Texas Department *of* Motor Vehicles

HELPING TEXANS GO. HELPING TEXAS GROW.

IT Change and Release Management

Registration and Title System

Version 7.0.0

Release Notes

2012

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Document Guide

The Registration and Title Systems (RTS) Release Notes have the following purposes:

- Prepare RTS users for upcoming system changes.

- Provides a short-term reference tool for the period after a release when changes are still new to users.

- Serve as a historical reference regarding the technical changes made to Texas Department of Motor Vehicles (TxDMV) applications.

In each section of this document, you will find an overview of the RTS change and, in most cases, screen shots to help familiarize you with the new features and/or changes. The following icons highlight sub-sections of the release notes that might be of particular interest to RTS users.

RTS Change – New RTS feature, correction or modification included in the release.

How To – Provides basic steps for using the RTS change Item.

Note – Provides a brief comment or a special mention of important facts or points.

Resource Link – Provides links to additional resources relevant to this change.

TAC Office Considerations – This section includes important points to consider when determining how to implement the new RTS change, reminders and useful tips.

Release at A Glance

This document describes new features to the Registration and Title System (RTS) 7.0.0. The changes in the release infrastructure update include:

- ♦ Infrastructure Upgrade to Windows 7 from previous version of Windows XP.

The 7.0.0 statewide will be a staggered release.

## Infrastructure Upgrade (Windows 7)

Overview

Windows 7 will offer some enhanced features for the users. The Registration and Title System (RTS) is an application running on Windows 7 that will automatically launch after log in. The virtual pc will no longer exist on the workstations.
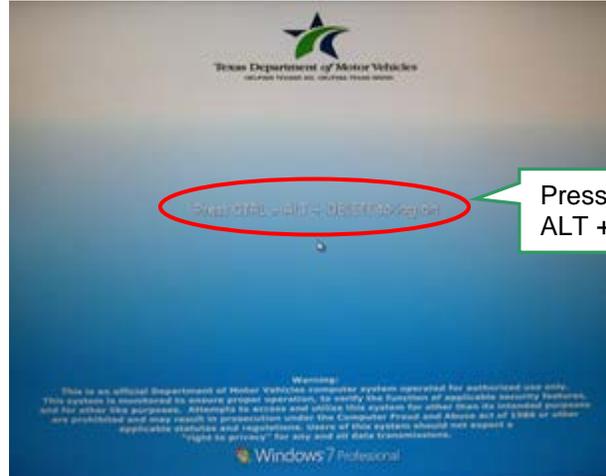
How to Log into Windows 7

1. Press CTRL + ALT + DELETE that is in the center of Windows 7 to log on.
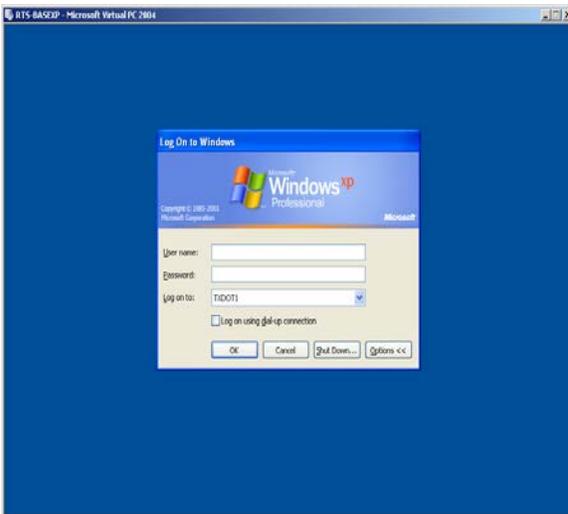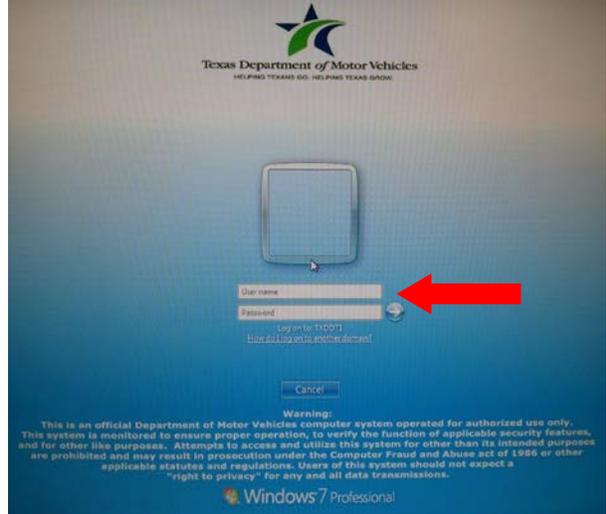
Current XP   **New Windows 7**

