



Motor Vehicle Crime Prevention Authority

Board Meeting
San Marcos, Texas
October 8, 2025

4000 Jackson Avenue
Austin Texas, 78731
www.txwatchyourcar.com



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AGENDA
BOARD MEETING
MOTOR VEHICLE CRIME PREVENTION AUTHORITY
EMBASSY SUITES
1001 E McCarty Ln
SAN MARCOS, TEXAS 78666
OCTOBER 8, 2025
9:30 AM

The presiding officer of the Board of the Motor Vehicle Crime Prevention Authority (Committee) will be physically present in the Veramendi Salons A & B, Embassy Suites, 1001 E McCarty Ln, San Marcos, Texas 78666. Some board members may attend via videoconferencing.

Link to October 8, 2025, MVCPA Board Meeting Documents (under Calendar tab):
<https://www.txdmv.gov/about-us/MVCPA>

All agenda items are subject to possible discussion, questions, consideration, and action by the Board of the Motor Vehicle Crime Prevention Authority (Board). Agenda item numbers are assigned for ease of reference only and do not necessarily reflect the order of their consideration by the Board. Presentations may be made by the identified staff, Board member, or other personnel as needed. The Board reserves the right to discuss any items in closed session where authorized by the Open Meetings Act.

- 1. Roll Call and Establishment of Quorum**
- 2. Pledges of Allegiance – U.S. and Texas**
- 3. Chair's Report – Mike Rodriguez, Chairman**
 - A. Approval of Transcript as Minutes (July 18, 2025) (ACTION ITEM)
 - B. Chair's Report – Overview of MVCPA Update Provided to TxDMV Board on September 18, 2025
- 4. MVCPA Director's Report – William Diggs, Director (BRIEFING ONLY)**
 - A. Staffing Update
 - B. MVCPA Grant Management Tracking System Update
 - C. MVCPA Public Awareness Advertisement Houston Astros Gameday Publication
 - D. FY 2026 MVCPA Board and GBR Meeting Dates/Times/Locations

BRIEFING AND ACTION ITEMS

5. **MVCPA Budget Report** – Glenna Bowman, Chief Financial Officer, TxDMV (BRIEFING ONLY)
6. **TxDMV Headquarters Camp Hubbard Renewal Project** – Glenna Bowman, Chief Financial Officer, TxDMV (BRIEFING ONLY)
7. **2026 MVCPA Conference Venue Recommendation and Selection** – Sharon Jones, Major, TxDPS (ACTION ITEM)
8. **LPR/Flock Permit Update** – Sharon Jones, Major, TxDPS (BRIEFING ONLY)
9. **Insurance Fee Refund Requests (Berkshire Hathaway Homestate Insurance Company)** – Dan Price, Audit Manager, MVCPA (ACTION ITEM)
10. **Insurance Fee Refund Requests (National Liability & Fire Insurance Company)** – Dan Price, Audit Manager, MVCPA (ACTION ITEM)
11. **Texas District and County Attorneys Association Conference Update** – Earl Pence, Deputy Director, MVCPA (BRIEFING ONLY)
12. **FY 2026 Awarded Taskforce and Catalytic Converter Grants Update** – Sandra Castro, Grant Specialist, MVCPA (BRIEFING ONLY)
13. **MVCPA Audit Engagement Preview** – Jason Gonzalez, Internal Audit Division Director, TxDMV (BRIEFING ONLY)

CLOSED SESSION

14. **The Board may enter into closed session under one or more of the following provisions of the Texas Open Meetings Act, Government Code Chapter 551:**

Section 551.071 - Consultation with and advice from legal counsel regarding:

- pending or contemplated litigation, or a settlement offer.
- a matter in which the duty of the attorney to the government body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Government Code Chapter 551; or
- any item on this agenda.

Section 551.074 - Personnel matters.

- Discussion relating to the appointment, employment, evaluation, reassignment, duties, discipline, and dismissal of personnel.

Section 551.076 - Deliberation Regarding Security Devices or Security Audits.

- the deployment, or specific occasions for implementation, of security

personnel or devices; or
- a security audit.

Section 551.089 - Deliberation Regarding Security Devices or Security Audits.

- security assessments or deployments relating to information resources technology;
- network security information as described by Government Code Section 2059.055(b); or
- the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices.

15. Action Items from Closed Session

16. Public Comment

17. Adjournment

The Board will allow an open comment period to receive public comment on any agenda item or other matter that is under the jurisdiction of the Board. No action will be taken on matters that are not part of the agenda for the meeting. For subjects that are not otherwise part of the agenda for the meeting, Board members may respond in accordance with Government Code §551.042 and consider the feasibility of placing the matter on the agenda for a future meeting.

If you would like to comment on any agenda item (including an open comment under the agenda item for Public Comment), you must complete a speaker's form at the registration table prior to the agenda item being taken up by the Board.

Public comment will only be accepted in person. Each speaker will be limited to three minutes, and time allotted to one speaker may not be reassigned to another speaker.

Any individual with a disability who plans to attend this meeting and requires auxiliary aids or services should notify the department as far in advance as possible, but no less than two days in advance, so that appropriate arrangements can be made. Contact David Richards by telephone at (512) 465-1423.

I certify that I have reviewed this document and that it conforms to all applicable Texas Register filing requirements.

CERTIFYING OFFICIAL: David Richards, General Counsel, (512) 465-1423.



Agenda Item: 1
Subject: Roll Call and Establishment of Quorum

	Present
Chief Mike Rodriguez – Governor Designated Presiding Officer Law Enforcement Representative – Laredo, TX	
Kit Whitehill – Governor Appointed Board Member Insurance Consumer Representative – Coppell, TX	
Rebecca Cantu-Serrano – Governor Appointed Board Member Insurance Consumer Representative – Brownsville, TX	
Charla Brotherton – Governor Appointed Board Member Insurance Writer Representative – Fort Worth, TX	
Scott Jackson – Governor Appointed Board Member Insurance Writer Representative	
Thomas Sloan – Governor Appointed Board Member Law Enforcement Representative	
Major Sharon Jones – Ex Officio Member Designee for the Public Safety Director Texas Department of Public Safety	



Agenda Item: 2

Subject: Pledges of Allegiance – U.S. and Texas



"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."



To: Motor Vehicle Crime Prevention Authority Board
From: MVCPA Staff
Agenda Item: 3. A
Subject: Approval of Transcript as Minutes (July 18, 2025)

RECOMMENDATION

Action Item. Motion to approve the transcript as minutes.

PURPOSE AND EXECUTIVE SUMMARY

MVCPA staff emailed July 18, 2024, Board Meeting Transcript to all MVCPA board members on September 29 , 2025, for review.



To: Motor Vehicle Crime Prevention Authority Board
From: William Diggs, Director
Agenda Item: 4A
Subject: MVCPA Staffing Update

RECOMMENDATION

Briefing Only.

PURPOSE AND EXECUTIVE SUMMARY

To provide the MVCPA staffing update.

FINANCIAL IMPACT

NA

BACKGROUND AND DISCUSSION

MVCPA currently has a total of 15 of the 15 positions filled.



To: MVCPA Board
From: William Diggs, Director MVCPA
Agenda Item: 4B
Subject: Grant Management Tracking System Update

RECOMMENDATION

Briefing Only.

PURPOSE AND EXECUTIVE SUMMARY

To provide an update related to the search for a new Grant Management Tracking System (GMTS).

FINANCIAL IMPACT

To be determined.

BACKGROUND AND DISCUSSION

Efforts remain underway to replace the current GMTS. There have been multiple meetings with our project manager assigned by the Project Management Office (PMO) within the TxDMV. We are working closely with MVCPA Staff, and selected Taskforce Commanders to further narrow the field of those systems under consideration.



To: MVCPA Board
From: William Diggs, Director MVCPA
Agenda Item: 4C
Subject: MVCPA Public Awareness Advertisement Houston Astros Gameday Publication

RECOMMENDATION

Briefing Only.

PURPOSE AND EXECUTIVE SUMMARY

To provide an update related to a recently purchased MVCPA public awareness campaign.

