

Texas Department of Motor Vehicles



Fiscal Year 2014-15 Approved Operating Budget

September 2013



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What's New?

The items below summarize the *changes* to the Texas Department of Motor Vehicles' Approved operating budget presentation made to the Board on July 26, 2013.

Revenues

Revenue estimates for FY 2014-15 were adjusted (slightly downward) after reviewing the latest FY 2013 data available, and meeting with divisions to discuss the fiscal impact of any legislation passed by the 83rd Legislature, Regular Session. These changes are reflected on:

<u>Page 5</u>	FY 2014-15 Revenues
<u>Page 6</u>	FY 2014-15 TxDMV Estimated Revenues vs. Appropriations

Method of Finance

The enactment of H.B. 6, the funds consolidation bill, enacted by the 83rd Legislature, Regular Session, changes the agency's applicable method of financing source for the FY 2014-15 biennium. These changes are reflected in both General Revenue and the State Highway Funds on:

<u>Page 7</u>	FY 2014-15 Appropriations
<u>Page 9</u>	FY 2014-15 Operating Budget Breakdown

Significant Legislation

<u>Page 16</u>	FY 2014-15 Significant Legislation Impacting TxDMV ✓ <i>updated to include a description of H.B. 6, the funds consolidation bill, and its impact on the agency.</i>
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Contracts

<u>Pages 18-30</u>	FY 2014 Contract Summary (and associated contract lists) ✓ <i>updated to reflect new contract totals, breakdowns by category, and amounts.</i>
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Part I:

FY 2014-15

Revenues & Appropriations





FY 2014-15 Revenues

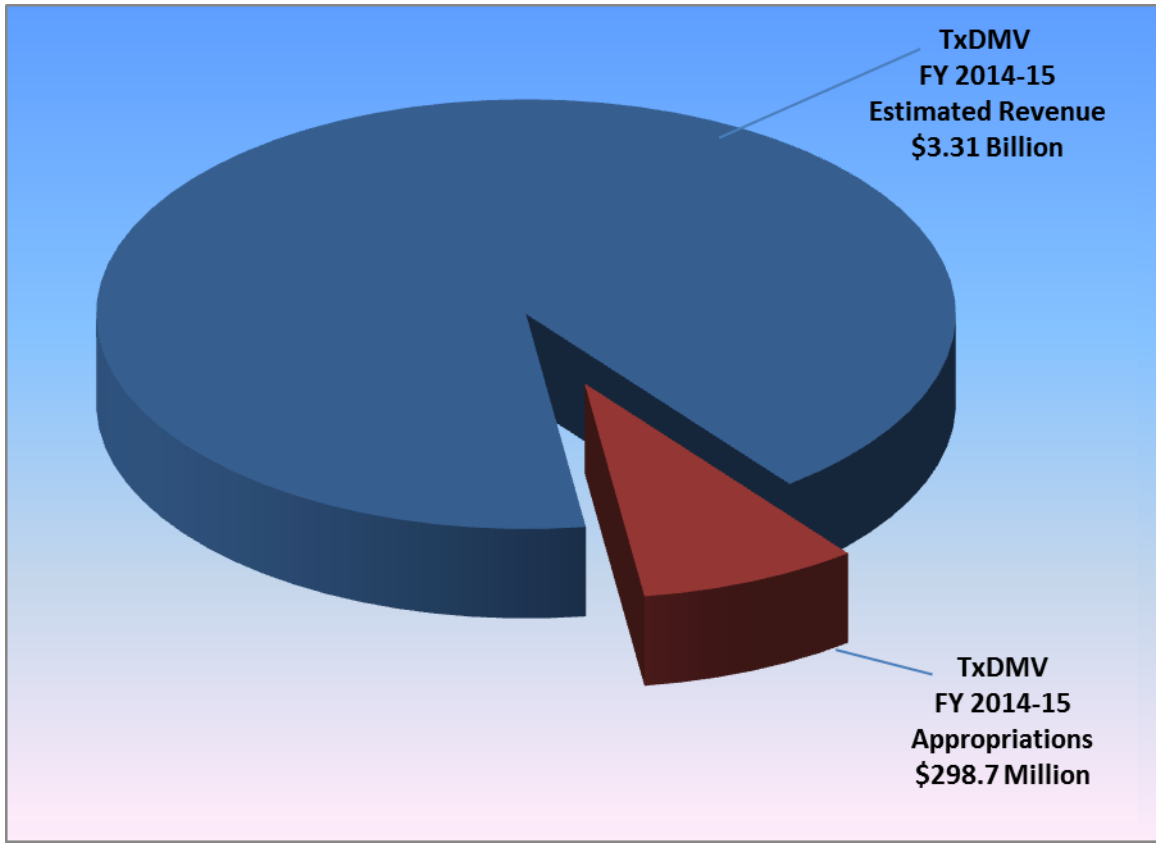
TxDMV collects revenues from registrations, licenses, titles, permits, and credentials for deposit into the State Highway Fund (Fund 006), the primary source of funding for the state's transportation and infrastructure system, and for deposit into the General Revenue (GR) Fund (Fund 001). The agency estimates total revenue collections of approximately \$3.31 billion for the FY 2014-15 biennium in all funds.

Revenue Fund Revenue Descriptions	FY 2014 Comptroller Biennial Revenue Estimates*	FY 2014 TxDMV Revenue Estimates	FY 2015 Comptroller Biennial Revenue Estimates*	FY 2015 TxDMV Revenue Estimates
<u>FUND 0001 (General Revenue Fund)</u>				
Certificate of Titles	\$ 32,099,000	\$ 32,074,000	\$ 32,880,000	\$ 32,555,000
Motor Vehicle Registration Fees	\$ 11,011,000	\$ 11,220,000	\$ 11,286,000	\$ 11,444,000
Oversize/Overweight	\$ 45,640,000	\$ 49,493,000	\$ 46,553,000	\$ 50,483,000
Commercial Transportation Fees	\$ 14,627,000	\$ 6,117,000	\$ 14,759,000	\$ 6,239,000
Total Estimated Fund 001 Revenue	\$ 103,377,000	\$ 98,904,000	\$ 105,478,000	\$ 100,721,000
<u>FUND 0006 (State Highway Fund)</u>				
Certificate of Titles	\$ 29,385,000	\$ 40,093,000	\$ 30,100,000	\$ 40,694,000
Motor Vehicle Registration Fees	\$ 1,390,378,000	\$ 1,377,000,000	\$ 1,437,268,000	\$ 1,404,540,000
Oversize/Overweight	\$ 105,927,000	\$ 117,446,000	\$ 108,047,000	\$ 119,795,000
Business Licenses	\$ 7,783,000	\$ 6,831,000	\$ 7,940,000	\$ 6,899,000
Total Estimated Fund 006 Revenue	\$ 1,533,473,000	\$ 1,541,370,000	\$ 1,583,355,000	\$ 1,571,928,000
TOTAL ESTIMATED REVENUE	\$ 1,636,850,000	\$ 1,640,274,000	\$ 1,688,833,000	\$ 1,672,649,000

*Source: *Texas Comptroller of Public Accounts, Biennial Revenue Estimate, 2014-2015 Biennium, 83rd Texas Legislature, January, 2013.*

TxDMV is projecting to collect approximately \$3.31 billion in all funds during the FY 2014-15 biennium. S.B. 1, 83rd Legislature, Regular Session, appropriates \$298.7 million for FY 2014-15. The agency's total revenue collections exceed its appropriations by approximately ten times.

TxDMV FY 2014-15 Estimated Revenue vs. Appropriations





FY 2014-15 Appropriations

The GAA appropriates a funding level of \$298.7 million for the biennium. The following charts depict the TxDMV FY 2014-2015 funding by Program Goal and Strategy.

