

**AGENDA**  
**FINANCE AND AUDIT COMMITTEE**  
**TEXAS DEPARTMENT OF MOTOR VEHICLES**  
**4000 JACKSON AVE., BUILDING 1, LONE STAR CONFERENCE ROOM**  
**AUSTIN, TEXAS 78731**  
**WEDNESDAY, AUGUST 7, 2024**  
**2:00 P.M.**

The presiding officer of the Finance and Audit Committee (Committee) will be physically present in the Lone Star Conference Room of Building 1, 4000 Jackson Avenue, Austin, Texas 78731. Some committee members may attend via videoconferencing.

Link to August 7, 2024, Committee Meeting Documents:  
<https://www.txdmv.gov/about-us/txdmv-board-meetings>

All agenda items are subject to possible discussion, questions, consideration, and action by the Committee. Agenda item numbers are assigned for ease of reference only and do not necessarily reflect the order of their consideration by the Committee. Presentations may be made by the identified staff, Committee member, or other personnel as needed. The Committee reserves the right to discuss any items in closed session where authorized by the Open Meetings Act. A quorum of the Board of the Texas Department of Motor Vehicles (Board) may be present at this meeting for discussion and gathering information. However, Board members who are not Committee members will not vote on any Committee agenda items, nor will any Board action be taken.

- 1. Roll Call and Establishment of Quorum**
- 2. Pledges of Allegiance - U.S. and Texas**
- 3. Comments and Announcements from Committee Chair, Committee Members, and Executive Director**

**BRIEFING AND ACTION ITEMS**

- 4. Consideration and Possible Recommendation for Action to the Full Board and Briefings:**
    - A. FY 2025 Recommended Operating Budget for the Fiscal Year that Begins September 1, 2024, and ends August 31, 2025 - John Ralston (ACTION ITEM)
    - B. Delegation of Contract Approval and Signature Authority to the Executive Director or the Executive Director's Designee - John Ralston (ACTION ITEM)
    - C. FY 2026 - 2027 Legislative Appropriations Update - Glenna Bowman (BRIEFING ONLY)
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- D. Internal Audit Division Status Update - Jason Gonzalez (BRIEFING ONLY)
  - i. Investigation Processes Audit
  - ii. Inventory Management Audit
  - iii. CPA Audit - Commercial Charge Rebate Program
- E. FY 2025 Internal Audit Plan - Jason Gonzalez (ACTION ITEM)

### **CLOSED SESSION**

- 5. The Committee may enter into closed session under one or more of the provisions of the Texas Open Meetings Act, Government Code, Chapter 551, including but not limited to:**

**Section 551.071** - Consultation with and advice from legal counsel regarding:  
- pending or contemplated litigation, or a settlement offer;  
- a matter in which the duty of the attorney to the government body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Government Code Chapter 551; or  
- any item on this agenda.

**Section 551.076** - Deliberation Regarding Security Devices or Security Audits.  
- the deployment, or specific occasions for implementation, of security personnel or devices; or  
- a security audit.

**Section 551.089** - Deliberation Regarding Security Devices or Security Audits; Closed Meeting.  
- security assessments or deployments relating to information resources technology;  
- network security information as described by Section 2059.055(b); or  
- the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices.

- 6. Action Items from Closed Session**

- 7. Public Comment**

- 8. Adjournment**

The Committee will allow an open comment period to receive public comment on any agenda item or other matter that is under the jurisdiction of the Committee. No action will be taken on matters that are not part of the agenda for the meeting. For subjects that are not otherwise part of the agenda for the meeting, Committee members may respond in accordance with Government Code Section 551.042 and consider the feasibility of placing the matter on the agenda for a future meeting.

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If you would like to comment on any agenda item (including an open comment under the agenda item for Public Comment), you must complete a speaker's form at the registration table prior to the agenda item being taken up by the Committee or send an email to [GCO\\_General@txdmv.gov](mailto:GCO_General@txdmv.gov) to register by providing the required information prior to the agenda item being taken up by the Committee:

1. a completed [Public Comment Registration Form](#); or
2. the following information:
  - a. the agenda item you wish to comment on;
  - b. your name;
  - c. your address (optional), including your city, state, and zip code; and
  - d. who you are representing.

Public comment will only be accepted in person. Each speaker will be limited to three minutes, and time allotted to one speaker may not be reassigned to another speaker.

Any individual with a disability who plans to attend this meeting and requires auxiliary aids or services should notify the department as far in advance as possible, but no less than two days in advance, so that appropriate arrangements can be made. Contact Carrie Fortner by telephone at (512) 465-3044.

I certify that I have reviewed this document and that it conforms to all applicable Texas Register filing requirements.

CERTIFYING OFFICIAL: Laura Moriaty, General Counsel, (512) 465-5665.

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