/14 - 10/24/24
San Antonio	Office	3,916	18.5	6,818.73	1.74	81,824.76	09/01/17 - 08/31/27
Waco	Office	2,307	5	3,780.00	1.64	45,360.00	11/01/94 - 08/31/25
<b>Total, Leased Space</b>		<b>41,239</b>	<b>130</b>	<b>\$ 65,102.50</b>		<b>\$ 781,230.00</b>	
<b>GRAND TOTAL</b>		<b>332,187</b>	<b>745</b>	<b>\$ 65,102.50</b>		<b>\$ 781,230.00</b>	

\*TxDMV vacated this space at the end of April 2023.

-UNAUDITED-

**Schedule of Vehicles Purchased**

For the Fiscal Year Ended August 31, 2023

<u>Make</u>	<u>Model</u>	<u>Year</u>	<u>Quantity</u>	<u>Purchase Price</u>	<u>Type of Use</u>	<u>Fuel Efficiency In Average Miles per Gallon</u>	<u>Date of Purchase Order</u>	<u>Date of Receipt</u>
-------------	--------------	-------------	-----------------	-----------------------	--------------------	--	-----------------------------------	----------------------------

No vehicles were purchased in FY23.

-UNAUDITED-

**Schedule of Itemized Purchases**

For the Fiscal Year Ended August 31, 2023

Vendor Name	Amount	Product Purchased	Justification
Articulate 360	\$ 13,290.50	<p><i>Training Software</i></p> <p>Texas International Registration Plan (TxIRP) software upgrade for apportionately registering commercial vehicles operating interstate.</p>	<p><i>Competing Products Not Satisfactory</i></p> <p>TxDMV's Vehicle Titles and Registration division (VTR) is continually creating trainings for the county Tax Assessor-Collector (TAC) offices due to legislative requirements. In addition, all TxDMV staff are trained on how to use Articulate 360. TxDMV trainers would need at least 6 months to train staff on a different tool. Also, there are utilized trainings that would take up to 2 years to migrate over into a new system.</p>
Carahsoft Technology Corporation	926,131.91	<p><i>Installed hardware and software</i></p> <p>Salesforce is a proprietary system of installed hardware and software used in a government cloud to run the customized eLICENSING application.</p>	<p><i>Competing Products Not Satisfactory</i></p> <p>eLICENSING is an on-line self-service hub for all motor vehicle licenses and salvage dealers operating in Texas. eLICENSING application only runs on the Salesforce platform using its proprietary coding language and database. TxDMV has been using the Salesforce platform for eLICENSING offered by Carahsoft (DIR-TSO-4288) since 2017. It manages the licenses of dealerships in the State of Texas and is considered the source of dealership information for multiple applications interfaced with eLICENSING such as webDealer, webSalvage, and Registration and Titling System (RTS). There are also multiple customized interfaces between Salesforce and various vendors such as Texas.gov, SmartyStreets, Clicktools, etc. The currently installed application is proprietary to Salesforce. Using different platform from another manufacturer would not be compatible and would not be able to be integrated into the current Salesforce platform.</p>
Gartner Inc	313,146.00	<p><i>Consulting Services</i></p>	<p><i>Competing Products Not Satisfactory</i></p> <p>Gartner provides expert guidance, tools and benchmarks, peer connections, conferences, and consulting resources in support of Information Technology strategic development, resource management, procurements, processes, and policy.</p>
RAE Security	100,000.00	<p><i>Locking, coring and keying system</i></p> <p>CORMAX is a high security, patented locking, coring and keying system that provides needed increased levels of security at TxDMV buildings.</p>	<p><i>Competing Products Not Satisfactory</i></p> <p>BEST CORMAX key blanks are patent protected and key blanks are only available from BEST approved dealers, so other manufactures are unable to make BEST CORMAX keys. CORMAX keys and cores are compatible with the existing Camp Hubbard hardware and TxDMV has already invested in locksmith equipment and door hardware designed for use with the BEST and CORMAX system. Continued use of the existing system would ensure continued security for TxDMV personnel and property. Keystone Web is a key management software system developed by BEST that tracks door information, key issuance and access levels throughout multiple buildings and allows for master keys rather than staff having to carry multiple keys for multiple locations. TxDMV is limited to cores that will work with existing hardware and doorknobs that are of figure 8 small I/C profile. Should TxDMV opt to go outside of this existing core, we would be required to change out all of the door hardware which would be much more expensive than the proposed core replacement with the existing hardware.</p>
<b>TOTAL PURCHASES</b>	<b>\$ <u>1,352,568.41</u></b>		



Published and distributed  
by the  
Texas Department *of* Motor Vehicles  
4000 Jackson Avenue  
Austin, Texas 78731