A. Goal: Optimize Services and Systems	FY 2014	FY 2015
A.1.1. Strategy: Titles, Registrations, and Plates	\$ 65,930,629	\$ 66,582,856
A.1.2. Strategy: Vehicle Dealer Licensing	\$ 4,087,825	\$ 4,087,825
A.1.3. Strategy: Motor Carrier Permits & Credentials	\$ 10,746,444	\$ 9,658,617
A.1.4. Strategy: Technology Enhancement & Automation	\$ 25,025,751	\$ 1,599,755
A.1.5. Strategy: Customer Contact Center	\$ 2,089,684	\$ 2,089,684
Total, Goal A Optimize Services and Systems	\$ 107,880,333	\$ 84,018,737
B. Goal: Protect the Public		
B.1.1. Strategy: Enforcement	\$ 5,217,985	\$ 5,217,985
B.2.1. Strategy: Automobile Theft Prevention	\$ 14,904,341	\$ 14,904,340
Total, Goal B: Protect the Public	\$ 20,122,326	\$ 20,122,325
C. Goal: Indirect Administration		
C.1.1. Strategy: Central Administration	\$ 7,615,160	\$ 7,615,160
C.1.2. Strategy: Information Resources	\$ 23,327,862	\$ 19,701,825
C.1.3. Strategy: Other Support Services	\$ 4,140,112	\$ 4,149,612
Total, Goal C: Indirect Administration	\$ 35,083,134	\$ 31,466,597
Grand Total, Department of Motor Vehicles	\$ 163,085,793	\$ 135,607,659
Method of Finance		
State Highway Fund	\$ 26,568,847	\$ 22,659,537
General Revenue Fund	\$ 135,315,092	\$ 112,834,095
Federal Reimbursements	\$ 1,201,854	\$ 114,027
Total, Method of Finance	\$ 163,085,793	\$ 135,607,659

Part II:
FY 2014-15
Approved Operating Budget by Division





FY 2014-15 Operating Budget Breakdown

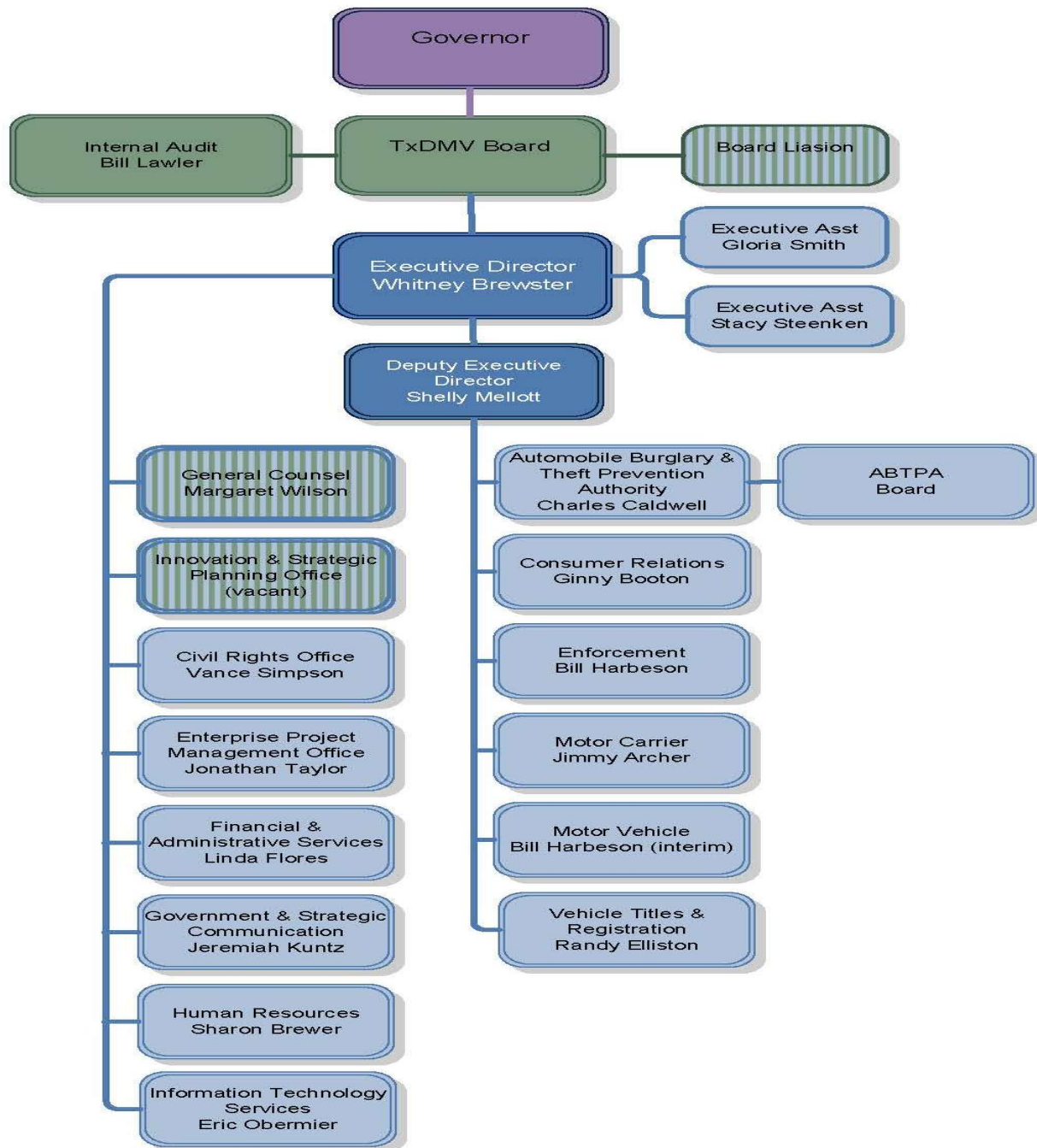
The GAA provides the agency with its total appropriation amount by goal and strategy. In comparison, the purpose of the operating budget is to set forth a specific operating budget allocation by division and capital project.

The table below outlines the FY 2014-15 approved operating budget and the number of FTEs by division/office.

Division/Office	FY 2014	FY 2015	FY 2014-15
	Approved Budget	Approved Budget	FTE Allocation
Automobile Burglary and Theft Prevention Authority	\$ 14,904,341	\$ 14,904,340	5.0
Board & Staff Office	\$ 291,993	\$ 291,993	1.0
Civil Rights Office	\$ 101,050	\$ 101,050	1.0
Consumer Relations Division	\$ 2,043,720	\$ 2,043,720	45.0
Enforcement Division	\$ 5,201,146	\$ 5,201,146	81.0
Enterprise Project Management Office	\$ 1,227,742	\$ 1,227,742	15.0
Executive Office	\$ 493,460	\$ 493,460	4.0
Finance and Administrative Services Division	\$ 30,449,324	\$ 30,449,324	71.0
General Counsel Office	\$ 929,672	\$ 929,672	11.0
Government and Strategic Communications Division	\$ 1,215,473	\$ 1,215,473	9.0
Human Resources Division	\$ 816,359	\$ 816,359	8.0
Information Technology Services Division	\$ 13,564,135	\$ 13,564,135	86.0
Internal Audit Office	\$ 260,014	\$ 260,014	3.0
Motor Carrier Division	\$ 8,546,908	\$ 8,546,908	130.0
Motor Vehicle Division	\$ 3,063,993	\$ 3,063,993	43.0
Vehicle Titles and Registration Division	\$ 34,796,489	\$ 34,796,489	250.0
Agency Wide	\$ 2,404,069	\$ 4,158,129	0.0
Subtotal	\$ 120,309,888	\$ 122,063,947	763.0
Capital Projects			
TxDMV Automation System Project	\$ 23,432,156	\$ -	
Data Center Consolidation	\$ 6,162,367	\$ 6,114,214	
Technology Replacement & Upgrades - County Support	\$ 5,500,000	\$ 5,500,000	
Centralized Accounting and Payroll/Personnel System (CAPPS)	\$ 4,317,884	\$ 740,000	
Commercial Vehicle Information Systems (CVISN)	\$ 1,700,000	\$ -	
Growth & Enhancements - Agency Operations Support	\$ 949,498	\$ 949,498	
Regional Office Security	\$ 573,000	\$ 240,000	
Regional Office Remodeling	\$ 141,000	\$ -	
Subtotal	\$ 42,775,905	\$ 13,543,712	
Agency Total	\$ 163,085,793	\$ 135,607,659	
Method of Finance			
State Highway Fund	\$ 26,568,847	\$ 22,659,537	
General Revenue Fund	\$ 135,315,092	\$ 112,834,095	
Federal Reimbursements Fund	\$ 1,201,854	\$ 114,027	
Method of Finance Total	\$ 163,085,793	\$ 135,607,659	



FY 2014-15 TxDMV Organizational Structure



Legend



Positions report to E.D. and Board of Directors



FY 2014-15 TxDMV Operations

TxDMV is governed by a board that consists of nine members appointed by the Governor, with the advice and consent of the Senate, to serve six-year overlapping terms. The agency's mission is "to promote and protect the interests of the motoring public and all citizens in the state of Texas."

TxDMV responsibilities include titling and registering of vehicles, licensing and regulating the motor vehicle sales and distribution industry, registering commercial vehicles, permitting oversize/overweight loads, and providing auto theft prevention grants. TxDMV program divisions/offices perform the agency's main and support functions as follows:

The **Automobile Burglary and Theft Prevention Authority (ABTPA)** provides grants to law enforcement and other non-profit organizations to reduce the incidence of auto burglary and theft and provides auto burglary and theft prevention awareness outreach and education.

The **Board** is a nine-member, governor-appointed body that is the agency's policy-making arm.

The **Civil Rights Office (CRO)** provides oversight responsibility for the agency's Civil Rights Program/EEO policies, ensures compliance with state and federal laws and regulatory guidelines, and strives to provide a work environment free of discrimination by promoting equal employment opportunities for all employees.