Press CTRL + ALT + DELETE
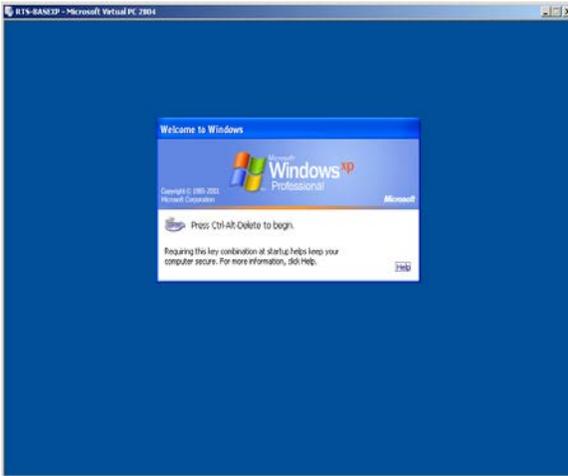
2. Log into the Novell Network with your current User Name and Password.
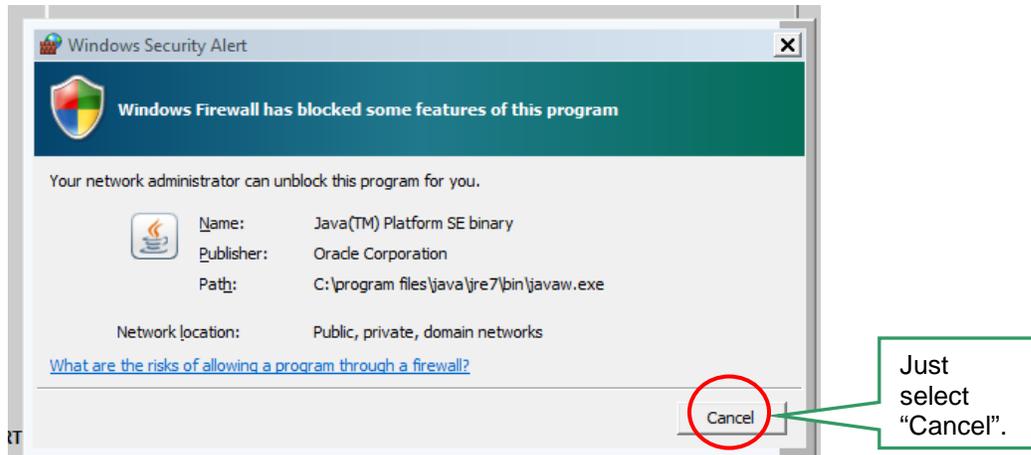
Current XP   **New Windows 7**

Note   Upon log in, a user may receive this message. This is a security feature and should be cancelled.
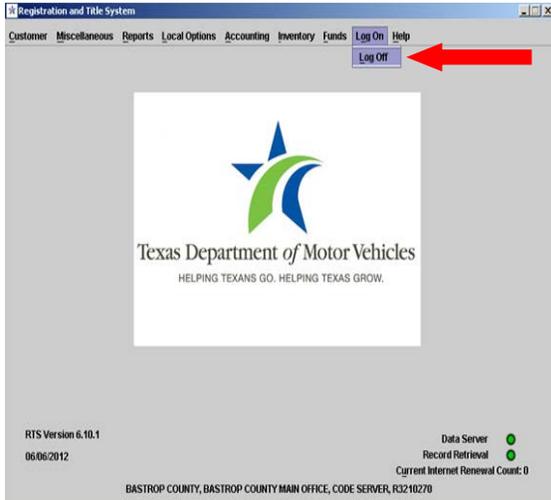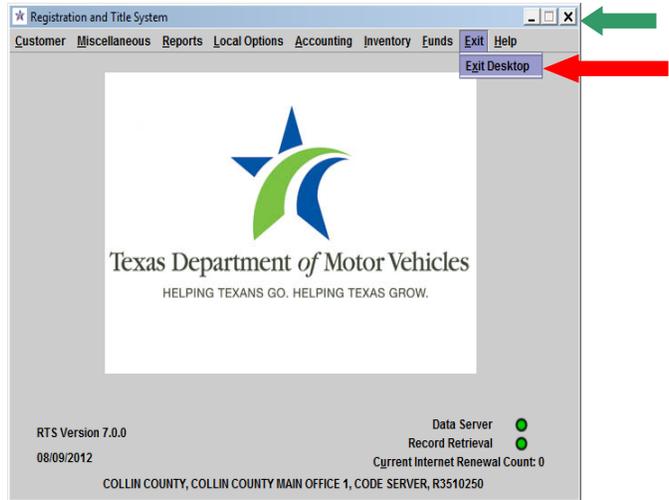

Just select "Cancel".

How to Exit RTS

1. Select Exit and then click on Exit Desktop to close or click on the "X" located in the top right corner (this only closes the RTS application; you are still logged into Windows 7 workstation).