FINANCIAL IMPACT

\$7,500

BACKGROUND AND DISCUSSION

We were approached by Professional Sports Publication back in the spring and had a follow-up meeting with them to discuss timing, process, design, and pricing. We put together the design you see attached in the Houston Astros Game Day Magazine provided along with your board book today. The QR code embedded in the one page will take you to our MVCPA Facebook page.



To: MVCPA Board
From: William Diggs, Director MVCPA
Agenda Item: 4D
Subject: FY 2026 MVCPA Board and GBR Meeting Dates/Times/Locations

RECOMMENDATION

Briefing Only.

PURPOSE AND EXECUTIVE SUMMARY

To provide awareness for the approved FY 2026 MVCPA Board and GBR Meeting.

FINANCIAL IMPACT

TBD

BACKGROUND AND DISCUSSION

Below is the approved FY 2026 MVCPA Board and GBR Meeting Dates/Times/Locations:

**FY-26
MVCPA Board and GBR Meeting
Dates, Times, and Locations**

October 2025

October 8th, 2025, 9:30AM-5PM Board Meeting

Location Embassy Suites San Marcos

January 2026

January 14th, 2026, 1PM-5PM GBR Meeting

January 15th, 2026, 9AM-5PM Board Meeting

Location Austin TxDMV HQ

April 2026

April 22nd, 2026, 1PM-5PM GBR Meeting

April 23rd, 2026, 9AM-5PM Board Meeting

Location Hilton Downtown Fort Worth

July 2026

July 22-23, 2026, TBD GBR Meeting

July 24, 2026, 8AM-5PM Board meeting

Location Hilton Downtown Fort Worth (Conference Week)



To: MVCPA Board
From: Glenna Bowman, CPA - Chief Financial Officer, Texas Department of Motor Vehicles
Agenda Item: 5
Subject: MVCPA Budget Report

RECOMMENDATION

Briefing Only.

PURPOSE AND EXECUTIVE SUMMARY

This item provides a budget update for the FY 2025 budget as of August 31, 2025, and the FY 2026 budget as of September 30, 2025.

FINANCIAL IMPACT

In FY 2025, the MVCPA had a total adjusted budget of \$61.7 million. As of August 31, 2025, the board had \$19.6 million in expenditures and \$27.2 million in outstanding encumbrances. 86% of the board's budget is allocated to grants, 10% is allocated to contract services and professional fees and services, and 2.2% is used for Salaries and Other Personnel Costs to support 15.0 FTEs.

In FY 2026, the MVCPA has a total adjusted budget of \$74.3 million, which includes unobligated funds from the prior year that have been brought forward to FY 2026. As of September 30, 2025, the board had \$111,422 in expenditures and \$48.6 million in outstanding encumbrances, leaving an available budget of \$25.6 million to cover expenditures and other obligations for the remainder of the year. 96% of the board's budget is allocated to grants, 10.6% is allocated to contract services and professional fees and services, and just under 1% is used for Salaries and Other Personnel Costs to support 15.0 FTEs. Major contract expenditures for FY 2026 will include funding for inter-agency contracts with the Texas Department of Public Safety and the Texas Department of Licensing and Regulation. Funding in FY 2026 will also provide for technology services to assist in the development of applications related to catalytic converter theft prevention programs.

MVCPA
Fiscal Year 2025
Budget Report

As of August 31, 2025



MOTOR VEHICLE CRIME PREVENTION AUTHORITY

Strategy B.2.1. Motor Vehicle Crime Prevention - All Programs



August 2025

FINANCIAL HIGHLIGHTS

FY 2025 BUDGET

Original Budget	\$	55,026,666
Adjustments	\$	6,670,320
Adjusted Budget	\$	61,696,986

FY 2025 BUDGET STATISTICS

% of Strategy Budget	97.94%
% of Agency Budget	13.12%
% Available Budget	24.21%

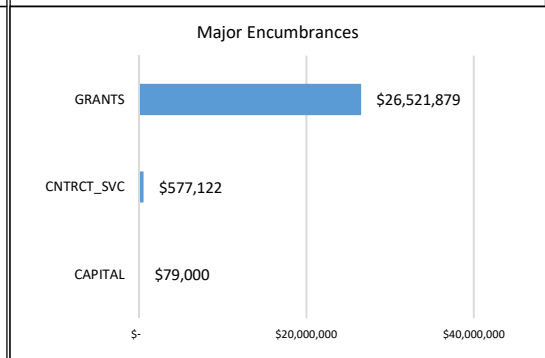
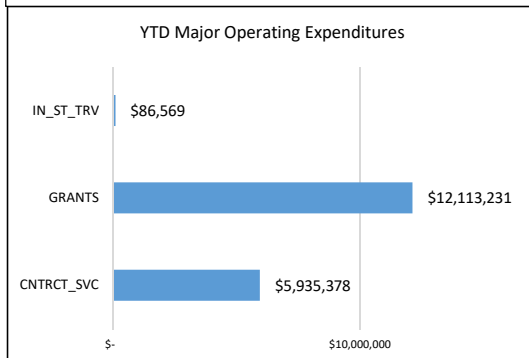
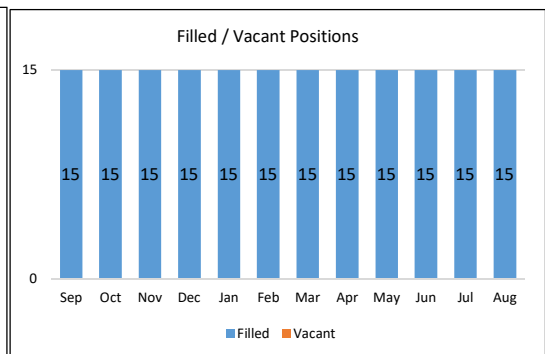
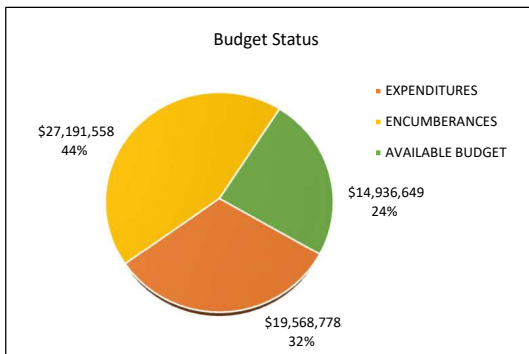
Additional Estimated Insurance Collections	\$	9,246,675
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FY 2025 FTE & SALARY DATA

FTE Allocation		15
Salary & Related Budget ¹	\$	1,328,254
% of Division Budget		2.15%
YTD Lapsed Salary Budget ²	\$	17,086
Division Salary Surplus ³	\$	-

EXPENDITURE DATA

YTD FY 2025 Expenditures	\$	19,568,778
YTD FY 2024 Expenditures	\$	8,495,067
Year-over-Year % variance		130.35%



All Programs Summary Budget by Category

Business Unit: 60800
Appropriation Year: 2025
Beginning Fiscal Year/Period:
Ending Fiscal Year/Period:
Run Date/Time: 8/31/2025

Division	Division Description	Budget Category	Category Description	Budget	Expenditures	Total Encumbrances	Remaining Budget	% Remaining Budget
		ADVERTISING	Advertising & Promotion	171,078	41,030	76	129,972	76.0%
		CAPITAL	Capital Expenditures	139,500	0	79,000	60,500	43.4%
		CNTRCT_SVC	Purchased Contract Services	6,515,101	5,935,378	577,122	2,601	0.0%
		COM_EQ_SW	Computer Equipment Software	44,226	5,188	11,285	27,753	62.8%
		CONSUM	Consumable Supplies	35,732	3,853	0	31,879	89.2%
		FEES & CHG	Fees & Other Charges	20,728	15,113	0	5,615	27.1%
		FREIGHT	Freight	6,600	1,273	0	5,327	80.7%
		GRANTS	Grants	53,167,438	12,113,231	26,521,879	14,532,328	27.3%
		IN_ST_TRV	Travel In-State	136,000	86,569	0	49,431	36.3%
		MBRSHP_TR	Memberships & Training	7,000	3,578	0	3,422	48.9%
		OT_ST_TRV	Travel Out of State	9,000	2,790	0	6,210	69.0%
		OTH_EXP	Other Expenses	20,637	14,351	200	6,086	29.5%
		OTHER_PERS	Other Personnel Costs	67,524	62,279	0	5,245	7.8%
		PROF_FEES	Professional Fees & Svc	23,480	6,000	0	17,480	74.4%
		RENT_BLDG	Rent, Buildings	40,000	12,738	0	27,262	68.2%
		RENT_M&OTH	Rent, Machine & Other	5,084	225	41	4,818	94.8%
		REPRD_PRT	Reproduction & Printing	3,039	79	1,265	1,696	55.8%
		SAL&WAGE	Salaries & Wages	1,260,730	1,243,644	0	17,086	1.4%
		UTILITIES	Utilities	24,089	21,460	691	1,938	8.0%
50-MVCPA	All Programs		Total:	\$61,696,986	\$19,568,778	\$27,191,558	\$14,936,649	24.2%