The **Consumer Relations Division (CRD)** is the agency contact center that serves customers by telephone, email, and written correspondence.

The **Enforcement Division (ENF)** protects the public and various industries involved by investigating complaints and prosecuting administrative violations of applicable statutes or rules committed by motor vehicle, motor carrier, salvage and oversize/overweight license or permit holders. The division provides an assortment of complaint and enforcement training to dealers, licensees, and government employees. The division also manages the Texas Lemon Law program.

The **Enterprise Project Management Office (EPMO)** plans for, executes, manages, and deploys new project solutions. The division meets regularly with the Governance Committee to ensure decisions are made in a timely manner and issues are handled with a defined set of escalation guidelines.

The **Executive Office (EXEC)** is home to the executive director who oversees the agency's day-to-day operations. The executive director reports to the agency board and directs staff to make changes based on laws enacted by the state legislature and implements policies and rules approved by the agency board.

The **Finance and Administrative Services Division (FAS)** provides accounting, budgeting, purchasing, and revenue forecasting functions for the agency. The division also includes agency administrative activities such as mail operations, imaging services, inventory operations, and fleet and facility services.

The **Government and Strategic Communications Division (GSC)** is the division that communicates with legislative offices and analyzes legislative bills to provide consistent "one voice" messages to stakeholders and constituents.

The **Human Resources Division (HRD)** handles everything related to the agency's personnel, including hiring, benefits, leave, and training.

The **Information Technology Services Division (ITSD)** provides agency-wide information technology support services and is responsible for the maintenance and support of the agency's major systems and technologies.

The **Internal Audit Office (IAO)** assists in identifying and improving existing agency operations. Staff reviews policies, processes and procedures, making recommendations to agency management to ensure the efficient and effective use of resources, and to reduce the likelihood of fraud, waste and abuse.

The **Motor Carrier Division (MCD)** provides credentialing services for motor carriers and household goods carriers and permitting services to transport oversize/overweight cargos. Additionally, it manages the International Registration Program for the state.

The **Motor Vehicle Division (MVD)** facilitates the licensing of motor vehicle dealers, manufacturers, and a variety of other entities engaged in the motor vehicle sales and distribution industry. Additionally, the division licenses salvage vehicle dealers, used vehicle dealers, towable recreational dealers and manufacturers, handles Lemon Law complaints, and enforces the Vehicle Inventory Tax.

The **Office of the General Counsel (OGC)** represents the agency and provides legal advice to the board, executive director, and other agency divisions. The office provides advice regarding laws and regulations on topics such as motor carriers, vehicle titles and registration, human resources, open records, and open meetings. It assists with legislation, reviews contracts, and participates in all phases of rulemaking. The office also works with the Office of the Attorney General on legal matters involving the agency

The **Vehicle Titles and Registration Division (VTR)** provides vehicle title, registration, and related services, and supports the 254 county tax-assessor collectors and their agents that provide title, registration and license plate services to the public.

Part III:
FY 2014-15
Legislative Appropriations Request (LAR)





FY 2014-15 Legislative Appropriations Request (LAR)

The Legislative Appropriations Request (LAR) is the starting point for the agency's requested budget. In September 2012, the agency submitted its LAR request of a total of \$324.8 million — \$308.3 million baseline, \$16.5 million in exceptional items. Senate Bill 1 appropriates a total of \$298.7 million — \$287.8 million baseline, \$10.9 million in exceptional items for the biennium, a total of \$26.1 million less than requested.

	Legislative Appropriations Request (LAR)	Approved FY 2014-15
A. Goal: Optimize Services and Systems		
A.1.1. Strategy: Titles, Registrations, and Plates	\$ 133,494,990	\$ 132,513,485
A.1.2. Strategy: Vehicle Dealer Licensing	\$ 8,175,650	\$ 8,175,650
A.1.3. Strategy: Motor Carrier Permits & Credentials	\$ 22,405,061	\$ 20,405,061
A.1.4. Strategy: Technology Enhancement & Automation	\$ 46,958,350	\$ 26,625,506
A.1.5. Strategy: Customer Contact Center	\$ 4,179,368	\$ 4,179,368
Total, Goal: A Optimize Services and System	\$ 215,213,419	\$ 191,899,070
B. Goal: Protect the Public		
B.1.1. Strategy: Enforcement	\$ 11,210,097	\$ 10,435,970
B.2.1. Strategy: Automobile Theft Prevention	\$ 32,789,549	\$ 29,808,681
Total, Goal B: Protect the Public	\$ 43,999,646	\$ 40,244,651
C. Goal: Indirect Administration		
C.1.1. Strategy: Central Administration	\$ 15,230,320	\$ 15,230,320
C.1.2. Strategy: Information Resources	\$ 42,154,110	\$ 43,029,687
C.1.3. Strategy: Other Support Services	\$ 8,262,224	\$ 8,289,724
Total, Goal C: Indirect Administration	\$ 65,646,654	\$ 66,549,731
Grand Total, Department of Motor Vehicles	\$ 324,859,719	\$ 298,693,452
Difference		\$ (26,166,267)

Major items funded

- \$23.4 million TxDMV Automation funding (Baseline)
- \$ 5.1 million Centralized Accounting, Payroll and Personnel System (CAPPS) (Exceptional)
- \$.8 million Regional Offices security

Major items not-funded

- \$20.3 million MoVES (Baseline)
- \$ 3.0 million ABTPA - grants to local law enforcement entities (Baseline)
- \$ 2.0 million CVISN - grant (Exceptional)
- \$.8 million Vehicles

Part IV:

FY 2014-15

Significant Legislation Impacting TxDMV





FY 2014-15 Significant Legislation Impacting TxDMV

Agency staff worked throughout the session with stakeholders and divisions on TxDMV's legislative agenda. Twenty-five bills, excluding those that create/alter license plates, were enacted by the 83rd Legislature, Regular Session, that impact the agency's operations. (See Appendix B for detailed descriptions)

Five bills have a significant impact on the agency:

H.B. 1692 relates to the regulation of motor vehicle dealers, manufacturers, and distributors, and is referred to as the Case Administration bill. This bill transfers Lemon Law and warranty performance case hearings from the State Office of Administrative Hearings to the TxDMV. It authorizes TxDMV to hire a chief hearings examiner and one or more hearings examiners. It also requires pre-hearing mediation for all contested case matters arising out of Texas Occupations Code 2301, and Transportation Code 503 (motor vehicle industry cases), other than cases brought by the department (enforcement actions).

H.B. 2202 creates a new Texas Department of Motor Vehicles Fund (TxDMV Fund), a dedicated account, in the State Treasury outside the General Revenue Fund. All of the agency's collected administrative fees would be deposited into the account to fund the agency's operations. The bill also consolidates the add-on fees associated with registration renewal into a single processing and handling fee as determined by the board. General Revenue Funding for ABTPA and federal funds will not be affected. Bill was signed by the Governor, and takes effect on September 1, 2013.

- **H.B. 6** Except as otherwise specifically provided by this Act, all funds and accounts created or re-created by an Act of the 83rd Legislature, Regular Session, 2013, that become law and all dedications or rededications of revenue collected by a state agency for a particular purpose by an Act of the 83rd Legislature, Regular Session, 2013, that become law are abolished on the later of August 31, 2013, or the date the Act creating or re-creating the fund or account or dedicating or rededicating revenue takes effect.

H.B. 2305 relates to motor vehicle inspections. The bill requires the Texas Department of Public Safety (DPS) and the TxDMV to replace the current Texas dual inspection/registration sticker system with a single registration sticker. The new law will require that a vehicle may only be registered with proof of a safety and/or emission inspection, either electronically or via a printed inspection report. Also, it will require DPS to provide a notice to TxDMV of non-compliant vehicles. The bill allows a vehicle owner to obtain an inspection certificate no earlier than 90-days before the date of expiration of the vehicle's registration. H.B. 2305 requires TxDMV or the county tax assessor-collector that registers a vehicle to remit the state portion of the inspection and registration fees directly to the Comptroller.

H.B. 2741 is the agency's clean-up bill. As enacted, the Legislative Budget Board anticipates the bill will generate revenue for the state and local governments; however, the fiscal implications of the bill cannot be determined at this time.

Part V:
FY 2014
Purchasing Requirements





FY 2014 Contract Summary

The agency executes contracts that are statutorily required and those that enable the agency to perform its duties and operations that are not required by law.

The agency anticipates the renewal of 17 statutorily required contract for FY 2014.

Additionally, the agency has executed 195 contracts that are not statutorily required but assist the agency in performing its operations. These contracts range in amounts from \$21.00 to \$3.7 million. Currently the agency has:

- 13 contracts over \$200,000
- 19 contracts between \$100,000-\$200,000
- 163 contracts under \$100,000

The following pages detail both statutorily and non-statutorily required contracts by division, vendor, purpose, contract period, and amount.

Note: The contracts listed on the following pages are subject to change based on the final terms and conditions negotiated.



