



Texas Department *of* Motor Vehicles

HELPING TEXANS GO. HELPING TEXAS GROW.

Registration and Title System

**Point of Sale
County Release Notes**

Release 9.7.0

06/20/2020

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About the Release

These Release Notes contain information about new features, enhancements, and reported issues resolved in this release of the Registration and Title System Point of Sale (RTS POS).



For more information about the RTS POS, refer to the **Online Help** and to the original Release Notes on the RTS Refactoring Resources page of the TAC Hub (www.txdmv.gov/tax-assessor-collectors).

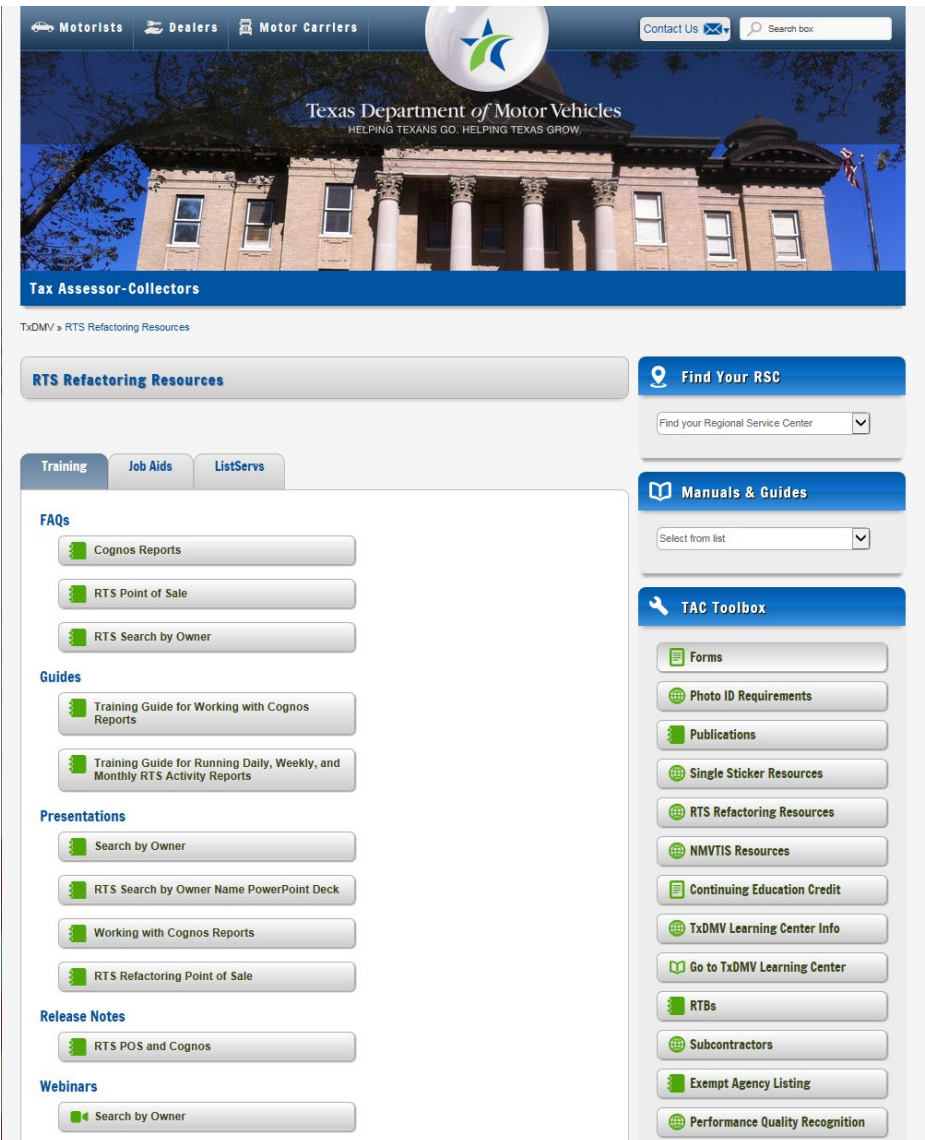
RTS POS Overview

The refactored RTS POS is a web-based application designed to process vehicle registrations, titles, and

temporary permits for Texas motorists through a series of web pages. The RTS POS system provides functions for cash accounting, funds allocations, and a full audit trail along with inventory control for license plates, windshield/plate stickers and temporary permits.

The RTS POS application displays when you log in to the RTS workstation.

To display reference information about using the RTS POS, click  in the upper right corner of the web browser to minimize the application and click the  RTS Refactoring Help icon on your desktop.



The screenshot displays the Texas Department of Motor Vehicles website interface. At the top, there is a navigation bar with tabs for 'Motorists', 'Dealers', and 'Motor Carriers'. Below this is a banner image of a building with the text 'Texas Department of Motor Vehicles' and the slogan 'HELPING TEXANS GO. HELPING TEXAS GROW.'. The main content area is titled 'Tax Assessor-Collectors' and 'RTS Refactoring Resources'. It features several sections: 'FAQs' with links for 'Cognos Reports', 'RTS Point of Sale', and 'RTS Search by Owner'; 'Guides' with links for 'Training Guide for Working with Cognos Reports' and 'Training Guide for Running Daily, Weekly, and Monthly RTS Activity Reports'; 'Presentations' with links for 'Search by Owner', 'RTS Search by Owner Name PowerPoint Deck', 'Working with Cognos Reports', and 'RTS Refactoring Point of Sale'; 'Release Notes' with a link for 'RTS POS and Cognos'; and 'Webinars' with a link for 'Search by Owner'. On the right side, there is a sidebar with a 'Find Your RSC' search box, 'Manuals & Guides', and a 'TAC Toolbox' containing various resource links such as 'Forms', 'Photo ID Requirements', 'Publications', 'Single Sticker Resources', 'RTS Refactoring Resources', 'NMVTIS Resources', 'Continuing Education Credit', 'TxDMV Learning Center Info', 'Go to TxDMV Learning Center', 'RTBs', 'Subcontractors', 'Exempt Agency Listing', and 'Performance Quality Recognition'.