Current XP **New Windows 7**

Note When the user is finished for the day, the preferred method for signing off the workstation is to exit RTS and restart the workstation.
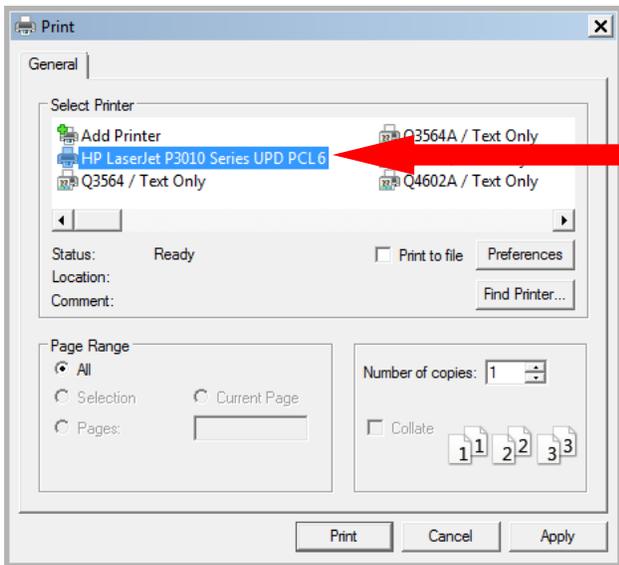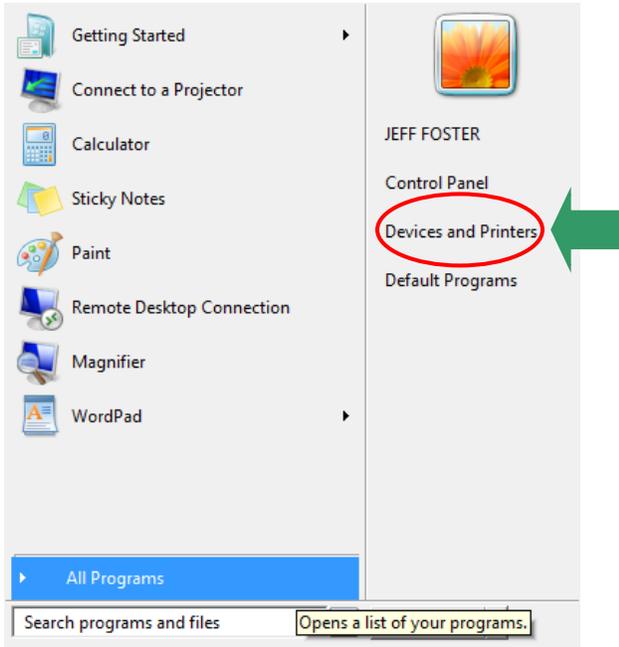
1. Click on the "Start" button and then click on Restart.

Printers

Each user will be required to select the default printer BEFORE performing any transactions. The printer selected as "DEFAULT" is the printer designated for receipts and reports.


Note When the workstations are rolled over, the batch printing default printer is not set. Therefore, when the batch runs, it will not print. Clerks are able to reprint the reports. RTS Technical Support will update the machines so that the proper default printer is set.

Locking the Workstation

A clerk may select "CTRL+ALT+DELETE" to lock the workstation when stepping away for break or lunch. If the workstation is to be used by another user, exit the RTS application first. Access to RTS under the "Switch User" option is unavailable unless the previous user exits.
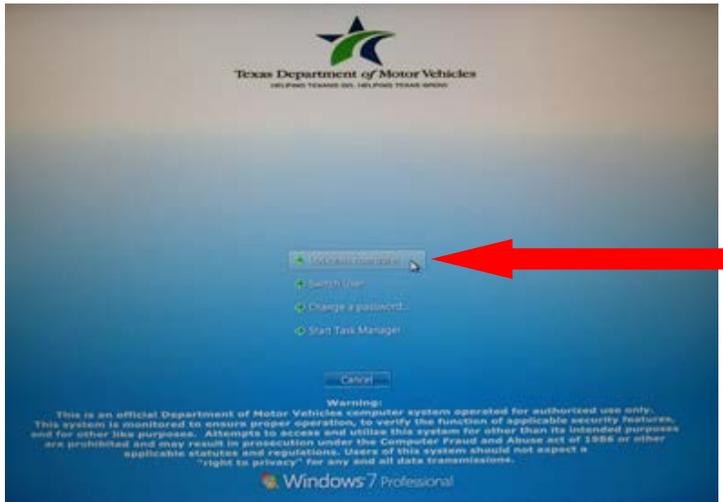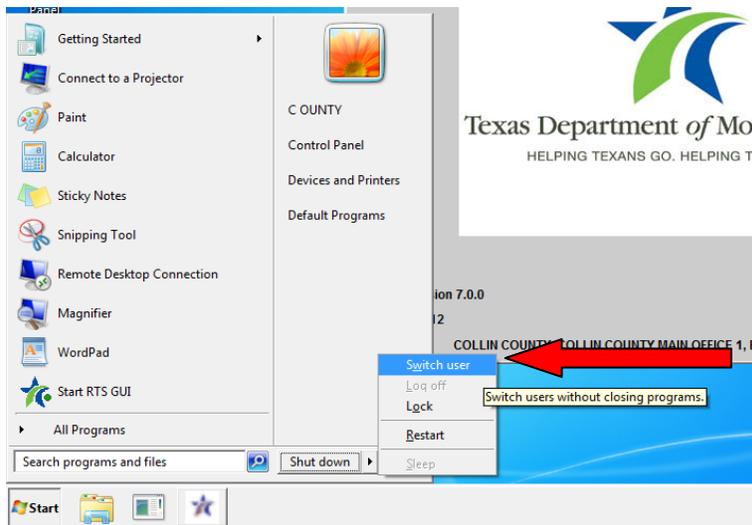