FY 2014 Statutorily Required Contracts and Term Contracts

Contracts required by statute include but are not limited to the State Office of Administrative Hearings (contested cases), the State Office of Risk Management (SORM), Workers' Compensation, vehicle liability insurance and property insurance, and the Texas Department of Criminal Justice (manufacturing of license plates, registration stickers and placards, etc.).

Anticipated statutorily required contracts for FY 2014

Division	Vendor	Purpose	Contract Period		FY 2014 Contract Amount
			Award	Expire	
FAS	Texas Department of Criminal Justice (TDCJ)	Manufacture of license plates, stickers, temporary tags and placards	09/01/13	08/31/14	\$ 17,690,323
FAS	UNKNOWN	Digital Imaging Services	09/01/13	08/31/14	\$ 3,500,000
FAS	Central Freight Lines	Freight services	09/01/13	08/31/14	\$ 1,020,000
ITSD	Texas NICUSA	Texas On-Line Web Hosting	09/01/13	08/31/14	\$ 592,700
MVD	State Office of Administrative Hearings (SOAH)	Conduct MVD Contested case hearings	09/01/13	08/31/14	\$ 400,000
FAS	TIBH Industries	Headquarters Janitorial Services	09/01/13	08/31/14	\$ 250,000
FAS	TIBH Industries, Inc.	Regional Office Janitorial	05/30/13	05/30/14	\$ 171,446
VTR	TIBH Industries, Inc.	Specialty License Plates Mail Preparation and Mailing Service	08/27/12	08/31/14	\$ 111,748
ABTPA	Department of Public Safety (DPS)	Administration of Help End Auto Theft (HEAT) program.	09/01/13	08/31/14	\$ 90,000
FAS	State Office of Risk Management	Workers Comp & Risk Management Services	09/01/13	08/31/14	\$ 55,000
FAS	Texas State Library and Archives Commission	Records Storage	07/26/13	08/31/14	\$ 17,000
FAS	Wells Fargo Insurance Services USA, Inc.	Automobile liability insurance for TxDMV (thru SORM)	09/01/13	08/31/14	\$ 14,030
EXEC	AAMVA	AAMVA Membership Dues	10/01/13	09/30/14	\$ 13,952
ABTPA	Comptroller of Public Accounts (CPA)	Collection and Reporting of ABTPA related fees.	09/01/13	08/31/15	\$ 10,000
ABTPA	Office of the Attorney General (OAG)	Full range legal services for ABTPA	09/01/13	08/31/14	\$ 2,000
ENF	Office of the Attorney General (OAG)	Issue and Serve Citations on Motor Carrier Licensees	09/01/13	08/31/14	\$ 2,000
FAS	Comptroller of Public Accounts	Texas Fleet Systems (TxFS)	06/14/13	08/31/14	\$ 235
Total					<u>\$ 23,940,434</u>



FY 2014 Delegated and Statewide Contracts over \$200,000

Contracts, including Statewide Contracts that have a cumulative cost value over \$200,000 (Commodities over \$25,000 and Services over \$100,000 must be reviewed by the Texas Comptroller of Public Accounts; Government Code 2156.121) may be delegated to the agency by the Texas Comptroller of Public Accounts. If delegated, these are executed by FAS through the executive director prior to execution. The executive director must obtain board approval for contracts over \$200,000 and ensure that the contract is within budget guidelines in accordance with established procurement contract laws, rules, regulations, and policies of oversight agencies.

Statewide Contracts include Council on Competitive Government (CCG), Department of Information Resources (DIR) and Term Contracts (established by Texas Comptroller of Public Accounts), which are competitively bid contracts for use by all state agencies. Texas Correctional Industries (TCI) and Texas Industries for the Blind and Handicapped (TIBH) also have contracts which are available to all state agencies. These contracts include goods and services such as photocopier leases, automated mailing services, printing services, consumable office supplies, toner cartridges, software, computer hardware and information technology staff augmentation.

Additional detail for RTS Refactoring Project located in Appendix A, page 32.

Division	Vendor	Purpose	Contract Period		FY 2014 Contract Amount
			Award	Expire	
ITSD	Deloitte Consulting LLP	RTS Refactoring Project	06/11/2013	10/06/2016	See Page 32
VTR	Standard Register Company	Point of Sale Registration Stickers	04/15/2011	04/30/2015	\$ 3,709,479
MCD	Gartner, Inc.	Data Purification			\$ 1,240,960
VTR	Staples Print Solutions	RTS Forms (Laser Receipt Paper)	one-time commodity purchase		\$ 796,600
ABTPA	Tuerff-Davis EnviroMedia Inc.	Strategic Marketing and Public Awareness Services	9/20/2011	08/31/2015	\$ 610,000
EPMO	Unknown	AMSIT Project			\$ 502,000
VTR	RR Donnelley Company	Printing, Custom Forms	06/28/2011	10/13/2014	\$ 398,101
MCD	Promiles Software Development Corp	TxPROS System for MCD	03/23/2012	03/31/2014	\$ 360,478
ITSD	The Greentree Group	RTS IV&V services	05/17/2013	05/31/2014	\$ 328,317
VTR	PrintMailPro, LTD	Mailing of Registration Renewal Notices	06/27/2011	05/01/2014	\$ 249,765
ITSD	Insight Public Sector	RTS Equipment Maintenance	08/07/2013	08/06/2014	\$ 230,769
VTR	TIBH Industries	Specialty License Plates Mail Preparation and Mailing Service	08/27/2012	08/31/2014	\$ 223,495
ITSD	NF Consulting Services	ITSAC Contract Worker	07/10/2012	07/31/2014	\$ 217,967
Total					<u>\$ 8,867,931</u>



FY 2014 Delegated and Statewide Contracts \$100,000 - \$200,000

Contracts, including Statewide Contracts that have a cumulative cost value from \$100,000 to \$200,000 (Commodities over \$25,000 and Services over \$100,000 must be reviewed by the Texas Comptroller of Public Accounts; Government Code 2156.121) may be delegated to the agency by the Texas Comptroller of Public Accounts. If delegated, these are executed by FAS at the executive director's discretion within budget guidelines in accordance with established procurement contract laws, rules, regulations and policies of oversight agencies. The executive director will report contract executions to the board.

Division	Vendor	Purpose	Contract Period		FY 2014 Contract Amount
			Award	Expire	
ITSD	OSS, Inc.	ITSAC Contract worker	08/02/13	08/15/14	\$ 192,000
ITSD	Explore Information Services	IRP System Development and Implementation	06/20/11	03/29/14	\$ 167,776
ITSD	Insight Public Sector	Printer Maintenance for LaserJet P3015/P4015/4250	02/13/12	12/02/15	\$ 157,026
ITSD	National Human Resources Group, Inc.	ITSAC Contract worker	07/19/13	07/22/13	\$ 156,640
ITSD	NF Consulting Services	ITSAC Contract worker	07/10/12	07/31/14	\$ 155,141
ITSD	National Human Resources Group, Inc.	ITSAC Contract worker	07/10/12	07/31/14	\$ 151,008
ITSD	Allied Consultants Inc.	ITSAC Contract worker	07/10/12	07/31/14	\$ 149,072
FAS	FedEx Government Services	Overnight, Second-Day and Ground Delivery Service	11/21/12	08/31/14	\$ 148,364
ITSD	Allied Consultants Inc.	ITSAC Contract worker	07/10/12	07/31/14	\$ 134,603
ITSD	Hewlett-Packard State & Local ENTService Inc.	E-Tags Maintenance and Application Development	08/24/12	06/30/14	\$ 139,252
EPMO	OSS, Inc.	DIR ITSAC	03/28/13	03/31/14	\$ 137,760
ITSD	Allied Consultants Inc.	ITSAC Contract worker	07/10/12	07/31/14	\$ 137,306
ITSD	Allied Consultants Inc.	ITSAC Contract worker	07/15/13	07/31/14	\$ 136,823

Division	Vendor	Purpose	Contract Period		FY 2014 Contract Amount
			Award	Expire	
ITSD	NF Consulting Services	ITSAC Contract worker	07/10/12	07/31/14	\$ 136,378
ITSD	NF Consulting Services	ITSAC Contract worker	07/10/12	07/31/14	\$ 136,378
ITSD	Allied Consultants Inc.	ITSAC Contract worker	07/10/12	07/31/14	\$ 134,522
FAS	RDT Leasing	Dallas/Carrollton RSC Lease	04/02/12	03/31/15	\$ 130,705
VTR	PrintMailPro, LTD	Folding, Inserting and Mailing of Titles	06/22/11	05/01/14	\$ 128,424
ITSD	NF Consulting Services	DIR ITSAC	03/27/13	03/31/14	\$ 105,280

Total \$ 2,734,458



FY 2014 Delegated and Statewide Contracts under \$100,000

Contracts, including Statewide Contracts under \$100,000 for services and \$25,000 for commodities are delegated to state agencies by the Texas Comptroller of Public Accounts (Government Code 2155.132). These include but are not limited to competitively bid contracts for goods and services that are executed by FAS at the executive director's discretion within budget guidelines in accordance with established procurement contract laws, rules, regulations and policies of oversight agencies.