The RTS Refactoring Resources page (on the TAC Hub) displays FAQ documents composed of questions submitted by the county tax offices, as well as materials presented during RTS POS webinars (including the training guides, slide decks for presentations, and other recorded webinar sessions). The original Release Notes are also available on this page.

Click the **Job Aids** tab to locate important quick references to help you log in and work with the RTS POS.

When logged in to the RTS POS, you can get specific application level help by clicking Help on the page you are viewing or the entire user assistance web site by selecting **Help > User Guide** on the main page action bar.

NOTE: It is important to visit this Resources page frequently for updates and new materials.

1 Legislative Change in RTS POS 9.7.0

HB 1755 requires a person to apply for title and registration for a newly assembled vehicle.

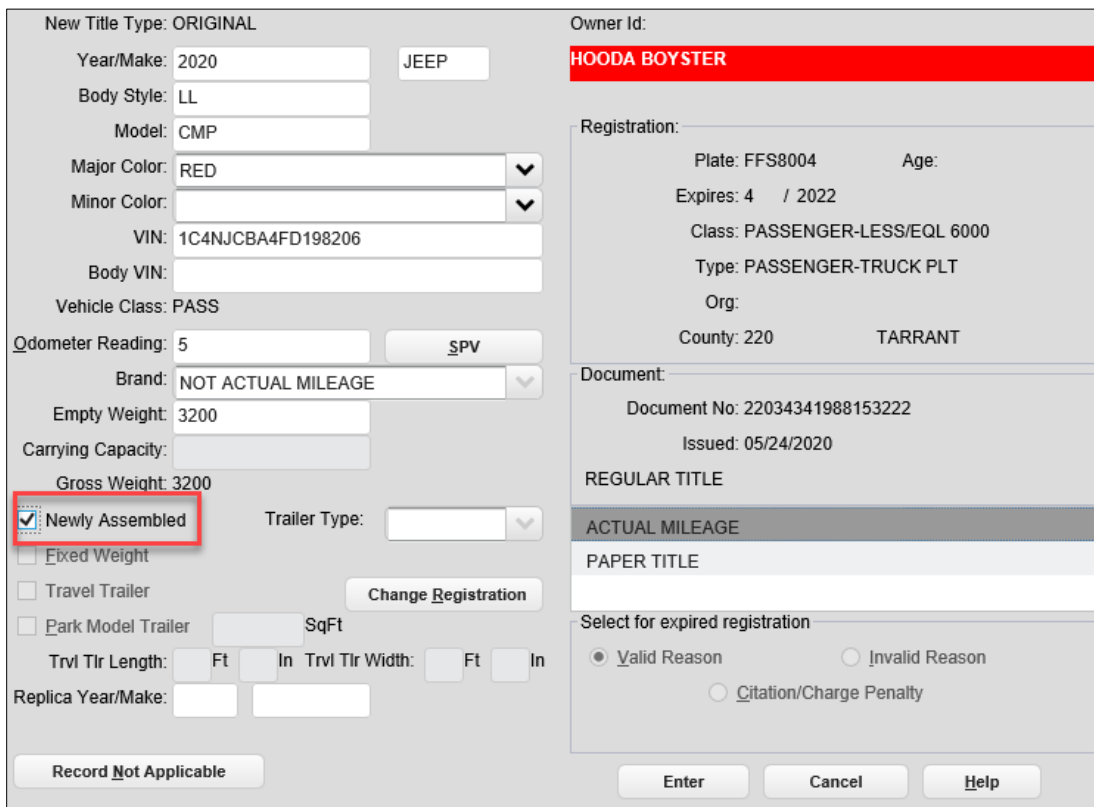
20448	<p>Previous: In RTS, assembled vehicles were not identified or tracked beyond the vehicle make.</p> <p>Change: A Newly Assembled checkbox is now available in the Title/Registration event for Original (including Stolen) and Corrected-Original transactions and the Correct Title Rejection event. The checkbox must be selected when the applicant presents a letter from the Texas Department of Motor Vehicles (TxDMV) Regional Service Center (RSC) for the assembled vehicle.</p> <p>NOTE: The Newly Assembled checkbox is disabled for Registration Purposes Only, Off-Highway Use, and Non-Titled vehicles. The system adds the "NOT FOR DEALER RESALE" remark to the vehicle record when the Newly Assembled checkbox is selected, and replica year/make is not entered and Reconstructed is not selected. The remark will print on the receipts, title, and reflect on the vehicle record.</p>
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1.1 Original Title

1. In RTS, click **Customer>Title/Registration>Title Application**.

2. In the **Inquiry Key** field, enter the Vehicle Identification Number (VIN).
3. Click **Enter**.
4. On the **Title Types TTL002** screen, select the type of title, and enter the Title Transaction Date.
5. If there is an existing record, on the **Title Record TTL003** screen, select the **Newly Assembled** checkbox, and update the vehicle information as appropriate based on the letter issued by the TxDMV RSC.

NOTE: Selection of the **Newly Assembled** checkbox will default the odometer brand to NOT ACTUAL MILEAGE and cannot be modified.