Crime Prevention Program Summary Budget by Category

Business Unit: 60800
Appropriation Year: 2025
Beginning Fiscal Year/Period:
Ending Fiscal Year/Period:
Run Date/Time: 8/31/2025

Division	PCA's	Budget Category	Category Description	Budget	Expenditures	Total Encumbrances	Remaining Budget	% Remaining Budget
	30301 & 30302	ADVERTISING	Advertising & Promotion	73,142	22,171	0	50,972	69.7%
		CAPITAL	Capital Expenditures	39,500	0	39,500	0	0.0%
		CNTRCT_SVC	Purchased Contract Services	115,720	77,393	36,861	1,466	1.3%
		COM_EQ_SW	Computer Equipment Software	27,000	3,142	3,965	19,893	73.7%
		CONSUM	Consumable Supplies	33,792	2,576	0	31,216	92.4%
		FEES & CHG	Fees & Other Charges	17,991	12,401	0	5,590	31.1%
		FREIGHT	Freight	6,000	740	0	5,260	87.7%
		GRANTS	Grants	28,106,275	11,803,969	13,560,357	2,741,949	0.0%
		IN_ST_TRV	Travel In-State	60,000	48,499	0	11,501	19.2%
		MBRSHP_TR	Memberships & Training	6,000	3,293	0	2,707	45.1%
		OT_ST_TRV	Travel Out of State	5,000	1,395	0	3,605	72.1%
		OTH_EXP	Other Expenses	12,737	6,668	49	6,020	47.3%
		OTHER_PERS	Other Personnel Costs	43,682	43,413	0	269	0.6%
		PROF_FEES	Professional Fees & Svc	19,300	3,000	0	16,300	84.5%
		RENT_BLDG	Rent, Buildings	30,000	5,703	0	24,297	81.0%
		RENT_M&OTH	Rent, Machine & Other	5,084	225	41	4,818	94.8%
		REPRD_PRT	Reproduction & Printing	3,000	79	1,265	1,657	55.2%
		SAL&WAGE	Salaries & Wages	989,048	989,045	0	3	0.0%
		UTILITIES	Utilities	22,189	19,764	691	1,734	7.8%
50-MVCPA	Crime Prevention Program		Sub Total:	\$ 29,615,460	\$ 13,043,474	\$ 13,642,728	\$ 2,929,258	9.9%

Catalytic Converter Program Summary Budget by Category

Business Unit: 60800
 Appropriation Year: 2025
 Beginning Fiscal Year/Period:
 Ending Fiscal Year/Period:
 Run Date/Time: 8/31/2025

Division	PCA	Budget Category	Category Description	Budget	Expenditures	Total Encumbrances	Remaining Budget	% Remaining Budget
28042		ADVERTISING	Advertising & Promotion	97,936	18,860	76	79,001	80.7%
		CAPITAL	Capital Expenditures	100,000	0	39,500	60,500	60.5%
		CNTRCT_SVC	Purchased Contract Services	6,399,381	5,857,984	540,261	1,135	0.0%
		COM_EQ_SW	Computer Equipment Software	17,226	2,046	7,320	7,860	45.6%
		CONSUM	Consumable Supplies	1,940	1,277	0	663	34.2%
		FEES & CHG	Fees & Other Charges	5,709	4,827	0	882	15.4%
		FREIGHT	Freight	600	533	0	67	11.1%
		GRANTS	Grants	25,061,163	309,262	12,961,522	11,790,379	47.0%
		IN_ST_TRV	Travel In-State	76,000	38,070	0	37,930	49.9%
		MBRSHP_TR	Memberships & Training	1,000	285	0	715	71.5%
		OT_ST_TRV	Travel Out of State	4,000	1,395	0	2,605	65.1%
		OTH_EXP	Other Expenses	7,900	7,683	151	65	0.8%
		OTHER_PERS	Other Personnel Costs	26,548	21,407	0	5,141	19.4%
		PROF_FEES	Professional Fees & Svc	999,579	465,462	128,872	405,245	40.5%
		RENT_BLDG	Rent, Buildings	10,000	7,035	0	2,965	29.7%
		REPRD_PRT	Reproduction & Printing	39	0	0	39	100.0%
		SAL&WAGE	Salaries & Wages	567,882	492,313	0	75,569	13.3%
		UTILITIES	Utilities	1,900	1,697	0	203	10.7%
50-MVCPA	Catalytic Converter Program		Sub Total:	\$ 33,378,803	\$ 7,230,135	\$ 13,677,703	\$ 12,470,965	37.4%

MVCPA

FY 2026 Budget Report

All Programs

As of September 30, 2025

Category Description	Budget	Expenditures	Total Encumbrances	Remaining Budget	% Remaining Budget
Advertising & Promotion	\$22,642	\$0	\$0	\$22,642	100.0%
Capital Expenditures	\$0	\$0	\$0	\$0	0.0%
Purchased Contract Services	\$739,720	\$0	\$16,305	\$723,415	97.8%
Computer Equipment Software	\$0	\$0	\$0	\$0	0.0%
Consumable Supplies	\$3,083	\$0	\$0	\$3,083	100.0%
Fees & Other Charges	\$23,147	\$2,229	\$403	\$20,515	88.6%
Freight	\$6,500	\$0	\$0	\$6,500	100.0%
Grants	\$71,288,613	\$0	\$48,032,279	\$23,256,334	32.6%
Travel In-State	\$106,000	\$743	\$0	\$105,257	99.3%
Memberships & Training	\$7,000	\$0	\$1,174	\$5,826	83.2%
Travel Out of State	\$5,000	\$0	\$0	\$5,000	100.0%
Other Expenses	\$18,737	\$0	\$356	\$18,382	98.1%
Other Personnel Costs	\$14,462	\$3,485	\$0	\$10,977	75.9%
Professional Fees & Svc	\$1,273,000	\$0	\$561,683	\$711,317	55.9%
Rent, Buildings	\$40,000	\$0	\$2,097	\$37,903	94.8%
Rent, Machine & Other	\$5,204	\$0	\$1,397	\$3,807	73.2%
Reproduction & Printing	\$13,000	\$0	\$0	\$13,000	100.0%
Salaries & Wages	\$710,595	\$104,965	\$0	\$605,630	85.2%
Utilities	\$8,986	\$0	\$5,985	\$3,001	33.4%
Total:	\$74,285,689	\$111,422	\$48,621,679	\$25,552,587	34.4%