Division	Vendor	Purpose	Contract Period		FY 2014 Contract Amount
			Award	Expire	
ITSD	Dataspn, Inc.	Data Coversion Services	06/21/11	09/12/14	\$ 98,101
ITSD	Texas GovLink, Inc.	ITSAC Contract worker	01/24/12	12/31/13	\$ 94,987
ITSD	Gartner, Inc.	Data Purification	09/01/13	08/31/14	\$ 89,920
FAS	U.S. Bank National Association ND	Retail Fuel Card Services	07/20/12	04/30/14	\$ 89,871
FAS	Fedex Government Services	Overnight, Second-Day and Ground Delivery Service	09/01/13	08/31/14	\$ 82,000
ENF	Law Office of Sherry Wetsch	Consumer protection mediation services	06/29/11	06/17/14	\$ 80,872
ITSD	TIBH Industries, Inc	Temporary Staff Services	02/09/12	08/31/14	\$ 78,792
VTR	Allied Consultants Inc.	DIR Staff Augmentation	03/09/12	04/29/14	\$ 76,958
MCD	Explore Information Services	Re-branding of the TxIRP System			\$ 68,000
FAS	Gravel Drive, LTD.	Lease of Fort Worth Regional Service Center	10/15/10	10/31/20	\$ 66,077
MCD	Explore Information Services	Software Maintenance for Fleet Reg/Software move	03/13/13	03/29/14	\$ 64,952
ITSD	Dell Marketing	Microsoft EA	04/11/13	06/30/15	\$ 64,556
ITSD	TIBH Industries, Inc	Temporary Staff Services	07/29/13	08/31/14	\$ 63,630
EPMO	Rapisource LLC	Contract worker ITSAC	12/16/11	12/31/13	\$ 58,573

Division	Vendor	Purpose	Contract Period		FY 2014 Contract Amount
			Award	Expire	
ITSD	NF Consulting Services	DIR ITSAC	12/28/12	12/31/13	\$ 56,960
ITSD	IT Planners	ITSAC Staff Augmentation Services	12/20/11	12/31/13	\$ 56,576
EPMO	Database Security & Optimization	ITSAC Contract worker	01/24/12	12/31/13	\$ 55,467
ITSD	Penton Business Media, Inc.	Web Portal Service (SPV)	06/29/11	05/31/14	\$ 54,753
FAS	Burnham Properties, Ltd.	El Paso RSC - TFC	4/2/2012	10/31/17	\$ 53,004
GSC	The University of Texas	Annual Customer Survey	09/01/13	08/31/14	\$ 50,000
ITSD	Promiles Software Development Corp.	Facsimile Services for TxPROS	04/30/13	05/31/14	\$ 46,286
ITSD	M&S Technologies, Inc.	McAfee Software for TxDMV computers	12/14/12	12/31/14	\$ 45,361
ITSD	TEKsystems	DIR ITSAC contract worker	10/16/12	10/22/13	\$ 43,599
ITSD	Dell Marketing	Aspect Maintenance	05/30/13	11/30/13	\$ 42,353
VTR	Pitney Bowes, Inc.	Lease of Postage Equipment	07/29/11	08/31/16	\$ 42,108
VTR	Love Envelopes, Inc.	Envelopes, Title	06/22/11	04/14/14	\$ 41,599
ITSD	NF Consulting Services	DIR ITSAC	10/24/12	11/11/13	\$ 41,434
ITSD	Luna Data Solutions	DIR ITSAC	10/24/12	11/04/13	\$ 39,651
MCD	International Registration Plan, Inc. (IRP)	IRP Membership	07/24/13	09/30/14	\$ 36,400
FAS	Tony Martin, Trustee	Waco RSC - TFC	04/02/12	08/31/15	\$ 34,953
FAS	Lone Star Holdings LLC, dba Lone Star Overnight	Overnight, Second-Day and Ground Delivery Service	11/15/12	08/31/14	\$ 25,091
ITSD	Gartner, Inc.	IT Leader	08/23/12	08/31/14	\$ 22,437
MVD	Integ.	Purchase of turn key automated mailing service	11/16/11	11/27/13	\$ 22,200
MVD	Texas Department of Public Safety	Interagency for Background Checks	04/24/13	04/30/14	\$ 22,154
ITSD	Luna Data Solutions	DIR ITSAC	09/24/12	09/30/13	\$ 22,065

Division	Vendor	Purpose	Contract Period		FY 2014 Contract Amount
			Award	Expire	
VTR	AAMVA	NMVTIS SFTP service through AAMVA	07/31/12	10/31/13	\$ 21,226
ITSD	TIBH Industries, Inc	Temporary Staff Services	02/27/12	02/28/14	\$ 20,933
ITSD	Adjacent Technologies	IBM FileNet Content Services	09/01/13	08/31/14	\$ 20,735
ITSD	Anchor Computer	NCOA Services	05/22/12	06/08/14	\$ 20,000
ABTPA	Agate Software Inc	Intelligrants eGrants system maintenance	04/02/12	08/31/14	\$ 19,448
ITSD	TIBH Industries, Inc	Temporary Staff Services	12/27/12	12/31/13	\$ 19,392
FAS	4015 Limited Partnership	Warehouse Lease	11/22/11	04/30/15	\$ 19,269
EPMO	Precision Task Group, Inc.	DIR ITSAC contract worker	09/10/12	09/30/13	\$ 19,200
ITSD	Casewise Systems, Inc	Casewise Software and Maintenance	07/11/12	06/30/14	\$ 18,985
ITSD	INX, LLC, A Presidio Company	Inbound email web security SW and HW	03/08/13	03/14/16	\$ 18,873
ITSD	Dell Marketing	VLA Client Mgmt Suite 7.1 maintenance XPLAT	02/15/13	03/29/14	\$ 17,901
ITSD	Texas GovLink, Inc.	DIR ITSAC	03/19/12	09/26/13	\$ 17,735
EPMO	Neos Consulting Group	DIR ITSAC	08/20/12	09/03/13	\$ 17,383
EPMO	NF Consulting Services	DIR ITSAC	03/21/13	09/30/13	\$ 16,046
MCD	Iteris	Web Portal Service	09/01/13	08/31/14	\$ 16,000
GSC	Objectwin Technology, Inc.	DIRITSAC	03/27/13	09/30/13	\$ 15,766
HRD	Alliance Work Partners	Employee Assistance Program	07/15/11	12/31/15	\$ 14,097
EPMO	Dell Marketing	Innotas Project Management Cloud Computing Services	12/28/12	06/01/14	\$ 15,357
ABTPA	TIBH Industries, Inc	Temporary Staff Services	07/09/13	01/08/14	\$ 13,947
FAS	Pitney Bowes, Inc.	Arrival Tracking System - Mail Room	04/03/12	04/30/14	\$ 13,010

Division	Vendor	Purpose	Contract Period		FY 2014 Contract Amount
			Award	Expire	
ITSD	TIBH Industries, Inc	Temporary worker	03/01/12	10/12/13	\$ 12,994
ITSD	RFD & Associates	Website Hosting	07/11/13	02/28/14	\$ 12,600
GSC	Vocus, Inc	Media Management	05/22/13	05/31/14	\$ 10,030
ENF	Xerox Corporation	Lease of Xerox WC7755P copier	8/16/2011	8/31/2014	\$ 9,841
ITSD	Dell Marketing	Articulate Online Private 1600	02/15/13	02/17/14	\$ 9,077
HRD	Toshiba Business Solutions	Lease of Toshiba E-Studio 6530CT	03/10/11	03/10/15	\$ 8,779
FAS	Office Communications Systems Inc.	Lease of Toshiba E-Studio 6530CT	10/03/12	03/10/15	\$ 8,739
ITSD	Dell Marketing	Articulate user upgrade from 1600-2000 users	05/28/13	05/27/14	\$ 8,580
VTR	Xerox Corporation	Lease of Multi-Function Office Machines	08/01/11	08/24/14	\$ 8,195
ITSD	TIBH Industries, Inc	Temporary Staff Services	03/01/12	10/12/13	\$ 7,894
FAS	Pitney Bowes, Inc.	Lease of Pitney Bowes DM1100 Mailing System	08/08/11	08/31/16	\$ 7,885
ITSD	SLAIT Consulting	IT Security Gap Assessment	07/09/13	09/30/13	\$ 7,833
HRD	First Check	Background Checks	06/30/11	06/30/14	\$ 7,700
MVD	West Publishing Corp.	Subscription for Publications	12/10/12	12/31/13	\$ 7,424
ITSD	TIBH Industries, Inc	Temporary Staff Services	07/11/12	10/31/13	\$ 6,891
FAS	Toshiba Business Solutions	Lease of Toshiba 6550C copier	07/20/11	08/01/15	\$ 6,474
ITSD	TIBH Industries, Inc	Temporary Staff Services	03/22/13	09/24/13	\$ 6,327
FAS	Toshiba Business Solutions	Lease of Toshiba MFP	01/18/11	01/31/15	\$ 6,159
OGC	Toshiba Business Solutions	Lease of Toshiba e-Studio 6530CT	01/18/11	02/28/15	\$ 6,414
ITSD	Toshiba Business Solutions	Lease of a Toshiba E-Studio 3040C	08/29/11	09/22/14	\$ 5,983
OGC	LexisNexis	On-line legal searches	01/31/13	02/01/14	\$ 5,503
GCO	West Publishing Corp.	Books for GCO	05/29/13	04/30/14	\$ 5,355
VTR	Xerox Corporation	Lease of two (2) Xerox W5645 copiers	08/01/11	08/31/14	\$ 5,313

