Texas Department of Motor Vehicles

EVIDENCE OF RELOCATION APPROVAL

To: Texas Department of Motor Vehicles
Motor Vehicle Division
PO Box 2293
Austin, TX 78768-2293
1-888-368-4689 Fax: 512-465-7310

This is to certify that:

_____
Dealer Legal Name, DBA

has approval to relocate its dealership facility from the current licensed facility located at

_____
Dealership Physical Address Including City, State, and Zip Code

to _____
New Dealership Physical Address Including City, State, and Zip Code

This Dealer is authorized by _____
Manufacturer/Distributor Legal Name

to (check one): ☐ **sell and service** ☐ **sell only** ☐ **service only** new motor vehicles designated as the following line-makes & types at the new facility:

LINE-MAKE (BRAND) NOTE: The line-make name and type code must be listed as they appear on the manufacturer/distributor license.	**TYPE CODE**

Type Codes:

AA – Passenger Auto
LT – Light Truck
MT – Medium Truck
HT – Heavy Truck
MH – Motor Home
TR – Towable RV

AT – ATV
MC – Motorcycle
MS – Motor Scooter/Moped
NV – Neighborhood Vehicle
ROV – Recreational Off-Highway Vehicle

AB – Ambulance
BS – Bus
FT – Fire Truck

AX – Axles
EN – Engine
TM – Transmissions
OT – Other

CHECK ONE:

☐ A new sales and service (franchise) agreement will be executed to reflect the new location.

☐ All provisions of the existing sales and service (franchise) agreement remain in effect at the new location.

_____
Typed or Printed Name of Authorized Manufacturer's or Distributor's Representative

_____ _____
Authorized Signature and Title Date

_____
Mailing Address

_____
City, State, Zip Code

The Texas Department of Motor Vehicles maintains the information collected through this form. With few exceptions, you are entitled upon request to be informed about the information that we collect about you. You may also review and correct the information collected. To be informed about the information collected, or to make an open records request, contact 1-888-368-4689 or MVD_Openrecords@TxDMV.gov.

Contact/Help