MVCPA

FY 2026 Budget Report

Motor Vehicle Crime Prevention Program

As of September 30, 2025

Category Description	Budget	Expenditures	Total Encumbrances	Remaining Budget	% Remaining Budget
Advertising & Promotion	\$2,642	\$0	\$0	\$2,642	100.0%
Capital Expenditures	\$0	\$0	\$0	\$0	0.0%
Purchased Contract Services	\$55,720	\$0	\$7,653	\$48,068	86.3%
Computer Equipment Software	\$0	\$0	\$0	\$0	0.0%
Consumable Supplies	\$1,583	\$0	\$0	\$1,583	100.0%
Fees & Other Charges	\$17,751	\$592	\$0	\$17,159	96.7%
Freight	\$6,000	\$0	\$0	\$6,000	100.0%
Grants	\$50,465,698	\$0	\$27,823,982	\$22,641,716	44.9%
Travel In-State	\$30,000	\$743	\$0	\$29,257	97.5%
Memberships & Training	\$6,000	\$0	\$1,174	\$4,826	80.4%
Travel Out of State	\$5,000	\$0	\$0	\$5,000	100.0%
Other Expenses	\$13,737	\$0	\$237	\$13,500	98.3%
Other Personnel Costs	\$8,759	\$2,260	\$0	\$6,499	74.2%
Professional Fees & Svc	\$4,000	\$0	\$0	\$4,000	100.0%
Rent, Buildings	\$30,000	\$0	\$2,097	\$27,903	93.0%
Rent, Machine & Other	\$5,204	\$0	\$1,397	\$3,807	73.2%
Reproduction & Printing	\$13,000	\$0	\$0	\$13,000	100.0%
Salaries & Wages	\$431,312	\$64,151	\$0	\$367,161	85.1%
Utilities	\$5,986	\$0	\$5,985	\$1	0.0%
Total:	\$51,102,392	\$67,745	\$27,842,525	\$23,192,121	45.4%

MVCPA

FY 2026 Budget Report

Catalytic Converter Program

As of September 30, 2025

Category Description	Budget	Expenditures	Total Encumbrances	Remaining Budget	% Remaining Budget
Advertising & Promotion	\$20,000	\$0	\$0	\$20,000	100.0%
Capital Expenditures	\$0	\$0	\$0	\$0	0.0%
Purchased Contract Services	\$684,000	\$0	\$8,653	\$675,348	98.7%
Computer Equipment Software	\$0	\$0	\$0	\$0	0.0%
Consumable Supplies	\$1,500	\$0	\$0	\$1,500	100.0%
Fees & Other Charges	\$5,396	\$1,638	\$403	\$3,355	62.2%
Freight	\$500	\$0	\$0	\$500	100.0%
Grants	\$20,822,915	\$0	\$20,208,297	\$614,618	3.0%
Travel In-State	\$76,000	\$0	\$0	\$76,000	100.0%
Memberships & Training	\$1,000	\$0	\$0	\$1,000	100.0%
Travel Out of State	\$0	\$0	\$0	\$0	0.0%
Other Expenses	\$5,000	\$0	\$119	\$4,882	97.6%
Other Personnel Costs	\$5,703	\$1,225	\$0	\$4,478	78.5%
Professional Fees & Svc	\$1,269,000	\$0	\$561,683	\$707,317	55.7%
Rent, Buildings	\$10,000	\$0	\$0	\$10,000	100.0%
Rent, Machine & Other	\$0	\$0	\$0	\$0	0.0%
Reproduction & Printing	\$0	\$0	\$0	\$0	0.0%
Salaries & Wages	\$279,283	\$40,814	\$0	\$238,469	85.4%
Utilities	\$3,000	\$0	\$0	\$3,000	100.0%
Total:	\$23,183,297	\$43,677	\$20,779,154	\$2,360,466	10.2%



To: MVCPA Board Meeting
From: Glenna Bowman, CPA
Chief Financial Officer, Texas Department of Motor Vehicles
Agenda Item: 6
Subject: TxDMV Headquarters Camp Hubbard Renewal Project

RECOMMENDATION

Briefing Only.

PURPOSE AND EXECUTIVE SUMMARY

This item provides an update on the Camp Hubbard Renewal Project.

FINANCIAL IMPACT

No impact.

BACKGROUND AND DISCUSSION

The Camp Hubbard (CH) Renewal Project is underway. Once completed, the Camp Hubbard campus will consist of two primary buildings:

- CH-1. New construction to include three floors of office space; a warehouse to store and process mail, supplies, and equipment; Board Room; meeting/training rooms; and a catering kitchen and market with cafeteria seating.
- CH-2. Renovation of existing building (formerly known as CH-6) to include office space; meeting/training rooms; and auxiliary warehouse space.

The MVCPA staff will be housed in CH-2 on the 3rd floor, in a suite of offices that includes dedicated meeting and storage space. Staff will also have access to a common break area and restrooms on the same floor.

CH-1 construction is 12% complete as of the end of September, and CH-2 renovations are 54% complete.

Milestones:

- CH2 Completion – January 2026
- CH1 Structure Completion – March 2026
- CH1 Final Completion – Late fall 2026

Camp Hubbard Renewal Update

October 8, 2025



Texas Department *of* Motor Vehicles

HELPING TEXANS GO. HELPING TEXAS GROW.