Division	Vendor	Purpose	Contract Period		FY 2014 Contract Amount
			Award	Expire	
VTR	Xerox Corporation	Lease of two (2) Xerox copiers	02/02/11	03/30/15	\$ 5,143
VTR	Xerox Corporation	Lease of two (2) Xerox 5745T & OFC50FIN	02/02/11	03/30/15	\$ 5,248
EPMO	Canon Solutions America Inc	Lease of OCE Imagistics Model IM4512	08/23/12	10/31/14	\$ 5,026
FAS	Capitol Courier	Courier Services	09/01/13	08/31/14	\$ 5,000
VTR	Canon USA, Inc.	Imagerunner Advance IR 5045	6/28/2011	8/31/2014	\$ 4,945
VTR	Toshiba Business Solutions	Lease of Toshiba E-Studio 4540C	08/29/11	09/23/14	\$ 4,886
MCD	Digital Speech Systems	Hardware/Software Maintenance for Call Recording	5/2/2012	9/18/2015	\$ 4,741
ITSD	American Digital Cartography, Inc.	TomTom MultiNet Find Software License	02/29/12	04/11/14	\$ 4,723
VTR	Xerox Corporation	Lease of Xerox WorkCentre 5645	08/01/11	03/31/14	\$ 4,654
CRD	Toshiba Business Solutions	Lease of Toshiba Copier	01/07/13	02/11/16	\$ 3,887
ABTPA	Toshiba Business Solutions	Lease of Toshiba Copier	08/29/11	09/22/14	\$ 4,490
GSC	Texas Legislative Service	2013 - 2014 On-line subscriptions Texas Legislative Service	12/03/12	12/31/14	\$ 4,449
ITSD	SmartBear Software, Inc	Website Monitoring services on TxDMV application sites	03/01/12	02/08/14	\$ 4,292
ITSD	Austin Ribbon and Computer	Canon Scanner DR-9050	03/08/13	03/15/14	\$ 3,850
FAS	Dun & Bradstreet	Online Subscription	06/21/13	08/31/14	\$ 3,684
ABTPA	Toshiba Business Solutions	Lease of Toshiba E-Studio 4540C	08/29/11	09/22/14	\$ 3,658
VTR	Toshiba Business Solutions	Lease of Toshiba E-Studio 4540C	08/29/11	09/22/14	\$ 3,550
MCD	OCE Imagistics Inc.	Lease of OCE Imagistics Model IM4512	8/23/2011	10/31/2014	\$ 3,479
VTR	Toshiba Business Solutions	Lease of Toshiba E-Studio 4540C	08/29/11	09/22/14	\$ 3,456
VTR	Canon USA, Inc.	Lease of Canon IR-3245	8/1/2011	8/31/2014	\$ 3,364

Division	Vendor	Purpose	Contract Period		FY 2014 Contract Amount
			Award	Expire	
ENF	LexisNexis Risk and Information Analytics	Online Subscription	11/08/12	11/30/13	\$ 3,350
ITSD	Verizon Wireless Services, LLC	Verizon Wireless Modem for RTS access	04/12/12	04/13/14	\$ 3,187
FAS	Pitney Bowes, Inc.	Lease of Pitney Bowes DM525 Mailing System	08/08/11	08/31/16	\$ 3,057
VTR	Xerox Corporation	Lease of Multi-Function Office Machines	08/01/11	08/31/14	\$ 2,969
VTR	Xerox Corporation	Xerox Workcentre 5645	9/7/2011	2/14/2014	\$ 2,934
VTR	Xerox Corporation	Lease of Multi-Function Office Machines	08/01/11	08/31/14	\$ 2,891
VTR	Canon USA, Inc.	Canon ImageRunner 3245 Lease	11/07/11	08/31/15	\$ 2,769
VTR	Xerox Corporation	Lease of Xerox WorkCentre 5638PT	08/01/11	08/31/14	\$ 2,760
MCD	OCE Imagistics Inc.	Copier lease	02/01/12	08/31/14	\$ 2,741
VTR	Xerox Corporation	Lease of Xerox WC5638PT Copier	08/01/11	08/31/14	\$ 2,536
ITSD	Toshiba Business Solutions	Lease of Toshiba E-Studio 455SE	08/18/11	08/31/14	\$ 2,515
GSC	Time Warner Cable	Time Warner Cables Services	01/24/13	01/31/14	\$ 2,443
MCD	Canon USA	Lease of Canon ImageRunner 6055	8/26/2010	9/1/2014	\$ 2,429
VTR	Xerox Corporation	Lease of Xerox WorkCentre 5745T	9/1/2010	9/1/2014	\$ 2,318
VTR	Xerox Corporation	Lease of Xerox WorkCentre 5745T	6/24/2011	9/11/2016	\$ 2,300
FAS	Austin Typewriter & Computer Inc	Graphtec & Canon On-site scanner maintenance	05/22/13	05/31/14	\$ 2,073
ENF	Canon Solutions America Inc	Lease of OCE CM4520 Copier	08/23/11	08/31/14	\$ 1,852
VTR	Xerox Corporation	Xerox Copier Lease	8/1/2011	10/14/2013	\$ 1,734
ITSD	Xerox Corporation	Copier Lease Renewal	03/26/13	03/31/14	\$ 1,623
ABTPA	Sage North America	Software Maintenance NPSILVER Sage 100 FA Business Care	12/04/12	02/12/14	\$ 1,557
CRD	Xerox Corporation	Lease of Xerox WorkCentre 5645	8/1/2011	02/14/14	\$ 1,440
VTR	Xerox Corporation	Lease of Xerox Copier	09/07/11	02/14/14	\$ 1,418

Division	Vendor	Purpose	Contract Period		FY 2014 Contract Amount
			Award	Expire	
FAS	Xerox Corporation	Lease of Xerox WorkCentre 5645	8/1/2011	2/14/2014	\$ 1,401
ENF	LexisNexis Risk and Information Analytics	Accurnit.com Online subscription	2/28/2012	10/30/13	\$ 1,322
FAS	Xerox Corporation	Lease of Xerox 5735T	07/06/11	07/31/15	\$ 1,305
VTR	Xerox Corporation	Xerox Workcentre 5645	07/09/11	02/14/14	\$ 1,223
FAS	Dell Marketing	Fujitsu ScanCare Post Warranty Maintenance	01/28/13	01/27/14	\$ 1,215
VTR	Progressive Waste Solutions	Garbage/trash removal	06/06/12	07/20/14	\$ 934
ENF	Xerox Corporation	Lease of Xerox Copier	08/16/11	09/30/13	\$ 901
FAS	Dell Marketing	Maintenance on Canon 9080 C Scanners- administration	01/28/13	01/27/14	\$ 868
ITSD	Calence, LLC dba Insight Networking	Maintenance Contract for Network Switches	10/01/12	09/30/13	\$ 781
FAS	Republic Services - D/B/A Allied Waste Services	Waste Disposal Services	08/01/11	10/17/14	\$ 754
VTR	Austin Typewriter & Computer Inc	Shredder Destroyit 4002	03/06/12	03/15/16	\$ 738
AUD	State Auditor's Office	Renewal of Teammate Software	09/01/13	08/31/14	\$ 630
VTR	Canon USA	Canon ImageRunner 1025IF Lease	06/27/11	01/09/14	\$ 604
VTR	Canon USA	Canon Copier Lease	06/27/11	09/01/14	\$ 589
EXEC	Case File Xpress, L.P.	Online filing fees required by Travis County Court's	1/31/2012	02/10/14	\$ 577
VTR	Canon USA, Inc.	Lease of Multi-Function Office Machines	01/08/11	05/17/15	\$ 550
VTR	Canon USA, Inc.	Canon Copier Lease	08/01/11	05/17/15	\$ 538
VTR	Xerox Corporation	Lease of Xerox Copier	10/13/10	11/30/13	\$ 527
VTR	Xerox Corporation	Lease of Xerox Copier	08/01/11	12/30/13	\$ 518
VTR	1st Defense Pest Control	Pest control services	06/14/12	08/31/14	\$ 480
OGC	File & ServeXpress	E- Filing of Court Cases Online Fees	02/11/13	02/10/14	\$ 462
FNS	Pitney Bowes, Inc.	Annual Maintenance Contract	01/10/13	03/27/14	\$ 408
ENF	The Productivity Center, Inc.	TCLEDDS Subscription renewal for training materials	06/12/13	07/31/14	\$ 393