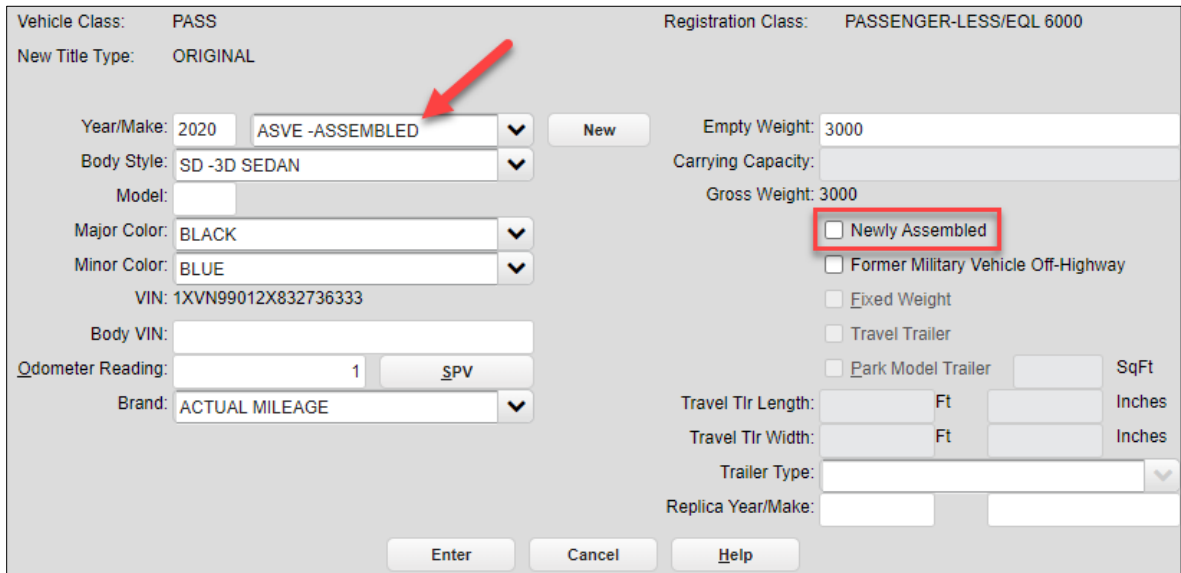


The screenshot shows the 'Title Record TTL003' form. On the left side, under 'New Title Type: ORIGINAL', there are fields for Year/Make (2020 JEEP), Body Style (LL), Model (CMP), Major Color (RED), Minor Color, VIN (1C4NJCBA4FD198206), Body VIN, and Vehicle Class (PASS). Below these are Odometer Reading (5 SPV), Brand (NOT ACTUAL MILEAGE), Empty Weight (3200), Carrying Capacity, and Gross Weight (3200). A red box highlights the 'Newly Assembled' checkbox, which is checked. Other options include Fixed Weight, Travel Trailer, and Park Model Trailer. At the bottom left, there are fields for Trvl Tir Length and Width, and Replica Year/Make. A 'Record Not Applicable' button is at the bottom left. On the right side, 'Owner Id: HOODA BOYSTER' is shown in a red bar. Below that is the 'Registration' section with fields for Plate (FFS8004), Age, Expires (4 / 2022), Class (PASSENGER-LESS/EQL 6000), Type (PASSENGER-TRUCK PLT), Org, and County (220 TARRANT). The 'Document' section shows Document No: 22034341988153222 and Issued: 05/24/2020. Below that are title options: REGULAR TITLE, ACTUAL MILEAGE (highlighted), and PAPER TITLE. At the bottom right, there are radio buttons for 'Valid Reason' (selected), 'Invalid Reason', and 'Citation/Charge Penalty'. 'Enter', 'Cancel', and 'Help' buttons are at the bottom right.

Title Record TTL003

- If there is not an existing record, on the **Title Record TTL004** screen, select the **Newly Assembled** checkbox, and enter the vehicle information as appropriate based on the letter issued by the TxDMV RSC.

NOTE: Selection of the **Newly Assembled** checkbox will default the odometer brand to NOT ACTUAL MILEAGE and cannot be modified.

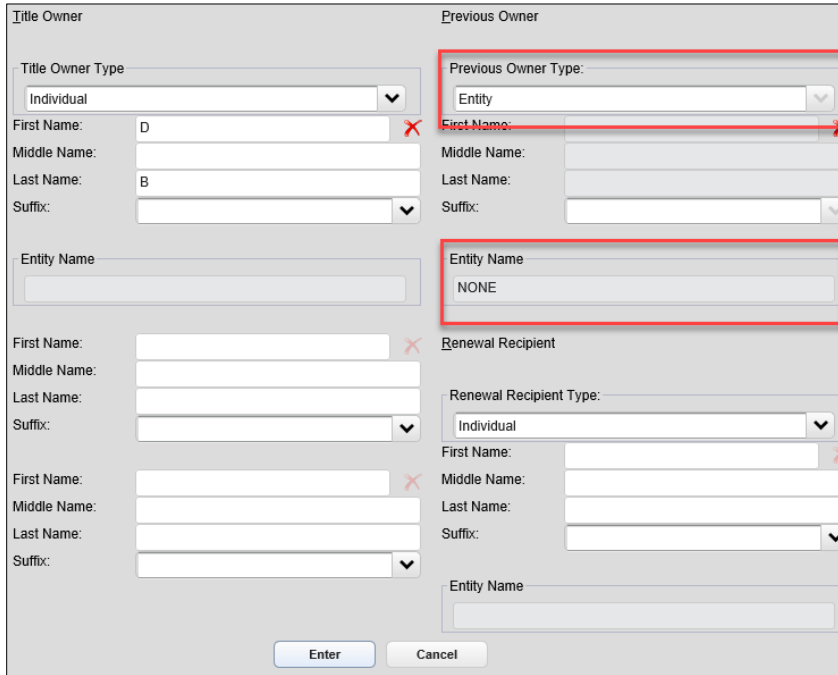


Vehicle Class: PASS Registration Class: PASSENGER-LESS/EQL 6000
 New Title Type: ORIGINAL