This screen shows a locked workstation. You can select "Switch User".
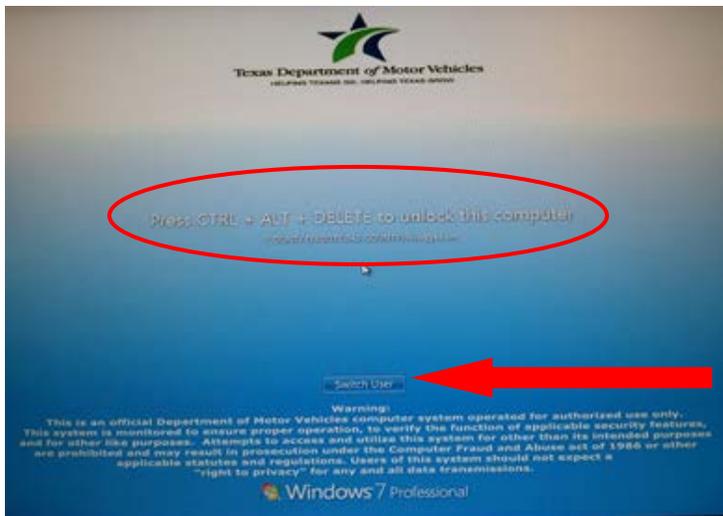
A user can also select the "Switch User" function from the start menu by selecting the Arrow next to the "Shut Down" button".


Note The screen will automatically lock after 10 minutes of inactivity and the original user will have to log back into the workstation using their password. If the screen is locked and the original user is not available, a closeout may be performed on the database server.
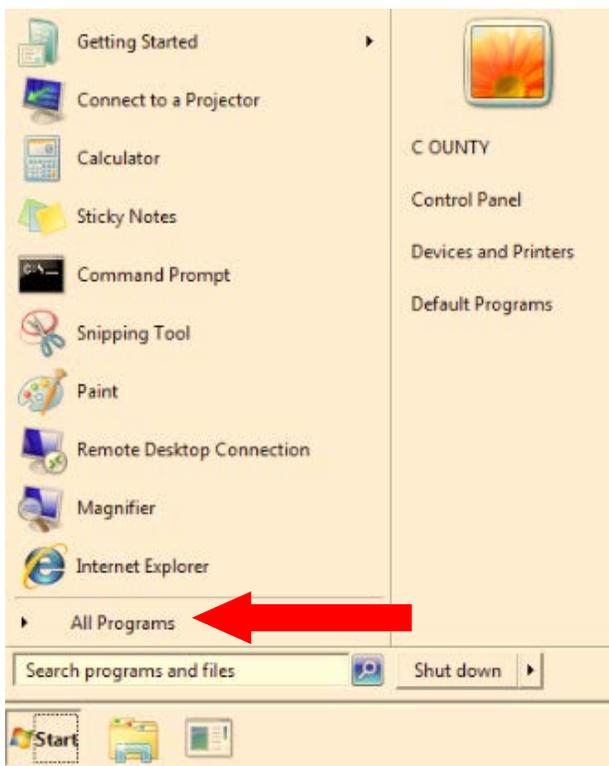
Restart RTS

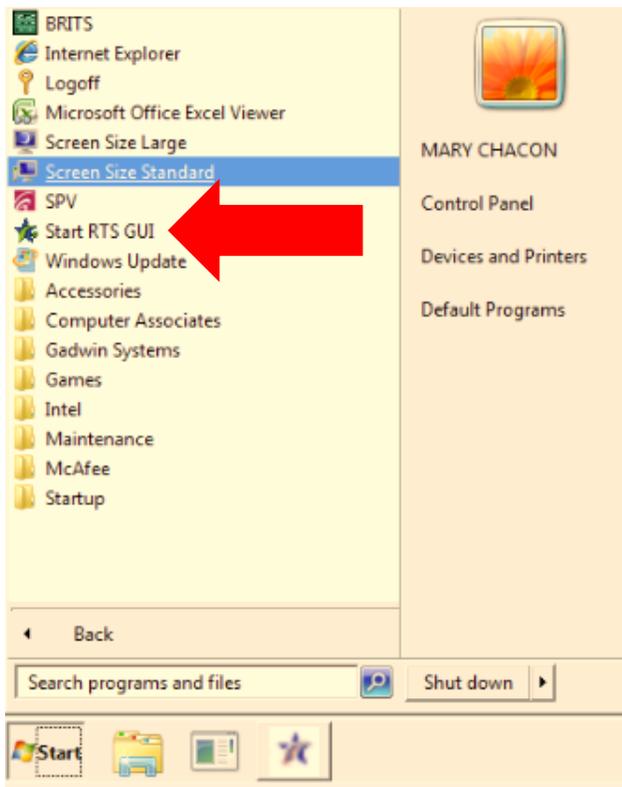If there is a need to restart the RTS application, perform the following:

1. Click on the Windows 7 "Start" button.

The Windows 7 "START" button is located in the bottom left hand corner.
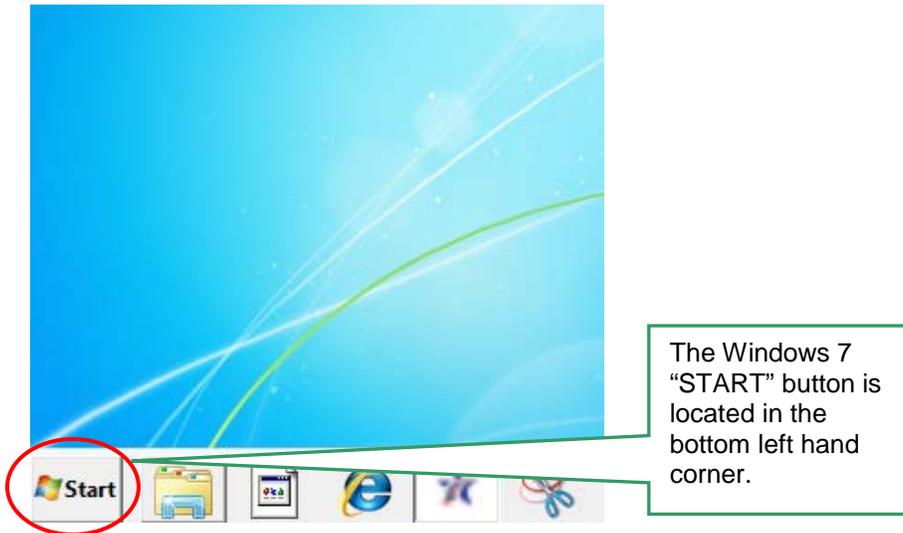
2. Click on All Programs.
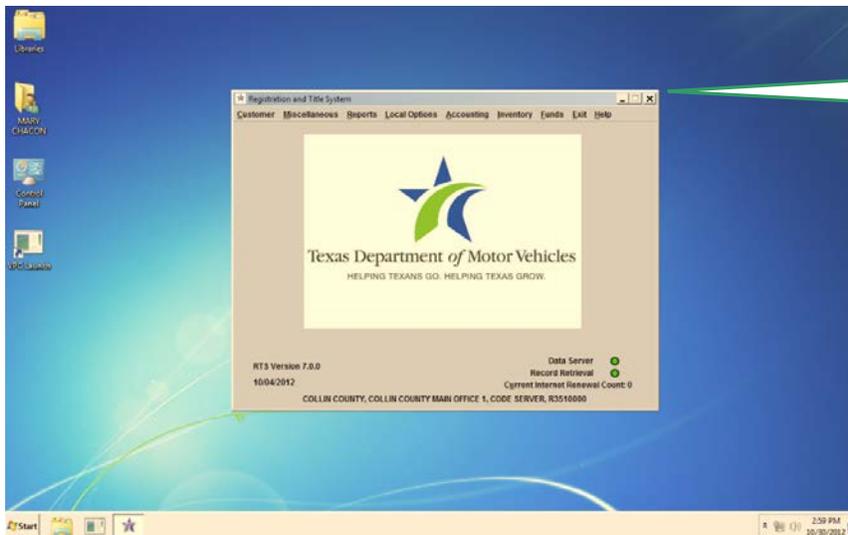
3. Click on Start RTS GUI.

Screen Resolution

Windows 7 screen resolutions are configured to standards set by the department at the time of installation. The screen will no longer auto-adjust. Two icons have been installed that will allow you to switch between a large screen view and the standard screen view. You