Division	Vendor	Purpose	Contract Period		FY 2014 Contract Amount
			Award	Expire	
FAS	Pitney Bowes, Inc.	Annual Maintenance Contract	01/10/13	03/27/14	\$ 375
FAS	Austin Typewriter & Computer Inc	Maintenance contract for shredder	08/09/12	08/20/14	\$ 359
VTR	Xerox Corporation	Lease of Xerox WorkCentre 5745T	10/13/10	10/31/13	\$ 340
FAS	Advanced Lock Solutions Inc.	Locksmith Services	12/22/11	12/21/13	\$ 320
MVD	Xerox Corporation	Lease of Xerox Copier	08/01/11	09/30/13	\$ 293
ENF	Xerox Corporation	Lease of Xerox Copier	08/01/11	09/30/13	\$ 252
FAS	Austin Typewriter & Computer Inc	Maintenance contract for shredder	08/21/12	08/20/14	\$ 242
ENF	Public Access to Court Electronic Records	Internet Subscription	02/05/13	02/04/14	\$ 231
VTR	Bill Clark Pest Control, Inc.	Monthly Pest Control Services	12/12/12	01/31/14	\$ 214
GSC	SHI Government Solutions Inc.	Gold Plan for Survey Monkey	05/20/13	05/21/14	\$ 208
VTR	Integrated Biometric Tech	Fingerprinting Services	9/8/2011	9/7/2016	\$ 198
MCD	Canon USA	Canon Copier Lease	08/26/10	09/23/13	\$ 198
ENF	Texas Department of Transportation	Enforcement Badges	01/15/13	01/16/14	\$ 192
VTR	Xerox Corporation	Xerox Copier Lease	09/01/10	09/30/13	\$ 188
VTR	Xerox Corporation	Xerox Copier Lease	08/01/11	10/14/13	\$ 144
ITSD	Austin Typewriter & Computer Inc	Shredder maintenance	03/26/13	03/27/14	\$ 102
FAS	Austin Typewriter & Computer Inc	Shredder Preventive Maintenance	1/12/2012	1/24/2014	\$ 100
FAS	TSABAA	TSABAA Membership	09/01/13	08/31/14	\$ 75
ABTPA	International Assn. of Auto Theft Investigators	Membership	12/13/12	12/31/13	\$ 63
VTR	Xerox Corporation	Lease of Xerox WorkCentre 5745T	10/13/10	02/11/14	\$ 21

Total

\$ 2,630,287

Appendix A:
Capital Projects Detail





Capital Project Details

TxDMV Automation Systems Project (\$23.4 million) + Carryforward

TxDMV is developing information technology assets to improve customer services and improve access to agency programs for customers and the public through the TxDMV Automation System Project (formerly known as the Vision 21 Enterprise Technology Project). Article IX, Sec. 14.03(j) provides the agency capital authority to carry forward any unexpended balance from FY 2012-13. The agency broadened the scope of this project to take advantage of operational efficiencies. This project allows data sharing between agency functions and improves customer service. The collection of a \$1 automation fee supports the improvement and upgrade of the department's automated Registration and Title System (RTS).

***RTS Refactoring Project** – The Deloitte Consulting, LLP purchase order for RTS is a multi-year contract, with a total contract amount of approximately \$39.5 million. The funding of this contract requires the TxDMV to use funds from two bienniums. Of this amount, \$13.9 million was obligated for FY 2013, and \$25.6 million in FY 2014-15.

Technology Replacement & Upgrades for Counties (\$11 million)

This appropriation provides funding to deploy and maintain printers, computers, monitors, laptops, cash drawers, etc. deployed at county Tax Assessor/Collector offices throughout the state. Additionally, it provides funding to support point-to-point connectivity to the agency's registration and training system to all 254 counties and their 497 primary and substation locations.

Data Center Consolidation (\$12.3 million)

This appropriation supports information technology infrastructure assets and functions through statutorily required participation in the State Data Center maintained by the Department of Information Resources (DIR).

Agency Growth and Enhancement (\$1.9 million)

Agency operations support includes information resources activities that enhance or expand existing information resources services in TxDMV's individual program areas. This project includes the following: replacement of desktop microcomputers, desktop printers, laptops, and peripheral devices; telephone system replacements and upgrades replacement and upgrades of network equipment; the development of a VOIP infrastructure; and the software licenses for enterprise applications. Additionally, the project includes division-level imaging and document management in the development of workgroup applications.

Commercial Vehicle Information Systems and Network (CVISN) (\$1.7 million)

CVISN is a federal grant that provides 1) funding to enhance information exchange to improve commercial vehicle safety, 2) E-commerce solutions for credentials and fuels tax returns, and 3) automated screening of commercial vehicles at highway speeds. TxDMV will receive federal reimbursements in FY 2014 and FY 2015 for its participation in the grant.

Regional Office Remodeling (\$141,000)

In order to bring regional offices up to code, \$141,000 was requested for interior remodeling. An improved regional office environment enhances customer service since regional offices interact with customers face-to-face. The following regional offices are scheduled for remodeling: Houston, Pharr, San Antonio, Wichita Falls, Corpus Christi, Fort Worth, and El Paso.

Centralized Accounting and Payroll/Personnel System (CAPPS) (\$5.1 million)

While TxDMV is an internal user of the Texas Uniform Statewide Accounting System (USAS), it does not possess any automated financial applications to prepare its legislative appropriations request, annual operating budget, or year-end financial statements. Instead, budgeting data must be collected from the divisions—a manual process that is labor intensive, increases the risk of error, and thus makes ad hoc reporting for accurate, timely information unavailable. Furthermore, TxDMV, which currently utilizes TxDOT's PeopleSoft system for managing its human resources, must find an alternative methodology for its human resource management since TxDOT's PeopleSoft system is set to expire as TxDOT transitions to CAPPS.

Regional Office Security (\$813,000)

Providing adequate security is vital to ensuring the protection of property and personnel. The appropriated funds are for security features such as cameras, badge entry, emergency door release, courier service, credit/debit card equipment, security monitoring, and security alert systems to notify law enforcement. The request includes first-year costs for software and equipment/training. Second-year costs include annual security monitoring expense, and covers security guard salaries and courier services in Dallas, Fort Worth, and Houston, as well as alarm monitoring systems for all 16 regional offices.

Appendix B:

Other Legislation Impacting TxDMV





Bills Enacted by the 83rd Legislature with no Fiscal Impact to the Agency

H.B. 474 creates a new oversize/overweight permit for the transport of agricultural products within specific roadways on which the loads may be transported between ports of entry in the Texas Rio Grande Valley. The permits would be provided by the Hidalgo Regional Mobility Authority.

H.B. 586 waives sovereign immunity for the state related to a breach of contract for engineering, architectural, or construction services or for materials related to those professional services.

H.B. 2690 seeks to provide a consistent regulatory environment across the state regarding the sale of motor vehicles by certain sellers. It authorizes a peace officer to cause a vehicle to be towed only if the 1) peace officer has a probable cause that the vehicle is being offered for sale by a person engaged in business as a dealer in violation of the law, 2) the peace officer has complied with the notice requirements, and 3) the notice was attached to the vehicle not less than two hours before the vehicle is caused to be towed.

S.B. 458 allows TxDMV to redact motor vehicle title or registration information from public information requests without an attorney general opinion.

S.B. 854 prevents an owner from coercing or attempting to coerce an existing franchised dealer of the owner to relocate an existing dealership of the same line-make to property that is subject to a specific use agreement. The bill clarifies that in order to protest a relocation of a dealership within an “affected county,” or from one affected county to an adjacent affected county, the relocation must be more than two miles from the site where the dealership is currently located or closer to the franchised dealer than the site from which the dealership is being relocated.

S.B. 984 provides that a meeting of a state governmental body that extends into three or more counties can be held by videoconference call only if the member of the governmental body presiding over the meeting is physically present at one location of the meeting that is open to the public during the open portions of the meeting.

IT-Related Legislation

H.B. 2422 provides that a state agency may consider advanced internet-based computing service options (Cloud) when making purchases for a major information resources project, including any cost associated with purchasing those service options. The bill requires a state agency to ensure that information resources projects that use advanced internet-based computing service options meet or exceed required state standards for cyber security.