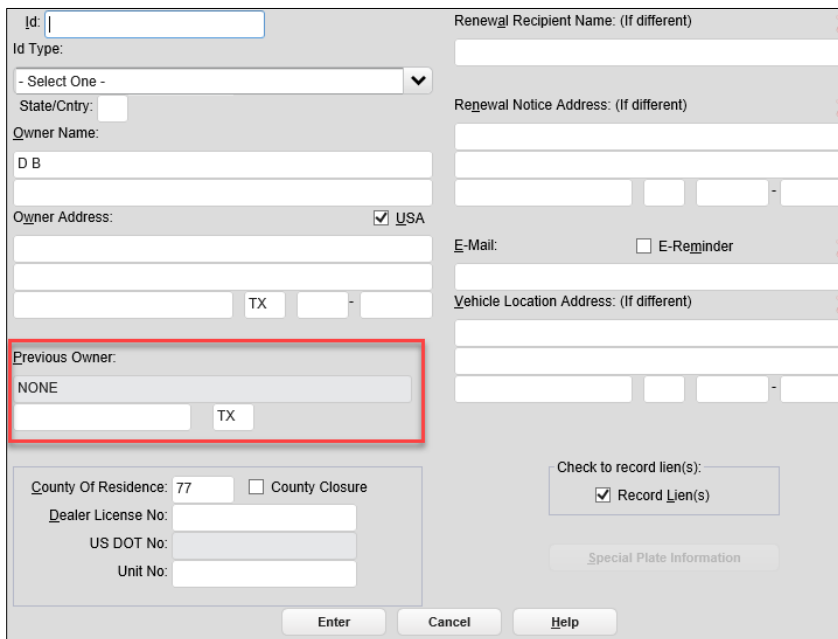
Year/Make: 2020 ASVE -ASSEMBLED Empty Weight: 3000
 Body Style: SD -3D SEDAN Carrying Capacity:
 Model: Gross Weight: 3000
 Major Color: BLACK Newly Assembled
 Minor Color: BLUE Former Military Vehicle Off-Highway
 VIN: 1XVN99012X832736333 Fixed Weight
 Body VIN: Travel Trailer
 Odometer Reading: 1 Park Model Trailer SqFt
 Brand: ACTUAL MILEAGE Travel Tlr Length: Ft Inches
 Travel Tlr Width: Ft Inches
 Trailer Type:
 Replica Year/Make:

Title Record TTL004

- When the **Newly Assembled** checkbox has been selected on the **Title Parsed Names TTL007N** screen, the previous owner type will be preselected as **"Entity,"** and the previous owner name will be populated with **"None"** and cannot be modified. This information will be carried forward to the **TTL007** screen.