Campus Rendering



CH1 Rendering



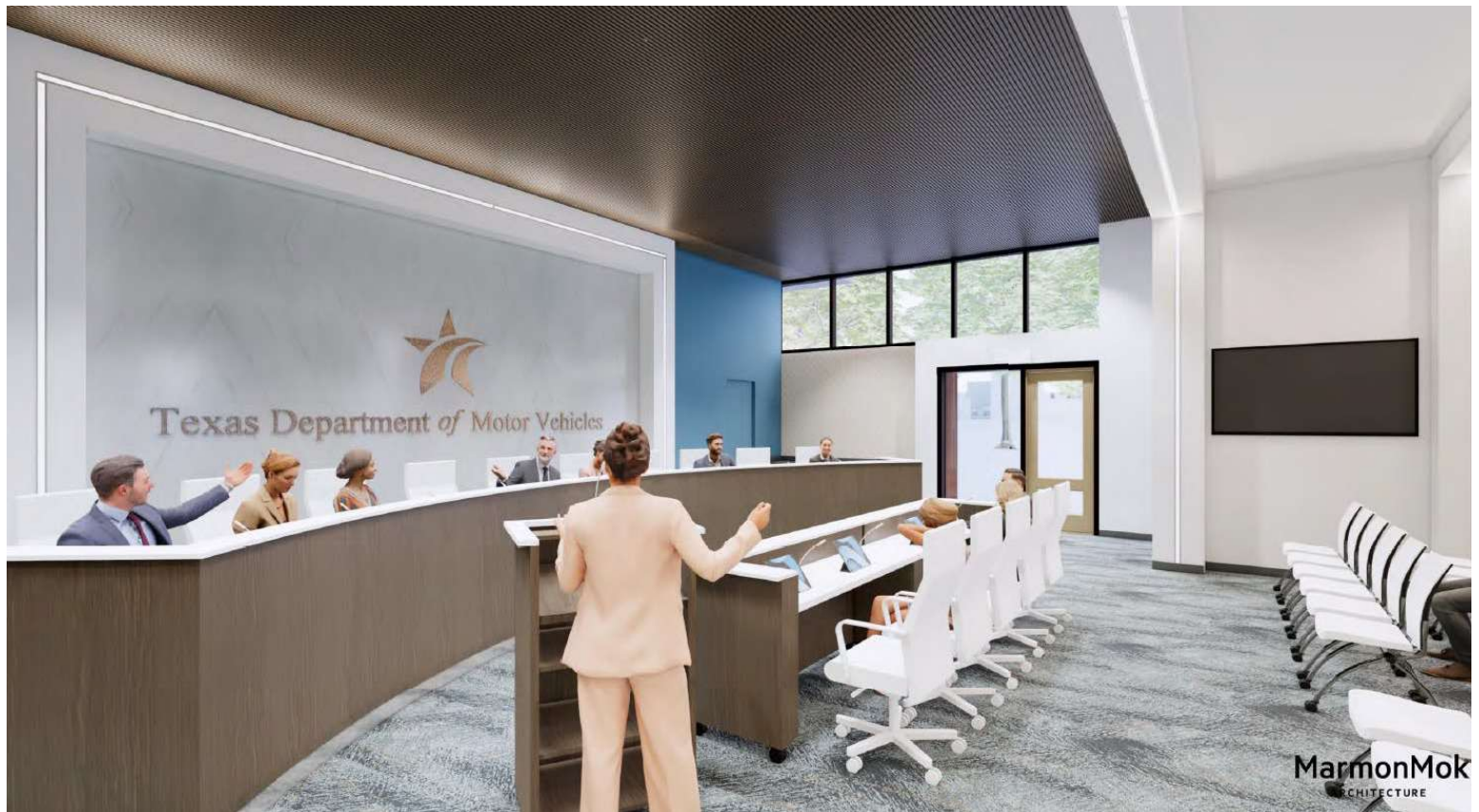
CH1 & CH2 Rendering



CH1 Lobby



CH1 Board Room



CH1 Board Room



CH1 Training Room



CH1 Catering Kitchen and Market



CH1 Cafe



CH1 Courtyard Shade Structure



CH1 Courtyard & Walking Paths



Walkway between CH1 & CH2



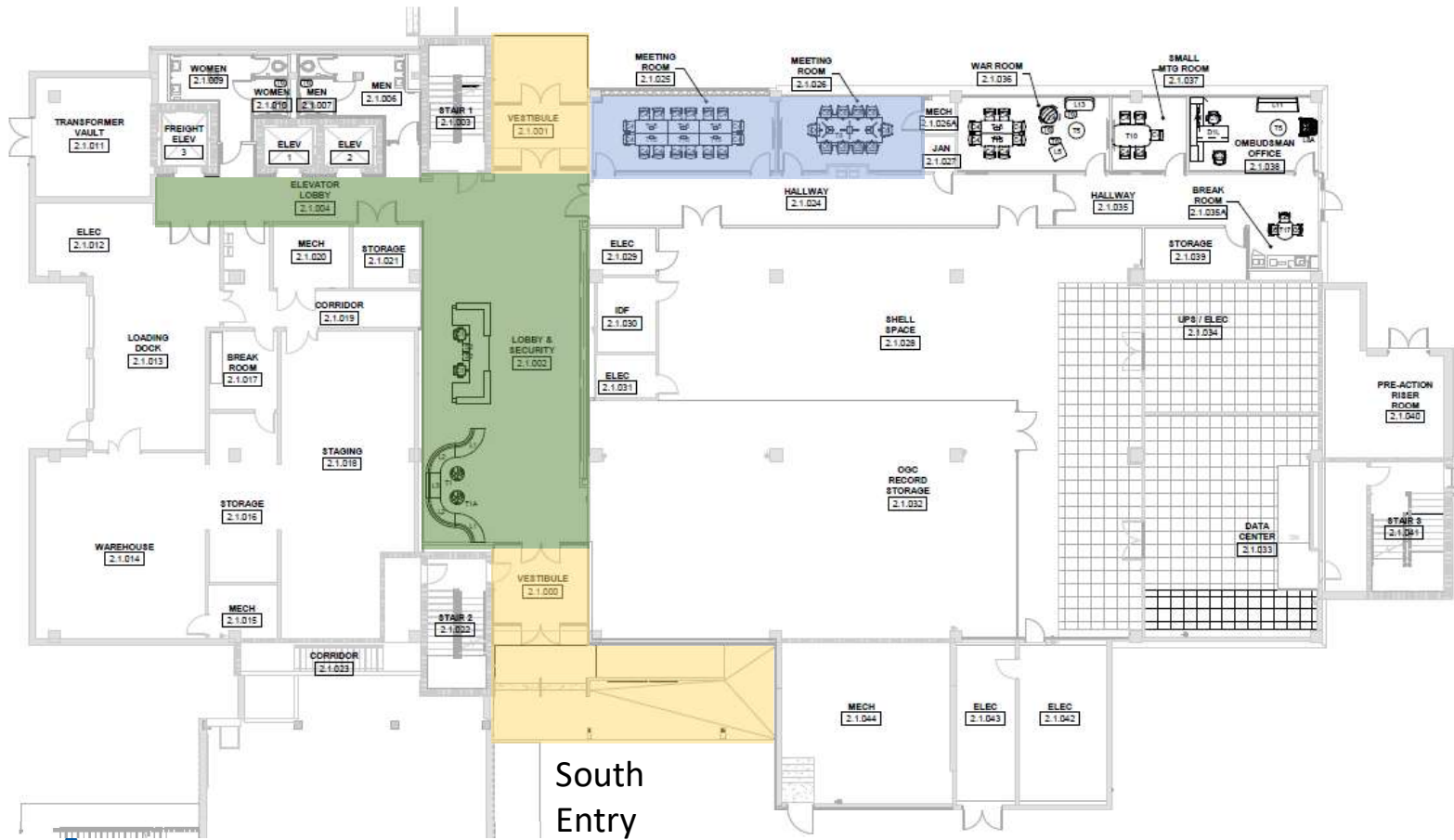
CH2 Renovations – 1st Flr Lobby



CH2 Renovations – South Entry



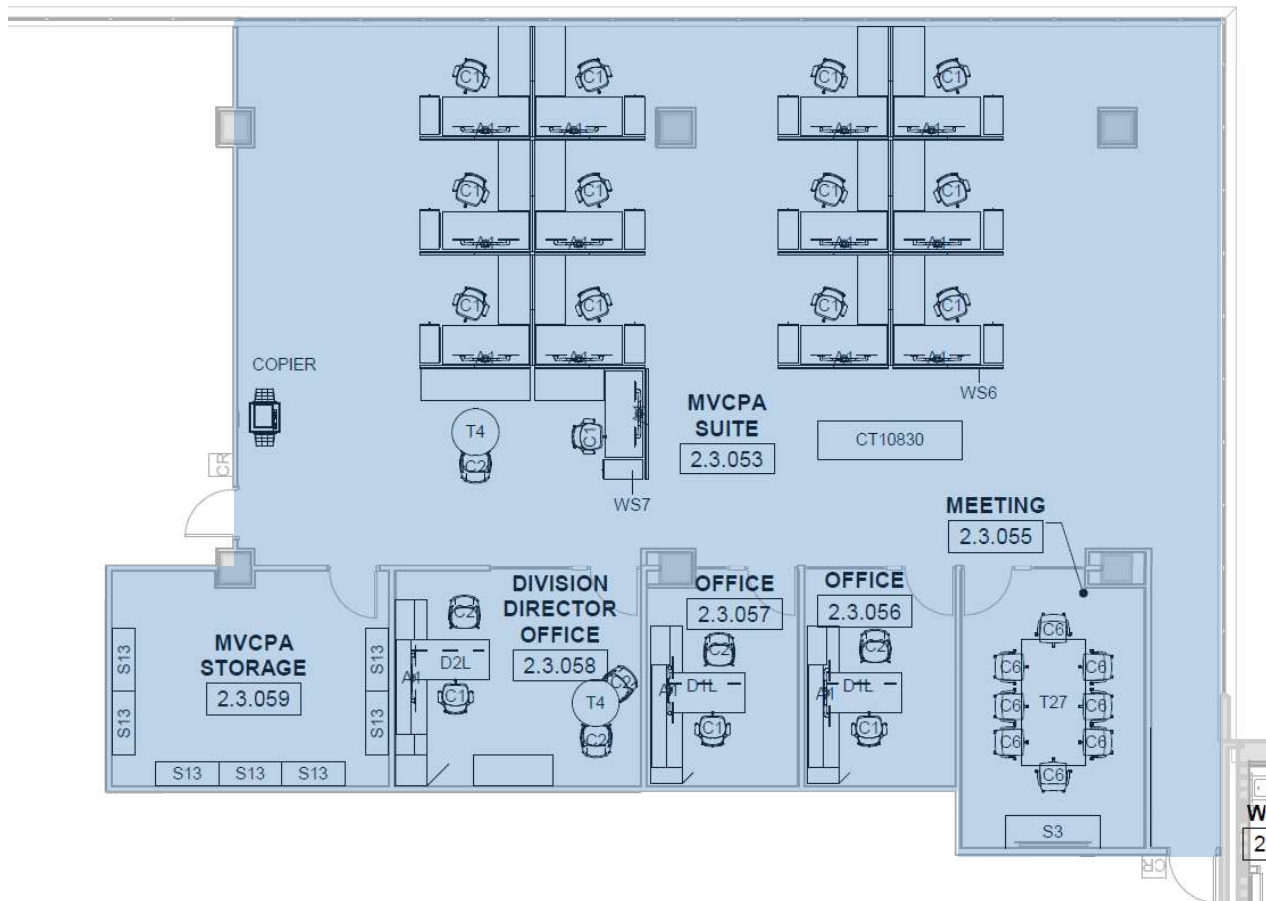
CH2 – 1st Floor



CH2 – 3rd Floor – MVCPA Suite



CH2 – 3rd Floor – MVCPA Suite



CH2 – 3rd Flr Collaboration Cafe



CH2 Renovations – 3rd Floor



CH2 Renovations – Carpet on 4th Floor





To: MVCPA Board
From: Sharon Jones, Major, TXDPS
Agenda Item: 7
Subject: 2026 MVCPA Conference Venue Recommendation and Selection

RECOMMENDATION

Action Item.