will need to click on the "Start Menu" on the bottom left, choose "All Programs" and select either "Screen Size Large" for the view with the largest fonts or "Screen Size Standard" for the default resolution. This will allow users to choose the most comfortable size for their viewing.

You can switch your screen resolution by choosing one of these icons.

Click on the "Start Menu" and then choose "All Programs".
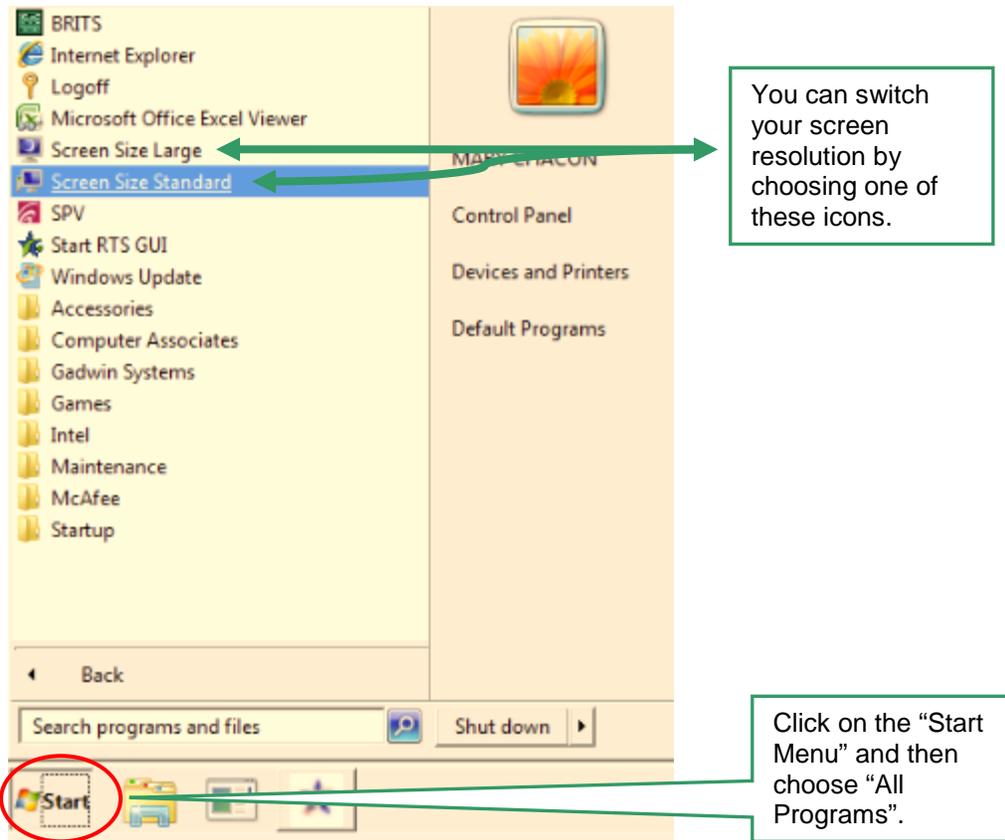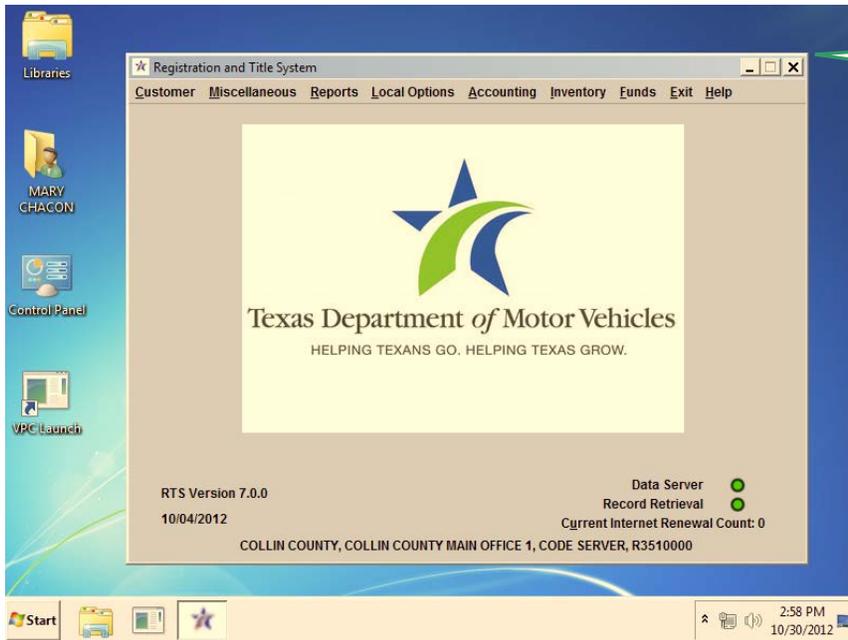
This is the "Large" screen size.