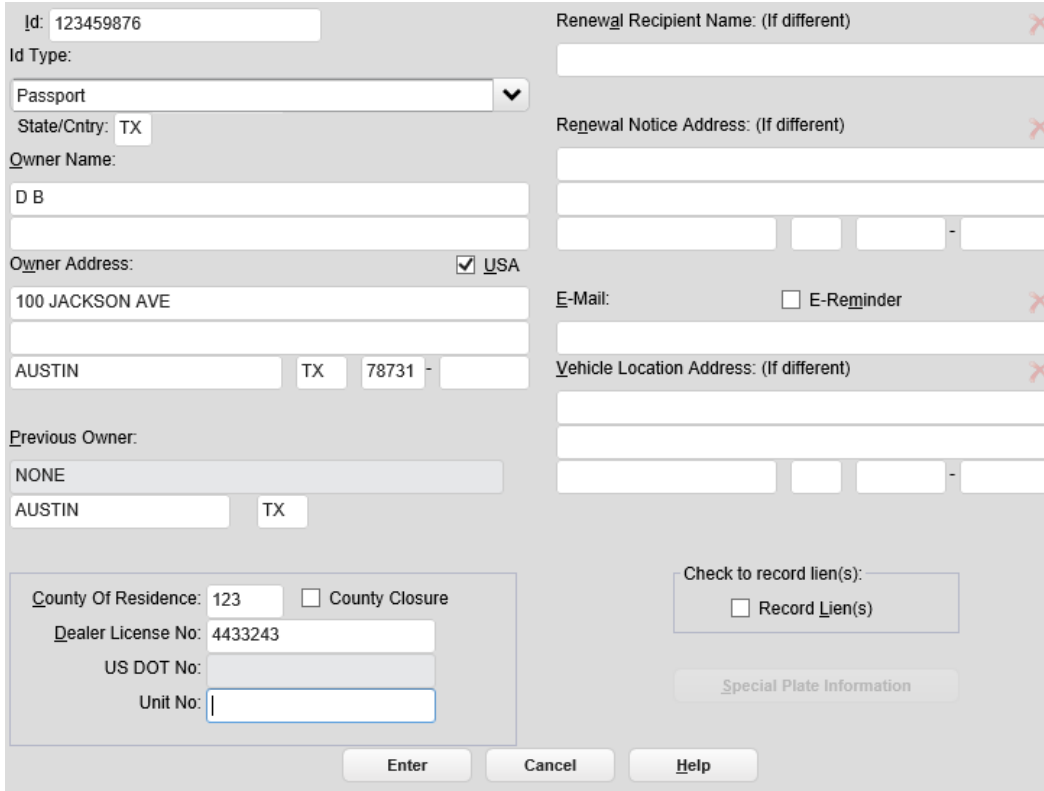


Title Parsed Names TTL007N

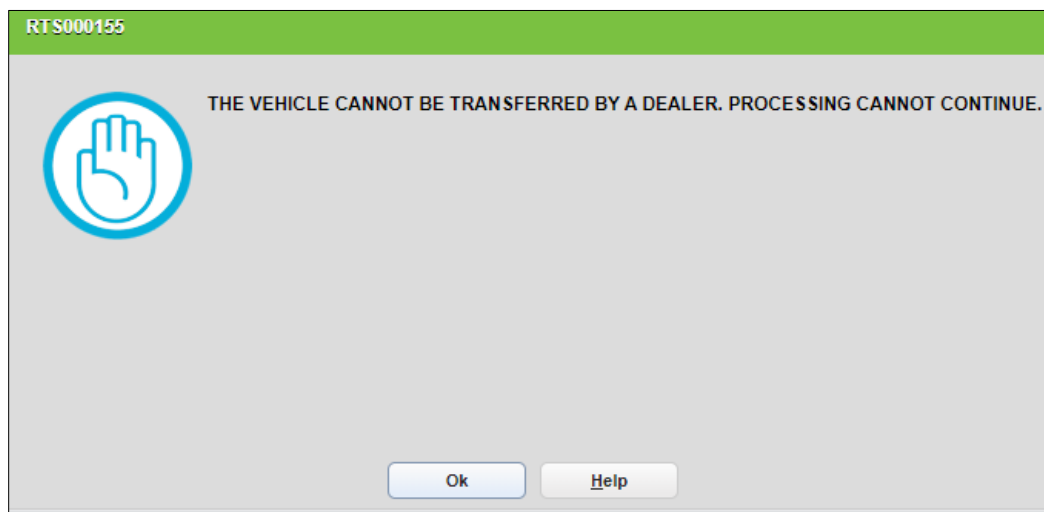


Owner Entry TTL007

- For an existing vehicle record with a **NOT FOR DEALER RESALE** remark, if a Dealer License No. is entered on the **TTL007** screen, an error message will display, and processing cannot continue. A licensed motor vehicle dealer is prohibited from purchasing or selling an assembled vehicle with a **NOT FOR DEALER RESALE** remark.



Owner Entry TTL007



RTS000155

9. If the **Newly Assembled** checkbox was selected, and replica year/make is not entered on the **Title Record TTL003** or **Title Record TTL004** screen, the **NOT FOR DEALER RESALE** remark will be added to the vehicle record unless **Reconstructed** is selected on the **Title Additional Info TTL008** screen.

Additionally, if the **Newly Assembled** checkbox was selected, no replica year/make was entered, and Reconstructed is not selected on **TTL008** screen, but a Dealer License No. was entered on the **Owner Entry TTL007** screen, an error message will display and prevent further processing. The vehicle record will contain the **NOT FOR DEALER RESALE** remark, and a licensed motor vehicle dealer is prohibited from purchasing or selling an assembled vehicle with this remark.

Check if applicable:

<input type="checkbox"/> Charge Title Fee	<input type="checkbox"/> Special Examination Needed	<input type="checkbox"/> Diesel
<input type="checkbox"/> Charge Title TERP Fee	<input type="checkbox"/> Beneficiary	<input type="checkbox"/> Flood Damage
<input type="checkbox"/> Charge Rebuilt Salvage Fee	<input type="checkbox"/> Charge Add'l Token Trailer Fee	<input checked="" type="checkbox"/> Reconstructed
<input type="checkbox"/> Charge Registration Transfer Fee	<input type="checkbox"/> Verified Heavy Vehicle Use Tax	<input type="checkbox"/> Add'l Evidence Surrendered
<input type="checkbox"/> Charge Regis Emission Fee	<input type="checkbox"/> VIN Certification Waived	<input type="checkbox"/> Government Owned
<input type="checkbox"/> Survivorship Rights	<input type="checkbox"/> DOT Proof Required	<input type="checkbox"/> Exempt
<input type="checkbox"/> Private Law Enforcement Vehicle	<input type="checkbox"/> Manufacturer Buyback	<input type="checkbox"/> E Title
<input type="checkbox"/> Plate to Owner Transfer	<input type="checkbox"/> Buyer Tag	<input type="checkbox"/> Verified Tow Truck Certificate
<input type="checkbox"/> New Plates Desired	<input type="checkbox"/> Communication Impediment	<input type="checkbox"/> Dealer Closure

Select rebuilt salvage choice:

<input checked="" type="radio"/> Not Rebuilt	<input type="radio"/> Rebuilt Salvage - Loss Unknown
<input type="radio"/> Rebuilt Salvage - 75-94% Loss	<input type="radio"/> Rebuilt Salvage - 95% Plus Loss
<input type="radio"/> Rebuilt Salvage - Issued By	State/Country: <input type="text"/>

Enter if apprehended:

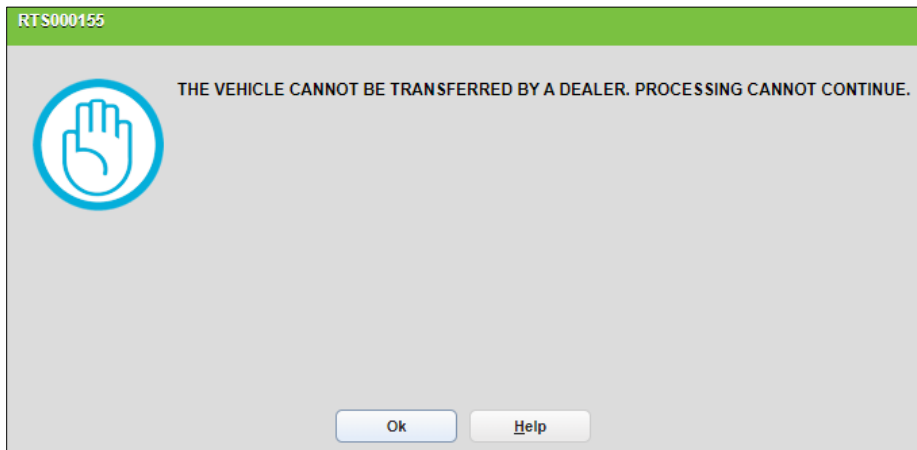
Apprehended Funds County No:

Select tire type:

<input checked="" type="radio"/> Pneumatic
<input type="radio"/> Solid

Enter Cancel Help

Title Additional Info TTL008



RTS000155

10. If all the entered information is correct, continue and complete the transaction.

1.2 Corrected - Original Title

1. In RTS, click **Customer>Title/Registration>Title Application**.
2. In the **Inquiry Key** field, enter the Vehicle Identification Number (VIN).
3. Click **Enter**.
4. On the **Title Types TTL002** screen, select the type of title as Corrected – Original, and enter the Title Transaction Date.
5. On the **Title Record TTL003** screen, the **Newly Assembled** checkbox will be available for selection if the checkbox was not selected during the original transaction. Selection of the checkbox will trigger the same requirements outlined in the steps above for an Original transaction.

New Title Type: CORRECTED		Owner Id:
Year/Make: 2020	JEEP	HOODA BOYSTER
Body Style: LL		
Model: CMP		
Major Color: RED		
Minor Color:		
VIN: 1C4NJCBA4FD198206		
Body VIN:		
Vehicle Class: PASS		
Odometer Reading: 5	SPV	
Brand: NOT ACTUAL MILEAGE		
Empty Weight: 3200		
Carrying Capacity:		
Gross Weight: 3200		
<input checked="" type="checkbox"/> Newly Assembled	Trailer Type:	
<input type="checkbox"/> Fixed Weight		
<input type="checkbox"/> Travel Trailer	Change Registration	
<input type="checkbox"/> Park Model Trailer	SqFt	
Trvl Tir Length: Ft In	Trvl Tir Width: Ft In	
Replica Year/Make:		
Record Not Applicable		Enter Cancel Help

Registration:

Plate: FFS8004 Age:

Expires: 4 / 2022

Class: PASSENGER-LESS/EQL 6000

Type: PASSENGER-TRUCK PLT

Org:

County: 220 TARRANT

Document:

Document No: 22034341988153222

Issued: 05/24/2020

REGULAR TITLE

ACTUAL MILEAGE

PAPER TITLE

Select for expired registration

Valid Reason Invalid Reason

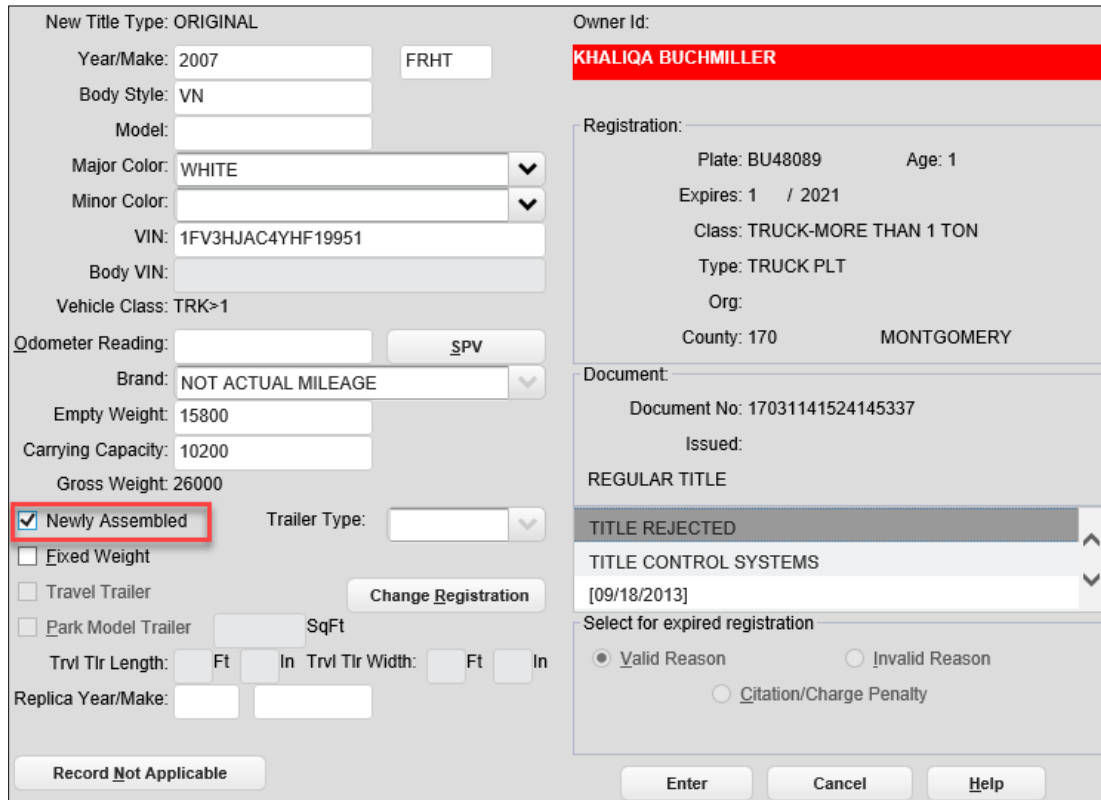
Citation/Charge Penalty

Title Record TTL003

1.3 Correct Title Rejection

1. In RTS, click **Customer>Title/Registration>Correct Title Rejection**.
2. In the **Inquiry Key** field, enter the Vehicle Identification Number (VIN).
3. Click **Enter**.
4. On the **Title Types TTL002** screen, select the type of title, and enter the Title Transaction Date.

