

## Used Automotive Parts Recycler's Notice to County Tax Assessor-Collector

### Instructions

#### Used Automotive Parts Recycler (UAPR)

A UAPR that purchased a vehicle without a title, in accordance with Transportation Code, Section 501.098, must report the vehicle to the department using the *Used Automotive Parts Recycler's Report for Vehicles Purchased Without Title* (Form VTR-341-2).

If the vehicle has a lien six years old or less and the UAPR does not have a release of lien, the UAPR must submit this form or a document with equivalent information to the county tax assessor-collector where the UAPR is located and pay a \$25 administrative fee. The UAPR must provide the county with either a Texas title and registration verification of record or, if applicable, an out-of-state title and registration verification of record.

The title and registration verification of record is required to confirm the lienholder, as well as the name and address of the last registered owner, for notice by the county. The UAPR may not dismantle, scrap or destroy the vehicle on or before the 21<sup>st</sup> day after the UAPR submits this form to the county tax assessor-collector.

#### County Tax Assessor-Collector

The county tax assessor-collector must notify the lienholder, and the last registered owner if the UAPR did not purchase the vehicle from the owner, of the UAPR's purchase of the vehicle. If the vehicle was purchased from the last registered owner, only notify the lienholder. The notice must include a copy of this form or a copy of the document with equivalent information submitted by the UAPR and must be sent no later than the fifth day after the date the UAPR notifies the county. The lienholder or last registered owner has 14 days after the date the county provides notice to retrieve the vehicle from the UAPR at no cost.

### Vehicle Information

Vehicle Identification Number	Year	Make	Body Style	Model
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### Used Automotive Parts Recycler Information

Entity Name (as listed on license)	License Number	National Motor Vehicle Title Information System ID	
Address	City	State	Zip
Email	Phone Number		

### Certification – State law makes falsifying information a third degree felony

Date of Notice to County	Was the vehicle purchased from the last registered owner? <input type="checkbox"/> Yes <input type="checkbox"/> No* *The county must send notice to both the lienholder and last registered owner.	
I certify the lienholder and last registered owner name and address have been included as an attachment to this form through a title and registration verification of record, the facts contained herein are true and correct to the best of my knowledge and the vehicle will not be dismantled, scrapped or destroyed on or before the 21 <sup>st</sup> day after the date of notice to the county.		
Signature of Entity's Authorized Agent	Printed Name (Same as Signature)	Date