This is the "Standard" screen size.

Minimizing the Screen

Once a transaction is started in RTS, the user will not be able to minimize the screen. The transaction will have to either be completed or the user must escape back to get to the main menu.

When in the middle of a transaction, you cannot minimize the RTS screen.

Previewer Screen

With this release you will notice when viewing reports or receipts, the command options on the bottom of the page (print, enter, cancel, etc) may be only partially visible or not visible at all. The only option at this time is to click the top "header bar" and drag the screen up until the command options are visible. The TxDMV programming staff have identified a viewing alternative; however, the change will not be released until after statewide deployment of RTS Release 7.0.0.

This shows how the screen looks to view the reports or receipts.

Click in the header bar and drag the screen up until the commands are visible. This shows how the screen looks now.

Reduced Keystrokes

In the previous version of RTS, a user had to select the same letter to scroll down to the desired plate type or item description. RTS now allows the user to continue typing the plate or item for faster retrieval.

In this example, it previously took 140 keystrokes of the letter "P" to get to the Prisoner of War plate. In the new version, you can simply type the word "Prisoner" and the system selects that plate type.

Note
Windows 7 has reduced the tabbing keystrokes in various screens including those with a scroll bar.

GADWIN Print Screen Troubleshooting

A new version of print screen software, Gadwin Print Screen 4.7, has been loaded onto the Windows 7 workstation.. Use the following instructions to troubleshoot any print screen issues.
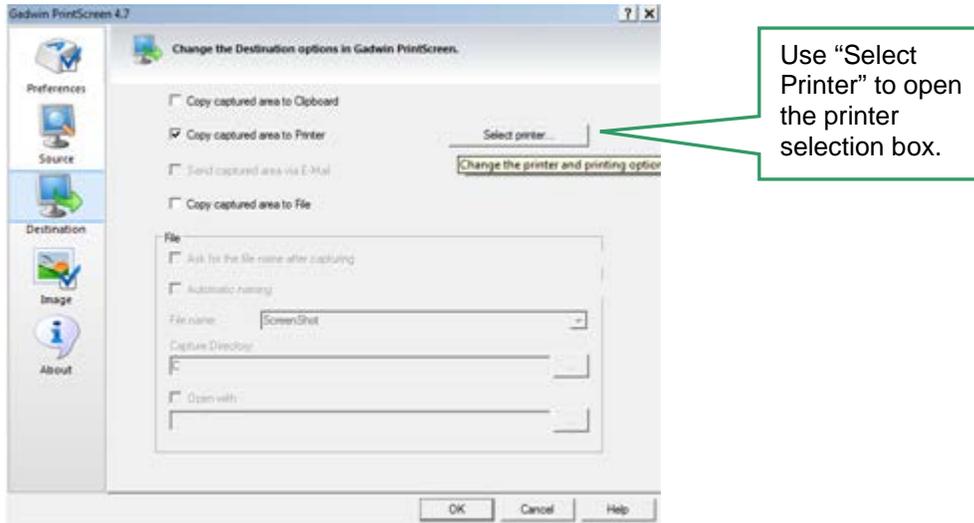
1. To access the program, select the up arrows from your task bar. The task bar is located on the lower right side of the screen. This will open another area for selecting the Gadwin icon.
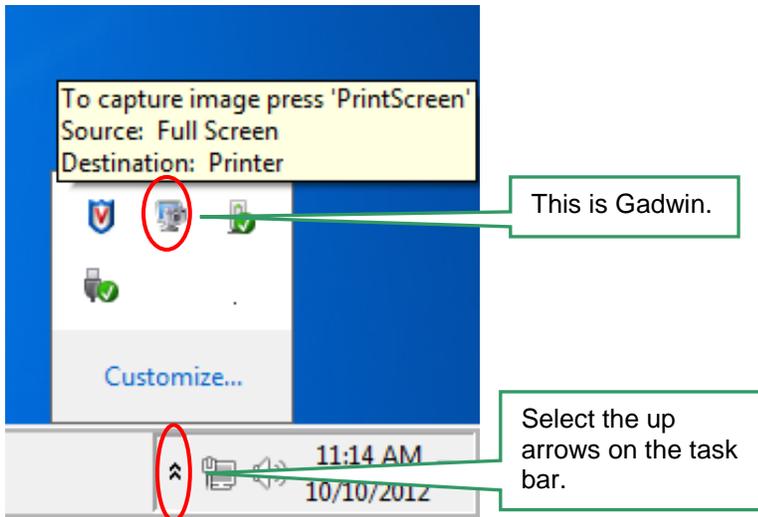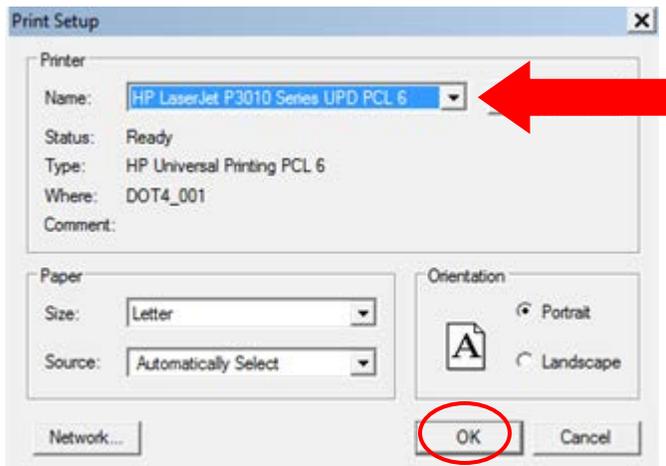

2. Select the Gadwin program.

3. Select the printer.

Use "Select Printer" to open the printer selection box.
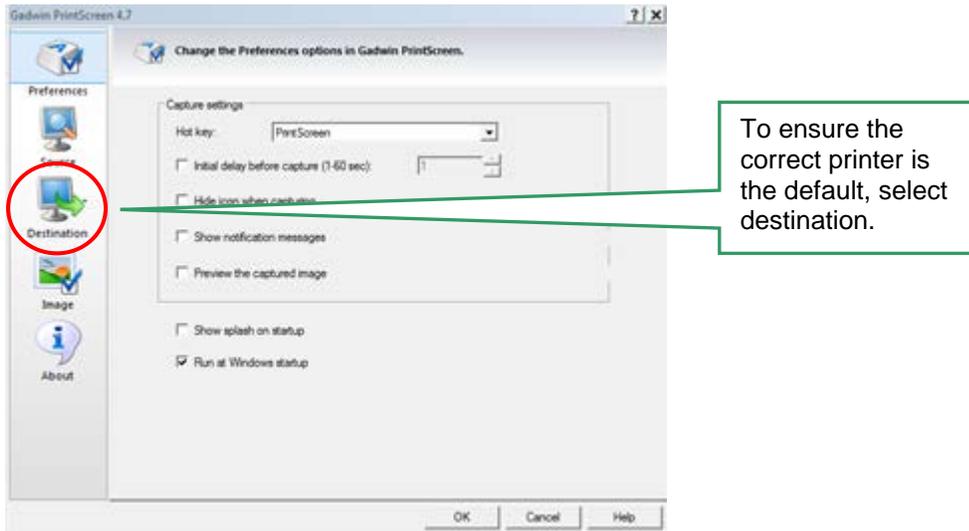
4. Select the default printer and press the "OK" button.