H.B. 3093 requires the Texas Department of Information Resources (DIR) to work with state agencies to ensure deployment of standardized contracts. The bill provides that the IT performance report of each state agency prepared by DIR board must also identify proposed major IT projects for the next state fiscal biennium, including project costs by states of the project and across state fiscal years from project initiation to implementation. In addition, the report must include an examination of major IT projects completed in the previous state fiscal biennium to determine the performance of the implementing state agency, cost and value effectiveness, timeliness, and other performance criteria.

S.B. 1597 requires each state agency to develop and periodically update an information security plan for protecting the security of the agency's information. Each state agency would be required to submit a copy of the agency's information security plan to DIR not later than October 15 of each even-numbered year.

Bills that impact the counties, as well as TxDMV

H.B. 511 creates a new token trailer license plate that no longer requires the inclusion of the registration expiration date. The bill provides that the registration receipt will no longer be required to be carried in the vehicle that displays a token trailer license plate.

H.B. 1044 authorizes the state, county, or municipality to register an all-terrain vehicle or RV that is owned by the state, county, or municipality and is operated on a public beach or highway.

H.B. 1198 authorizes Cameron, El Paso, Hidalgo, and Webb Counties to charge an additional \$10 registration fee for transportation projects.

H.B. 1573 authorizes Bexar County to charge an optional \$10 fee on vehicle registrations to be used for transportation projects.

H.B. 2394 requires TxDMV to conduct a study of the feasibility of requiring title for each trailer, semitrailer, or travel trailer that is not manufactured housing and submit a report of its findings by September 1, 2014.

H.B. 2874 aligns the date for vehicle registration year with the date of the sale of the vehicle.

H.B. 3126 authorizes Cameron County to charge an additional \$10 optional fee on vehicle registrations to be used on transportation projects but only upon voter approval.

H.B. 3256 requires persons applying to register certain farm vehicles or to purchase a permit for overweight farm vehicles to present an agriculture or timber sales tax exemption registration number issued by the Comptroller.

S.B. 1815 requires TxDMV to provide an opportunity for a person to donate \$1 to the Glenda Dawson Donate Life Texas Registry Fund during online registration renewal process on the department's internet website. The bill requires TxDMV to also include a space on the front of the registration renewal form at the time the form is being revised, where a person who is renewing his/her registration may voluntarily contribute \$1 to the fund.

License Plates

H.B. 625 reinstates the penalty for not displaying license plates on a vehicle.

H.B. 894 allows an independent motor vehicle dealer or an employee of the independent motor vehicle dealer to use a metal dealer's license plate on a service or work vehicle used to transport a vehicle in the dealer's inventory to or from a point of sale.

H.B. 1678 allows a surviving spouse of a disabled veteran to receive the Surviving Spouse of Disabled Veteran license plate at the same pricing structure as the Disabled Veteran plate.

S.B. 1729 allows DPS to enter into an agreement with a county tax assessor-collector to train their employees to provide services at county offices relating to the issuance of driver's licenses, election identification certificates, and personal identification certificates.

S.B. 1792 provides remedies (scofflaw) for habitual violators for the nonpayment of tolls. The toll project entity may report the determination to the TAC or TxDMV. Denial of registration is optional by the county or the TxDMV. The remark would remain on the vehicle record until removal by the authority is requested. Toll authorities must notify the county tax assessor-collector or the TxDMV when a vehicle owner that had previously been refused to register or renew a registration is no longer subject to an administrative decision provided the tolls, administrative fees and penalties have been paid.

Multiple bills created/alter license plates as follows:

- Defense Superior Service Medal
- Air Medal
- Air Medal with Valor
- Foundation School Program
- United States Merchant Marine Academy
- United States Coast Guard Academy
- United States Army (Disabled vet)
- United States Air Force (Disabled vet)
- United States Marine Corps (Disabled vet)
- United States Coast Guard (Disabled vet)
- United States Navy (Disabled vet)
- Enduring Freedom Afghanistan
- U.S. armed forces retired (All branches)
- State Official (redesign)
- State Capitol (redesign)

ABTPA Legislation

Two bills filed during the 83rd Legislative Session that would have directly and positively impacted ABTPA failed to make it through the legislative process.

S.B. 626 relates to fees collected by the Automobile Burglary and Theft Prevention Authority, was left pending in committee.

S.B. 1137 relates to the powers and duties of the Vehicle Crime Prevention Authority and to the creation of the vehicle crime prevention account, was referred to committee but never received a public hearing.

Appendix C:
Budget Terms and Definitions





Budget Terms and Definitions

Appropriated - Refers to the dollars or associated full-time equivalent positions authorized for specific fiscal years, and to the provisions for spending authority.

Appropriation Year (AY) - Refers to the specific fiscal year for which an appropriation is made. The appropriation year dictates the year to which the expenditure is authorized/charged.

Annual Operating Budget - An agency's approved Annual Operating Budget represents a one-year financial plan supporting the agency's business operations and addresses base operating requirements and adjustments. The budget covers funding for each division and reflects the most appropriate method of finance and strategy for core activities and continuing programs. The TxDMV Recommended Annual Operating Budget reflects FY 2014 appropriations as identified S.B. 1, 83rd Legislature, Regular Session, GAA and adjusted to reflect Special Session reductions as applicable. The agency's final Annual Operating Budget covers a one-year period from September 1 through August 31.

Base Request - The base request represents the basis for the agency's biennial budget. The base request cannot exceed the appropriated amount established by the legislature through the prior biennial GAA, adjusted for Article IX appropriation reductions.

Biennium – Two-year funding cycle for legislative appropriations.

Capital Budget - The portion of an agency's appropriation that is restricted to expenditures for designated capital construction projects or capital acquisitions.

Expended - Refers to the actual dollars or positions utilized by an agency or institution during a completed fiscal year; a goal or strategy; an object of expense; or an amount from a particular method of finance.

General Appropriations Act (GAA) - The law that appropriates biennial funding to state agencies for specific fiscal years and sets provisions for spending authority.

General Revenue (GR) Fund - The fund (No. 001) that receives state tax revenues and fees considered available for general spending purposes and certified as such by the comptroller of public accounts. TxDMV receives GR appropriations for the operations of the ABTPA program.

Federal Funds/Grants - Funds received from the United States government by state agencies and institutions that are appropriated to those agencies for the purposes for which the federal grant, allocation, payment, or reimbursement was made.

Full-Time Equivalent (FTEs) - Units of measure that represent the monthly average number of state personnel working 40 hours per week.

Fiscal Year (FY) – September 1 through August 31 and specified by the calendar year in which the fiscal year end, e.g. fiscal year 2014 runs from September 1, 2013 through August 31, 2014.

Lapsed Funds - The unobligated balance in an item of appropriation that has not been encumbered at the end of a fiscal year or at the end of the biennium. Appropriations expire if they are not 1) obligated by August 31 of the appropriation year in which they were made, or 2) expended within two years following the last day of the annual year.

Method of Finance - This term usually appears as a heading for a table that lists the sources and amounts authorized for financing certain expenditures or appropriations made in the General Appropriations Act (GAA). A source is either a “fund” or “account” established by the comptroller, or a category of revenues or receipts (e.g. federal funds).

Programs - The FY 2014 Operating Budget request covers funding for each division. Amounts identified in the approved budget estimates reflect the most appropriate strategy and method of finance for core activities and continuing programs.

Line-item - An element of spending authority granted to an agency or institution in an appropriations bill. Literally, a line in the General Appropriations Act specifying an agency’s appropriations for a specific designated use. In Texas, the governor may veto a line-item.

Rider - A legislative directive or appropriation inserted in the GAA following appropriation line-items for an agency or in the special or general provisions of the act. A rider provides direction, expansion, restriction, legislative intent, or an appropriation. The term also applies to special provisions at the end of each article and general provisions in the GAA. A rider appropriation is distinguished from a regular appropriation (i.e., line-items in the GAA), and a special appropriation (i.e. legislation other than the GAA).

Salary Budget - FY 2014 salaries include projected annual costs based on FY 2013 actual salaries with adjustments for vacancies, merits, and FY 2014 longevity costs.

State Highway Fund (Fund 006) - Constitutionally created fund that dedicates net revenues from motor vehicle registration fees and taxes on motor fuels and lubricants. Revenue in the State Highway Fund is used for highway construction and maintenance, acquisition of rights-of-way, and law enforcement on public roads. It is also used to fund the agency’s operations that support these functions and the associated collection of revenues.

Unexpended Balance (UB) or Carry-Forward - The amount left in an item of appropriation at the end of an appropriation period and includes only that part of the appropriation, if any, which has not had an obligation or commitment made by the agency in charge of spending the appropriation. The term also refers to the amount of an appropriation, a fund, or a category of revenue which is brought forward (appropriated) to the succeeding fiscal year. Agencies must have legislative authority to move funds from one year to the next and/or from one biennium to the next biennium.

Appendix D:

Finance and Administrative Services Contacts





Finance and Administrative Services **Contacts**

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