

## Texas Department of Motor Vehicles Smart Series

### Dealer Duty - *County of Title Issuance* (Form VTR-136)

#### Overview

The Texas Department of Motor Vehicles (TxDMV) is dedicated to helping dealers remain compliant with state law. This Smart Dealer module, “Dealer Duty - *County of Title Issuance* (Form VTR-136),” provides information for licensed Texas motor vehicle dealers on how to properly complete the County of Title Issuance (Form VTR-136) and submit transfer documents and fees to the appropriate county tax assessor-collector office.

Licensed Texas motor vehicle dealers completing a retail sale of a motor vehicle to a Texas resident are required to provide Form VTR-136 to the purchaser for completion. The dealer must then submit the transfer documents and fees to the county selected by the purchaser.

#### County of Title Issuance

In accordance with Texas Transportation Code, § 501.0234, a licensed Texas motor vehicle dealer who applies for registration or a title for a motor vehicle in this state shall apply in the county as directed by the purchaser. A licensed Texas motor vehicle dealer must present Form VTR-136 to a purchaser if the motor vehicle will be titled and/or registered in the State of Texas. The purchaser then selects from three available options: (1) county of residence of the purchaser, (2) county where the motor vehicle is purchased, (3) county where the motor vehicle is encumbered (by the lienholder). The purchaser makes their selection and signs the form. The licensed Texas motor vehicle dealer submits all required transfer documents and fees to the county selected by the purchaser. Form VTR-136 is not required to be remitted to the county, but must be maintained as part of the dealer’s sales record. The dealer also provides a copy of the document to the purchaser.

Dealers are not permitted to prepopulate Form VTR-136 with the county where the dealer’s business is located. Form VTR-136 must be completed and signed by the purchaser. Dealers are not permitted to give the transfer documents directly to the purchaser that has elected to have the purchased motor vehicle titled and registered outside of the selling dealer’s county, unless permitted by Texas Transportation Code, § 501.0234. Dealers who utilize webDEALER can only submit title applications to a county through webDEALER when properly set up and approved by the county processing the transfer and receiving the fees.

Please contact us at the address listed below for any additional information or questions.

#### Contact Us

**TxDmv Enforcement Division**  
P.O. Box 2063  
Austin, Texas 78768-2063



Texas Department *of* Motor Vehicles

HELPING TEXANS GO. HELPING TEXAS GROW.

512-465-4207

888-368-4689

[www.TXDMV.gov](http://www.TXDMV.gov)

[Enforcement@txdmv.gov](mailto:Enforcement@txdmv.gov)

Please see other topics in the Smart Series to help you make the best decision possible. The department is always interested in new ideas or tips that will make this tool more useful for consumers. If you have a suggestion on how to make this topic more helpful for consumers, or if you have an idea for a topic, please send your suggestion to: [Enforcement@TxDMV.gov](mailto:Enforcement@TxDMV.gov) .