PURPOSE AND EXECUTIVE SUMMARY

To provide awareness and gain approval for the FY 2026 MVCPA Conference.

FINANCIAL IMPACT

TBD

BACKGROUND AND DISCUSSION

Major Jones will deliver a recommendation for the FY 2026 MVCPA Conference Venue.



To: MVCPA Board
From: Sharon Jones, Major, TXDPS
Agenda Item: 8
Subject: LPR/Flock Permit Update

RECOMMENDATION

Briefing Only.

PURPOSE AND EXECUTIVE SUMMARY

To provide awareness related to permitting for License Plate Reader Cameras.

FINANCIAL IMPACT

TBD

BACKGROUND AND DISCUSSION

Major Jones will provide an overview of current TXDOT permits issued/pending for Flock Camera Installations around the state.



To: Motor Vehicle Crime Prevention Authority Board
From: Daniel Price, Audit Manager
Agenda Item: 9
Subject: Insurance Fee Refund Request – Berkshire Hathaway Homestate Insurance Company

RECOMMENDATION

Action Item. Approval of refund for MVCPA fee overpayment in 2nd half of 2024 in the amount of \$19,740.

PURPOSE AND EXECUTIVE SUMMARY

Report on the MVCPA fee requests for refund and/or penalty and interest waivers.

FINANCIAL IMPACT

N/A

BACKGROUND AND DISCUSSION



**Texas Motor Vehicle Crime Prevention Authority
Application for Refund Claim of Semiannual Fee**



Company Name: Berkshire Hathaway Homestate Insurance Company Date: 8/11/2025
Address: _____ NAIC No.: 20044
Comptroller's Taxpayer Number: 14705299452 TDI License No: 96348
Street Address: 1314 Douglas Street
City: Omaha State: NE Zip: 68102
Company Contact Person: Katya Garelik Contact Phone Number: 402-916-3611
Contact Email: compliance@nationalindemnity.com
Refund Report Year: 2024
Please Select One: ☐ 1st Semi-Annual Payment ☒ 2nd Semi-Annual Payment
Refund Requested: \$ 19,740.00

As provided in Title 43 Texas Administrative Code, §57.51, the authority will consider all information provided to determine if a refund request is valid, and may require that additional information is provided before a final determination can be made.

Complete the information requested below and forward to the MVCPA along with supporting documentation and proof of overpayment.

Policy Term	Motor Vehicle Years Originally Reported	Less: Amended Motor Vehicle Years	Motor Vehicle Years Over Reported	Fee Rate Per Motor Vehicle Year (select one)	Refund
1 Year	<u>7,594</u>	<u>3,646</u>	<u>3,948</u>	or ☒ \$5.00 ☐ \$4.00	<u>19,740.00</u>
6 Months	_____	_____	<u>0</u>	or ☐ \$5.00 ☐ \$4.00	_____
30 Day	_____	_____	<u>0</u>	or ☐ \$5.00 ☐ \$4.00	_____
	Totals		<u>3,948</u>		<u>19,740.00</u>

Along with this form, you must include the following:

- 1. An explanation of the reason(s) for the refund. If a request is due to duplicate payments from multiple entities for the same policies then proof of the duplicate payments must be provided along with this request for refund.**
- 2. A copy of the original report.**
- 3. Documentation of original payment.**
- 4. A signed copy of the amended return; do not file with Comptroller's office.**

By submitting this application for refund, I certify that I have been designated by my corporation as the authorized official to apply for refunds of the MVCPA fee. The statements herein are true, complete, and accurate to the best of my knowledge. I am aware that under the Texas Penal Code § 37.10 any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties.

Authorized Signature and Title:  Assistant Secretary Date: 08/11/2025

Berkshire Hathaway Homestate Insurance Company

a member of the  Berkshire Hathaway
HOMESTATE COMPANIES

1314 Douglas Street, Omaha, NE 68102 | BHHC.com

August 11, 2025

Texas Motor Vehicle Crime Prevention Authority
AskMVCPA@txdmv.gov

RE: Refund Request - Amended 2024 2nd Half MVCPA Fee

Upon review of our July-December 2024 Insurance Motor Vehicle Crime Prevention reporting, we realized we mistakenly reported year-to-date information instead of the second half of the year. Because of this, we reported and paid surcharge for the first half of the year (January-June 2024) twice.

We respectfully request a refund or credit for the overstated amount and apologize for the oversight on our part.

Please do not hesitate to contact me at compliance@nationalindemnity.com if any further information is needed.

Sincerely,



Marina Seib
State Reporting Analyst
Berkshire Hathaway Homestate Insurance Company



To: Motor Vehicle Crime Prevention Authority Board
From: Daniel Price, Audit Manager
Agenda Item: 10
Subject: Insurance Fee Refund Request – National Liability & Fire Insurance Company

RECOMMENDATION

Action Item. Approval of refund for MVCPA fee overpayment in 2nd half of 2024 in the amount of \$58,985

PURPOSE AND EXECUTIVE SUMMARY

Report on the MVCPA fee requests for refund and/or penalty and interest waivers.

FINANCIAL IMPACT

N/A

BACKGROUND AND DISCUSSION



Texas Motor Vehicle Crime Prevention Authority
Application for Refund Claim of Semiannual Fee



Company Name: National Liability & Fire Insurance Company Date: 8/11/2025
Address: _____ NAIC No.: 20052
Comptroller's Taxpayer Number: 13624039718 TDI License No: 93805
Street Address: 1314 Douglas Street
City: Omaha State: NE Zip: 68102
Company Contact Person: Katya Garelik Contact Phone Number: 402-916-3611
Contact Email: compliance@nationalindemnity.com
Refund Report Year: 2024
Please Select One: ☐ 1st Semi-Annual Payment ☒ 2nd Semi-Annual Payment
Refund Requested: \$ 58,985.00

As provided in Title 43 Texas Administrative Code, §57.51, the authority will consider all information provided to determine if a refund request is valid, and may require that additional information is provided before a final determination can be made.

Complete the information requested below and forward to the MVCPA along with supporting documentation and proof of overpayment.

Policy Term	Motor Vehicle Years Originally Reported	Less: Amended Motor Vehicle Years	Motor Vehicle Years Over Reported	Fee Rate Per Motor Vehicle Year (select one)	Refund
1 Year	<u>26,041</u>	<u>14,244</u>	<u>11,797</u>	or ☒ \$5.00 ☐ \$4.00	<u>58,985.00</u>
6 Months	_____	_____	<u>0</u>	or ☐ \$5.00 ☐ \$4.00	_____
30 Day	_____	_____	<u>0</u>	or ☐ \$5.00 ☐ \$4.00	_____
	Totals		<u>11,797</u>		<u>58,985.00</u>

Along with this form, you must include the following:

- 1. An explanation of the reason(s) for the refund. If a request is due to duplicate payments from multiple entities for the same policies then proof of the duplicate payments must be provided along with this request for refund.**
- 2. A copy of the original report.**
- 3. Documentation of original payment.**
- 4. A signed copy of the amended return; do not file with Comptroller's office.**

By submitting this application for refund, I certify that I have been designated by my corporation as the authorized official to apply for refunds of the MVCPA fee. The statements herein are true, complete, and accurate to the best of my knowledge. I am aware that under the Texas Penal Code § 37.10 any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties.