- On the **Title Record TTL003** screen, the **Newly Assembled** checkbox will be available for selection, if the checkbox was not selected during the original transaction. Selection of the checkbox will trigger the same requirements outlined in the steps above for an Original transaction.



The screenshot shows the 'Title Record TTL003' form. The 'Newly Assembled' checkbox is checked and highlighted with a red box. The form includes the following fields and sections:

- New Title Type:** ORIGINAL
- Year/Make:** 2007, FRHT
- Body Style:** VN
- Model:** [Empty]
- Major Color:** WHITE
- Minor Color:** [Empty]
- VIN:** 1FV3HJAC4YHF19951
- Body VIN:** [Empty]
- Vehicle Class:** TRK>1
- Odometer Reading:** [Empty], SPV
- Brand:** NOT ACTUAL MILEAGE
- Empty Weight:** 15800
- Carrying Capacity:** 10200
- Gross Weight:** 26000
- Trailer Type:** [Empty]
- Fixed Weight:** [Unchecked]
- Travel Trailer:** [Unchecked]
- Park Model Trailer:** [Unchecked], SqFt [Empty]
- Trvl Tir Length:** [Empty] Ft [Empty] In, **Trvl Tir Width:** [Empty] Ft [Empty] In
- Replica Year/Make:** [Empty]
- Owner Id:** KHALIQA BUCHMILLER
- Registration:**
 - Plate: BU48089, Age: 1
 - Expires: 1 / 2021
 - Class: TRUCK-MORE THAN 1 TON
 - Type: TRUCK PLT
 - Org: [Empty]
 - County: 170, MONTGOMERY
- Document:**
 - Document No: 17031141524145337
 - Issued: [Empty]
 - REGULAR TITLE
 - TITLE REJECTED
 - TITLE CONTROL SYSTEMS
 - [09/18/2013]
- Select for expired registration:**
 - Valid Reason
 - Invalid Reason
 - Citation/Charge Penalty

Buttons at the bottom: Record Not Applicable, Enter, Cancel, Help.

Title Record TTL003

1.4 Stolen Transaction

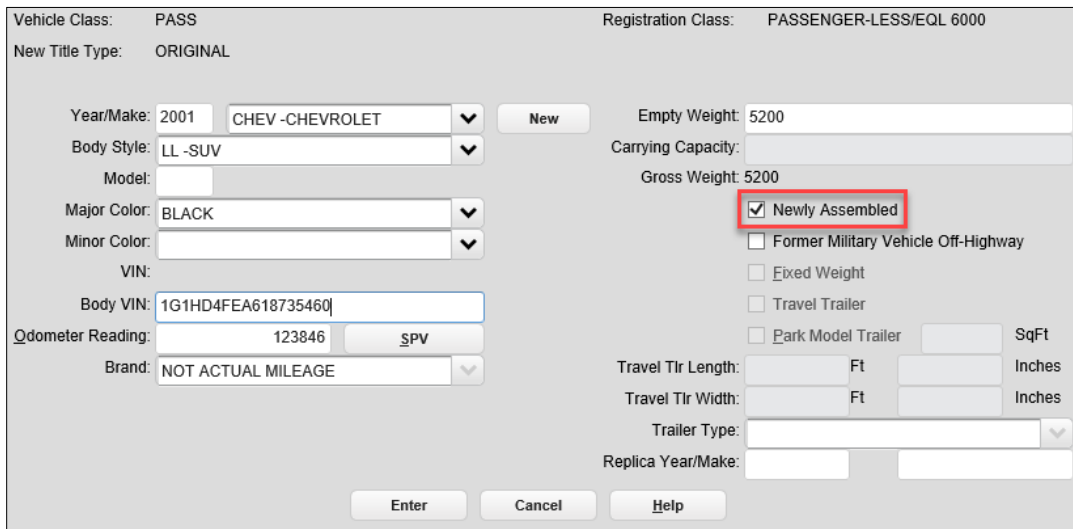
- In RTS, click **Customer>Title/Registration>Title Application**.
- In the **Inquiry Key** field, enter the VIN.
- Click **Enter**.

- On the **Title Types TTL002** screen, select the **Vehicle stolen – Waive registration** checkbox, and enter the Title Transaction Date.



Title Types TTL002

- On the **Title Record TTL004** screen, the **Newly Assembled** checkbox will be available. Selection of the checkbox will trigger the same requirements outlined in the steps above for an Original transaction.



Title Record TTL004

1.5 Non-Titled Transaction


1. In RTS, click **Customer>Title/Registration>Title Application**.
2. In the **Inquiry Key** field, enter the VIN.
3. Click **Enter**.
4. On the **Title Types TTL002** screen, select Non-Titled, and enter the Title Transaction Date.
5. If no record exists, a pop-up will display asking if the vehicle is newly assembled on the **Non-Title Record TTL004** screen if the vehicle make is entered as HMDE. If yes, then processing will stop, and the assembled trailer must be titled. If no, then processing may continue.