BRITS

Texas Parks and Wildlife Department (TPWD) developed a mainframe-based system to allow county tax offices to inquire on the status of boat registrations. BRITS is the system that provides the county tax offices access to TPWD's boat registration information and titling system utilizing our RTS workstations. There are 254 county tax offices but not all of the counties are participating in the BRITS program.
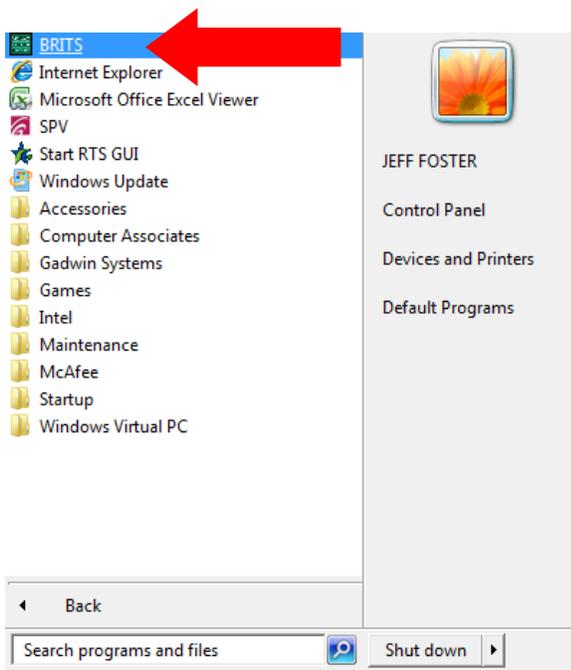
How to Log into BRITS:
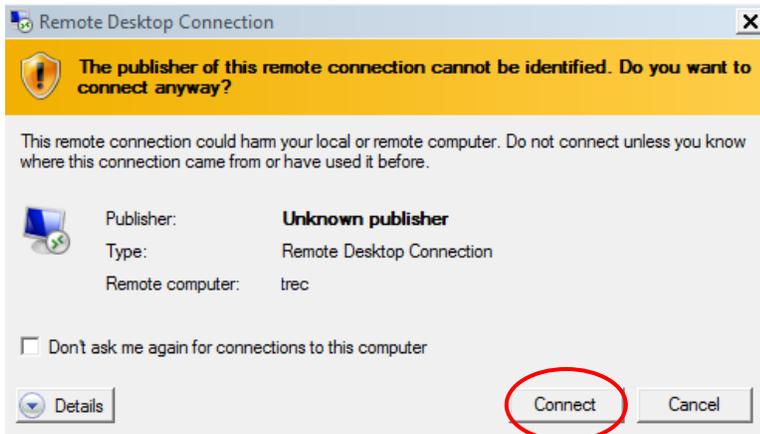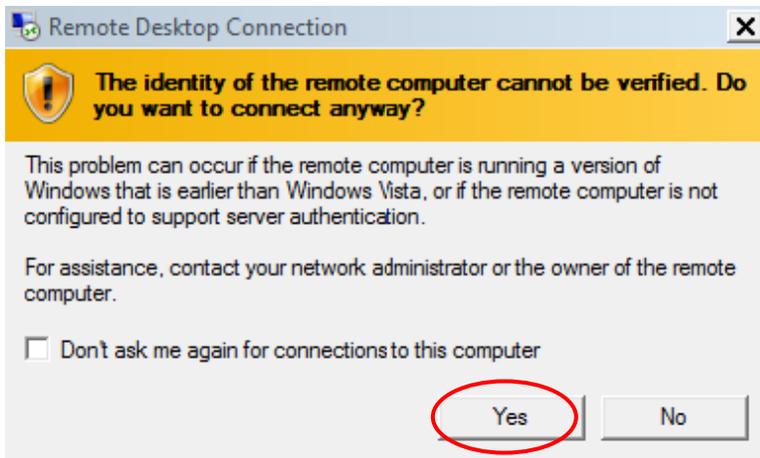
1. Click on the Windows 7 "Start" button.

The Windows 7 "START" button is located in the bottom left hand corner.
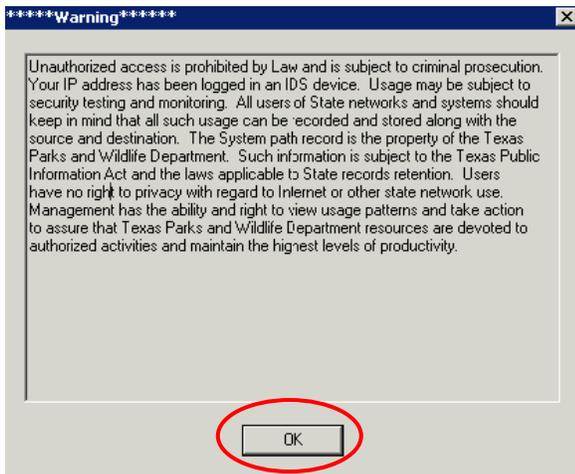
2. Click on All Programs.
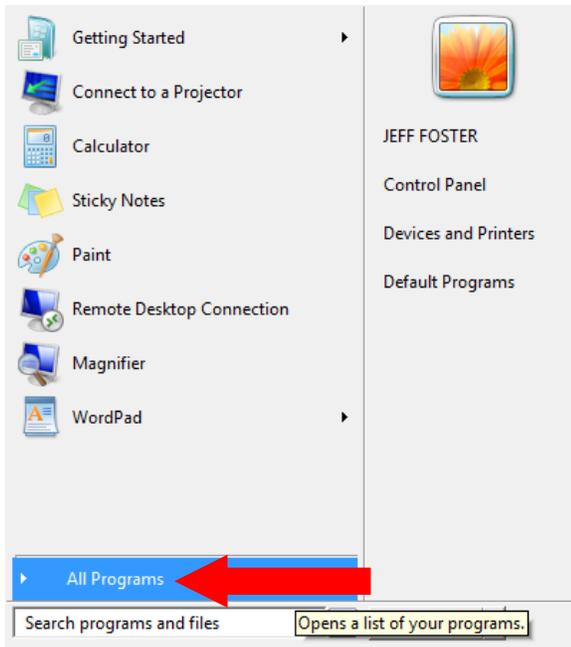
3. Click on BRITS.

4. Click on Connect.

5. Click on Yes.

6. Click on OK.

7. Enter User Name and Password, then click OK.

If it's the user's first time to log into BRITS, it may take time to load before proceeding with TPWD transactions for the day.