Authorized Signature and Title: [Signature] Assistant Secretary _____ Date: 08/11/2025

National Liability & Fire Insurance Company

Stamford, Connecticut

August 11, 2025

Texas Motor Vehicle Crime Prevention Authority
AskMVCPA@txdmv.gov

RE: Refund Request - Amended 2024 2nd Half MVCPA Fee

Upon review of our July-December 2024 Insurance Motor Vehicle Crime Prevention reporting, we realized we mistakenly reported year-to-date information instead of the second half of the year. Because of this, we reported and paid surcharge for the first half of the year (January-June 2024) twice.

We respectfully request a refund or credit for the overstated amount and apologize for the oversight on our part.

Please do not hesitate to contact me at compliance@nationalindemnity.com if any further information is needed.

Sincerely,



Marina Seib
State Reporting Analyst
National Liability & Fire Insurance Company



To: MVCPA Board
From: Earl Pence, Deputy Director, MVCPA
Agenda Item: 11
Subject: Texas District and County Attorneys Association Conference Update

RECOMMENDATION

Briefing Only.

PURPOSE AND EXECUTIVE SUMMARY

To provide awareness of the MVCPA attendance/support of the Texas District and County Attorneys Association Conference.

FINANCIAL IMPACT

\$1500

BACKGROUND AND DISCUSSION

MVCPA Staff attended the Texas District and County Attorneys Association Conference from September 23rd – 25th in Round Rock, Texas. Deputy Director Pence will provide a brief update related to the interaction with attendees. The following MVCPA Staff were present during the three days:

William Diggs, Director, MVCPA
Earl Pence, Deputy Director, MVCPA
David Richards, General Counsel, MVCPA
Amber Ott, Trainer, MVCPA
Cassandra Flint, Executive Assistant, MVCPA
Sandra Castro, Grant Specialist, MVCPA



Who We Are

Background

Established in 1991, the Motor Vehicle Crime Prevention Authority (MVCPA) has become a vital resource for Texas law enforcement. The MVCPA celebrated its 32nd anniversary of the first grant awards in 2025, empowering local law enforcement agencies and communities to combat and prevent motor vehicle theft, motor vehicle burglary, and fraud-related motor vehicle crimes, and ensuring that all Texans are protected from the harm and losses these crimes can cause.

The impact of motor vehicle crime is significant, with annual losses exceeding **\$2.3 billion**.

Contact Us

📍 4000 Jackson Avenue
Austin, TX 78731

📞 (512) 465-1485

🌐 www.txwatchyourcar.com



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Facebook!



MOTOR VEHICLE CRIME PREVENTION AUTHORITY





To: MVCPA Board
From: Sandra Castro, Grant Specialist, MVCPA
Agenda Item: 12
Subject: FY 2026 Awarded Taskforce and Catalytic Converter Grants Update

RECOMMENDATION

Briefing Only.

PURPOSE AND EXECUTIVE SUMMARY

To provide awareness related to open and closed Taskforce and Catalytic Converter Grants in the following fiscal years:

FY – 2024

FY – 2025

FY – 2026

FINANCIAL IMPACT

TBD

BACKGROUND AND DISCUSSION

Sandra will provide a short presentation of both open and closed MVCPA grants via PowerPoint for the following fiscal years:

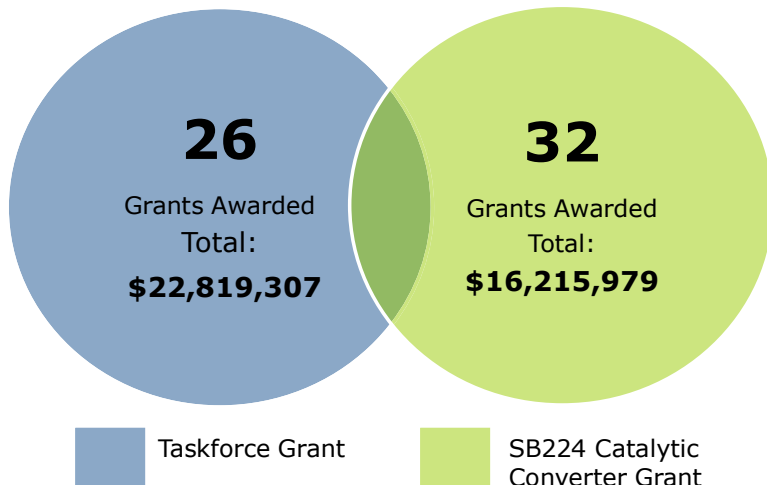
FY – 2024

FY – 2025

FY – 2026



FY 2024 Grant Totals



Task Force Grant

- Pre-Negotiation: \$23,120,974
- **-\$301,667**
- Final Amount: \$22,819,307

All FY24 Task Force Grants have been closed out.

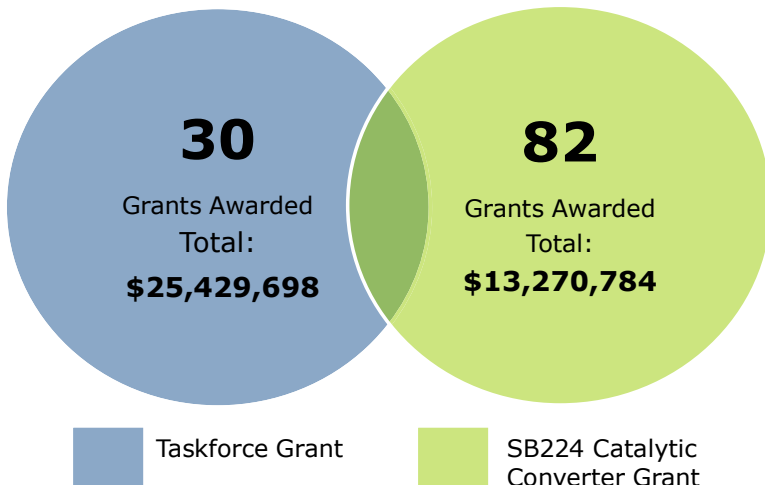
SB224 Catalytic Converter Grant

- Pre-Negotiation: \$16,363,059
- **-\$147,080**
- Final Amount: \$16,215,979

FY24 SB224 Catalytic Converter Grants have received an extension and are projected to close out by summer 2026.



FY 2025 Grant Totals



Task Force Grant

- Pre-Negotiation: \$26,148,887
- **-\$719,189**
- Final Amount: \$25,429,698

FY25 Task Force Grants are projected to be closed out by the end of Q1 of 2026.

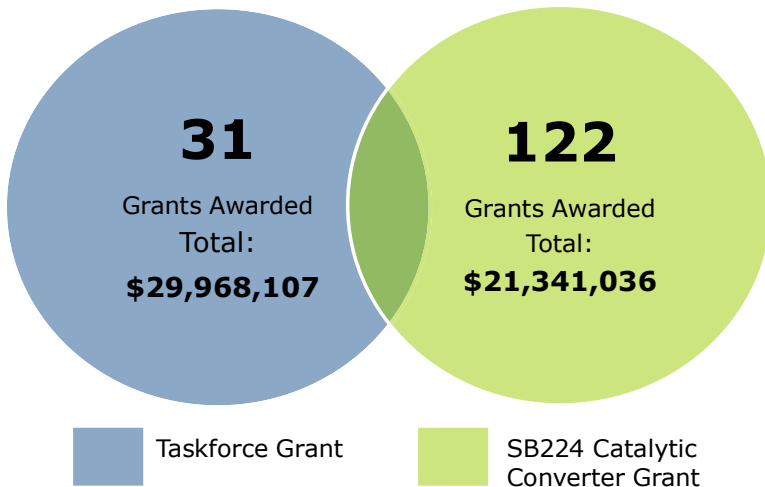
SB224 Catalytic Converter Grant

- Pre-Negotiation: \$12,514,457
- **+\$756,327**
- Final Amount: \$13,270,784

FY25 SB224 Catalytic Converter Grants are projected to be closed out by the end of Q2 of 2026.