Vehicle Class:	MISC	Registration Class:	TRAILER
New Title Type:	NON-TITLED		
Year/Make:	2002 HMDE -HOMEMADE	New	Empty Weight: 1000
Body Style:	UT -UTILITY TL		Carrying Capacity: 800
Model:			Gross Weight: 1800
Major Color:	BEIGE		<input type="checkbox"/> Newly Assembled
Minor Color:			<input type="checkbox"/> Former Military Vehicle Off-Highway
VIN:			<input type="checkbox"/> Fixed Weight
Body VIN:			<input type="checkbox"/> Travel Trailer
Odometer Reading:		SPV	<input type="checkbox"/> Park Model Trailer
Brand:			
			Travel Tlr Length: Ft
			Travel Tlr Width: Ft
			Trailer Type: SEMI
			Replica Year/Make:

Enter Cancel Help

No Title Record TTL004

NEWLY ASSEMBLED CONFIRMATION



Is this a newly assembled vehicle?

Yes

No

2 Enhancements in RTS POS 9.7.0

23822	<p>Previous: The Register to Vote Specialty License Plate did not exist in RTS and IVTRS.</p> <p>Change: The Register to Vote Specialty license plate is available for the following Registration Classes.</p> <table border="1" data-bbox="358 554 1037 716"> <tr> <td>25, 26</td> <td>Passenger</td> </tr> <tr> <td>35, 36</td> <td>Truck</td> </tr> <tr> <td>20, 22</td> <td>Moped, Motorcycle</td> </tr> <tr> <td>37, 38</td> <td>Trailer, Travel Trailer</td> </tr> </table>	25, 26	Passenger	35, 36	Truck	20, 22	Moped, Motorcycle	37, 38	Trailer, Travel Trailer
25, 26	Passenger								
35, 36	Truck								
20, 22	Moped, Motorcycle								
37, 38	Trailer, Travel Trailer								
17523	<p>Previous: RTS and webPERMITS allowed 72-Hour Permits and 144-Hour Permits to be requested for motorcycles, mopeds, motor scooters, or off-highway vehicles.</p> <p>Change: 72-Hour Permits, and 144-Hour Permits are not available in RTS and webPERMITS for motorcycles, mopeds, motor scooters, or off-highway vehicles.</p>								

2.1 Permit Error Message in RTS

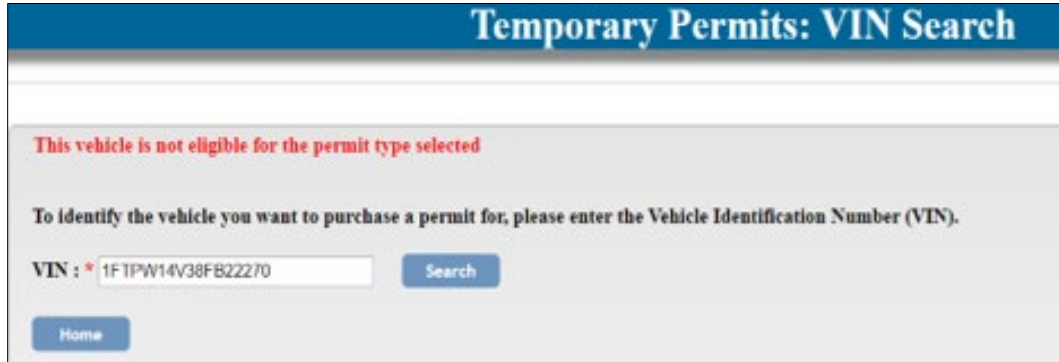
If a 72-Hour or 144-Hour Permit request for a motorcycle, motor scooter, moped, or off-highway vehicle is submitted in RTS, a pop-up message displays the message "This vehicle is not eligible for the permit type selected."



RTS000145

2.2 Permit Error Message in webPERMITS

If a 72-Hour or 144-Hour Permit request for a motorcycle, motor scooter, moped, or off-highway vehicle is submitted in webPERMITS, a pop-up message displays the message, "This vehicle is not eligible for the permit type selected."



22108	<p>Previous: The cash register receipt printed only the transaction ID and the total.</p> <p>Change: The cash register receipt prints detailed information included in the transaction set.</p> <p>RTS will now limit the number of transactions per 'Customer Set' to 30.</p>
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2.3 Cash Register Receipt for Multiple Transactions

CASH REGISTER RECEIPT				
COUNTY: ANDREWS		TAC NAME: ROBIN HARPER		
		DATE: 06/12/2020		
		TIME: 09:49AM		
		EMPLOYEE ID: KHARREL		
TRANSACTION	TRANSACTION ID	VIN	PREV DOC NO	FEES
REPLACEMENT RECEIPT	00240043992094611	5YFBURHE6EP146899	07710043991250000	6.50
REGISTRATION CORRECT	00240043992094755	1M1AA18Y21W138879	26800043397132135	0.00
ADDITIONAL COLLECTIO	00240043992094923			40.00
TOTAL			\$	46.50
METHOD OF PAYMENT AND PAYMENT AMOUNT:				
			CHECK \$	47.00
TOTAL AMOUNT PAID			\$	47.00
CHANGE DUE			\$	0.50

24333	<p>Previous: The Insurance Company Statement of Fact (Form VTR-331-INS) was not available for selection as ownership evidence when processing a title application.</p> <p>Change: Now when a user processes a title application and the completed Form VTR-331-INS is submitted, the user will have the ability on the Ownership Evidence List to select Form VTR-331-INS as the evidence being surrendered in lieu of selecting Other.</p>
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2.4 The Form VTR-331-INS Available on the Ownership Evidence List

Select primary evidence surrendered:

Ownership Evidence

Search

FOREIGN EVIDENCE ▲

COURT ORDER

TITLE HEARING

HEIRSHIP FORM

FORM 97

GOVERNMENT BILL OF SALE

AUCTION SALES RECEIPT

STORAGE LIEN

MECHANIC'S LIEN

MILITARY REGISTRATION

BONDED TITLE

NONE SURRENDERED (RPO)

REPOSSESSION

OTHER

FORM VTR-331-INS ▼