FY 2026 Grant Totals



Task Force Grant

- Pre-Negotiation: \$30,105,873
- **-\$137,766**
- Final Amount: \$29,968,107

SB224 Catalytic Converter Grant

- Pre-Negotiation: \$20,778,236
- **+\$562,800**
- Final Amount: \$21,341,036

The FY26 Grant Cycle has recently begun; therefore, closeouts are not projected until the following year.



To: MVCPA Board
From: Jason Gonzalez, Texas Department of Motor Vehicles Director of Internal Audit
Agenda Item: 13
Subject: FY 2026 MVCPA Internal Audit Processes

RECOMMENDATION

Briefing Only.

PURPOSE AND EXECUTIVE SUMMARY

To provide background information on the Texas Department of Motor Vehicles Audit process.

FINANCIAL IMPACT

None.

BACKGROUND AND DISCUSSION

The Texas Department of Motor Vehicles FY2026 audit plan was developed using a risk-based methodology which included input from discussions with TxDMV management and risks identified by audit staff through previous engagements and observations. IAD also analyzed TxDMV information, reviewed internal audit and industry publications, and analyzed audit topics by the State Auditor's Office and other State agencies. Finally, risks reviewed took into consideration additional factors such as operational, reputation, and financial impacts.

The current Texas Department of Motor Vehicles' Board approved audit plan includes an audit of the Motor Vehicle Crime Prevention Authority's grant review and approval processes.

Below is a summary of the internal audit process.

INTERNAL AUDIT



WHY AUDIT?



PLANNING



FIELDWORK



REPORTING

WHY ARE WE CONDUCTING AN AUDIT?



IDENTIFY RISK

Internal Audit department-wide risk assessment conducted with Division Directors to identify areas of concern whether it be operational, compliance, or financial.



MITIGATING CONTROL

Discuss the system in place to ensure that the risk of the "thing" occurring is reduced.



RANK

A list of risk factors is compiled and ranked based on the likelihood of occurring and the impact it would have on the program/division/agency.

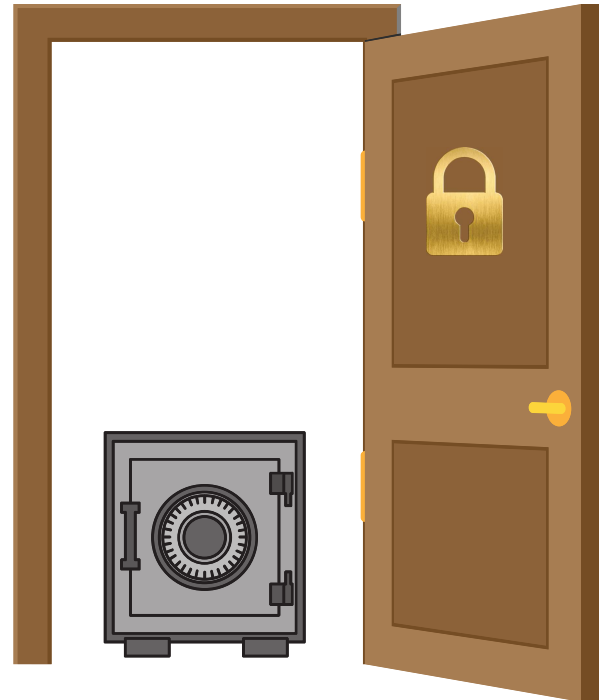
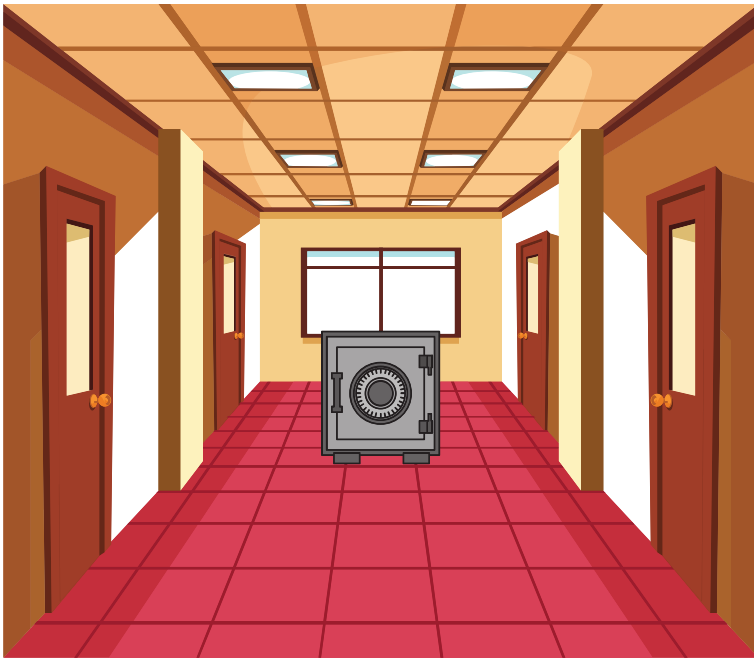


AUDIT PLAN

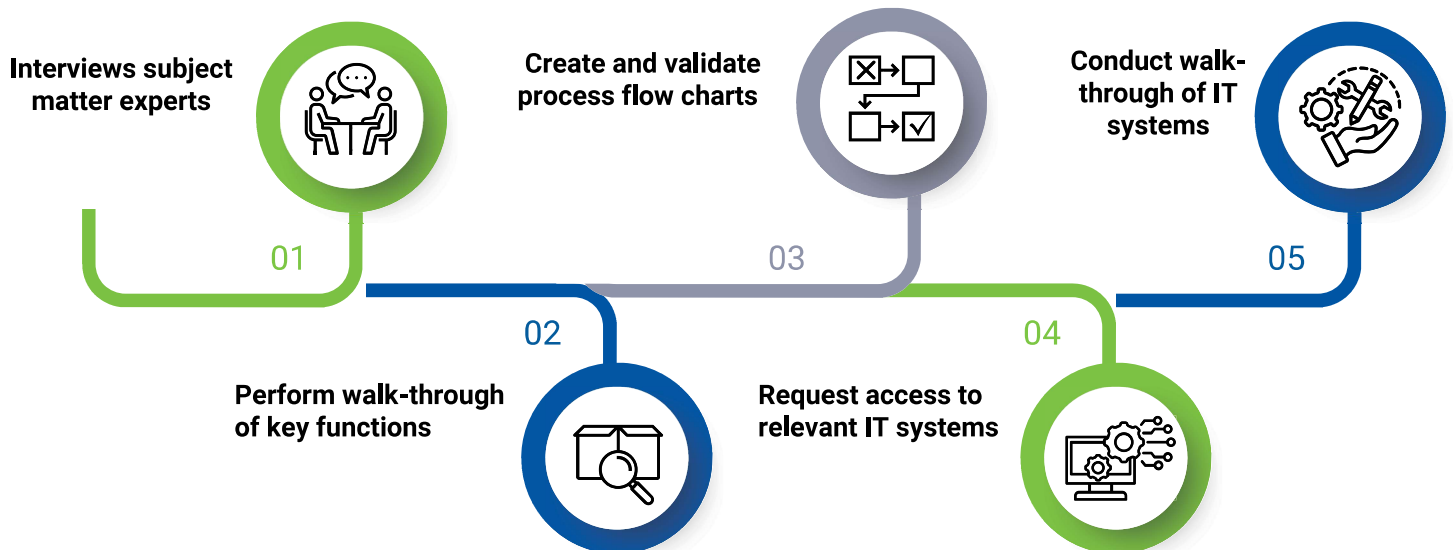
The risk factors that come up on top of the rankings will usually be selected for review.

WHAT IS A CONTROL?

Controls are like safes—they protect what matters most. Internal audit ensures those safes are secure, accessible only to the right people, and functioning as intended.



GAIN AN UNDERSTANDING OF THE SUBJECT MATTER



FIELDWORK

01 Create an engagement level risk assessment.



List risks both from the department-wide assessment and risks identified during understanding the process.

02 Develop a plan that describes what is going to be reviewed and the steps needed to perform the review.



Develop a method of documenting the supporting documents collected.



Perform testing of controls.



Perform an analysis of results.



Document the results in the form of the Report.

REPORTING

