

Annual Report of Nonfinancial Data

Fiscal Year Ended August 31, 2017



Texas Department *of* Motor Vehicles

Prepared by
Finance & Administrative Services Division

December 31, 2017
Revised, January, 2018

Texas Department of Motor Vehicles Board

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Whitney H. Brewster

Executive Director

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Texas Department *of* Motor Vehicles
4000 Jackson Avenue
Austin, Texas

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December 31, 2017

The Honorable Greg Abbott, Governor
Ms. Lisa R. Collier, CPA, CFE, CIDA First Assistant State Auditor
Ms. Ursula Parks, Director, Legislative Budget Board

Ladies and Gentlemen:

We are pleased to submit the Texas Department of Motor Vehicle's *Annual Report of Nonfinancial Data* for the year ended August 31, 2017, in compliance with the TEX. GOV'T CODE ANN. §2101.0115 and in accordance with the instructions for completing the Annual Report of Nonfinancial Data.

The accompanying report has not been audited and is considered to be independent of the agency's *Annual Financial Report*.

If you have any questions, please contact Mr. Sergio Rey, Director of Accounting, at (512) 465-4203, or Ms. Linda M. Flores, CPA, Chief Financial Officer, at (512) 465-4125.

Sincerely,

A handwritten signature in blue ink that reads "Whitney H. Brewster".

Whitney H. Brewster
Executive Director

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(Unaudited)

Appropriation Item Transfers*

For the Fiscal Year Ended August 31, 2017

ITEM OF APPROPRIATION

	Transfers-In	Transfers-Out	Net Transfers
A. Goal: Optimize Services & Systems			
<i>Strategies:</i>			
A.1.1 13001 Titles, Registrations & Plates	\$ 1,479,898.91	\$ (76,836.10)	\$ 1,403,062.81
A.1.2 13002 Vehicle Dealer Licensing	856.00	(100,158.00)	(99,302.00)
A.1.3 13005 Motor Carrier Permits & Credentials	-	(1,255,296.91)	(1,255,296.91)
A.1.4 13006 Technology Enhancement & Automation	33,000.00	(249,842.00)	(216,842.00)
A.1.5 13007 Customer Contact Center	201,378.10	-	201,378.10
Total, Goal A: Optimize Services & Systems	\$ 1,715,133.01	\$ (1,682,133.01)	\$ 33,000.00
C. Goal: Indirect Administration			
<i>Strategies:</i>			
C.1.2 13010 Information Resources	-	(33,000.00)	(33,000.00)
Total, Goal C: Indirect Administration	-	(33,000.00)	(33,000.00)
NET APPROPRIATION ITEM TRANSFERS	\$ 1,715,133.01	\$ (1,715,133.01)	\$ (0.00)

* This schedule does not include Benefit Replacement Pay transfers or Rider Reduction transfers.

(Unaudited)

HUB Strategic Plan Progress Report

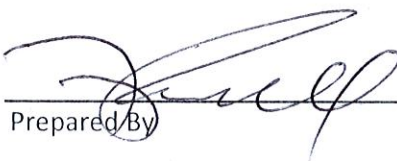
For the Fiscal Year Ended August 31, 2017

Source: Texas Government Code, Section 2161.124

Category	Actual for FY 16*	Actual for FY 17*	Goal for FY 18**
Heavy construction other than building contracts			
Building construction, including general contractors and operative builders contracts			
Special trade construction contracts	13.43%		
Professional services contracts			
Other services contracts	13.82%	4.38%	5.00%
Commodities contracts	28.50%	21.33%	23.00%

* Actual Percent spent with HUBS from HUB Report

** HUB Goal from the Strategic Plan


 Prepared By

Fred Snell
 Printed Name

512-465-4177
 Phone Number


 Approved By (Signature required.)

David Chambers
 Printed Name

512-465-1257
 Phone Number

(Unaudited)

Indirect Cost Schedule

For the Fiscal Year Ended August 31, 2017

A. Payroll-related Costs

(Exhibit II, Annual Financial Report)

FICA Employer Matching Contribution	\$	2,871,586.15	
Group Health Insurance		7,422,476.51	
Retirement		3,795,680.66	
Unemployment		40,168.93	
Total Payroll-related Costs			\$ 14,129,912.25

Workers' Compensation	\$	75,007.61	
Benefit Replacement Pay (BRP)		97,318.73	
Total Workers' Compensation and BRP			\$ 172,326.34

B. Indirect Costs

(Not reported in Agency's Annual Financial Report)

Bond Debt Service Payments			
Texas Facilities Commission (TFC)	\$	0.00	
Texas Public Finance Authority (TPFA)		0.00	
Other (if applicable)		0.00	
Total Indirect Costs			\$ 0.00

C. Indirect Costs - Statewide Full Cost Allocation Plan (SWCAP)

Comptroller of Public Accounts (CPA)	\$	243,139.00	
Department of Public Safety (DPS)		(212.00)	
Texas Facilities Commission (TFC)		2,915.00	
Governor Budget & Planning		2,958.00	
Total Indirect Costs - Statewide Full Cost Allocation Plan			\$ 248,800.00

TOTAL INDIRECT COSTS			\$ 14,551,038.59
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(Unaudited)

Schedule of Professional/Consulting Fees & Legal Service Fees

For the Fiscal Year Ended August 31, 2017

Professional/Consulting Fees:

Name	Service Provided	Amount
Abdeladim & Associates	Information Technology Services	201,327.17
Adjacent Technologies Inc	Information Technology Services	12,480.00
Allied Consultants	Information Technology Services	5,080.00
American Association of Notaries Inc	Educational/Training Services	25.00
Anchor Computer Inc	Data Processing Services	15,367.93
Apex Systems Inc	Information Technology Services	91,620.00
Black Book National Auto Research Division	Information Technology Services	93,500.00
C & T Information Tech. Consulting Inc	Information Technology Services	144,245.00
Carahsoft Technology Corporation	Information Technology Services	805,103.51
Carahsoft Technology Corporation	Consultant Services - Computer	3,279.53
Carahsoft Technology Corporation	Educational/Training Services	7,673.69
Capitol Systems Inc	Information Technology Services	85,455.00
Cogent Infotech Corporation	Information Technology Services	107,088.00
Dataspan Holdings	Data Processing Services	5,603.65
Dell Marketing LP	Information Technology Services	13,552.00
Deloitte Consulting LLP	Information Technology Services	8,846,761.58
Explore Information Services LLC	Information Technology Services	732,619.50
Fred Pryor Seminars	Educational/Training Services	199.00
Galton Cunningham & Bourgeois PLLC	Professional Services-Other	1,175.00
Intellipa Software Services Pvt. Ltd.	Educational/Training Services	300.00
Inventrum LLC	Educational/Training Services	14.85
Kaepfel Consulting LLC	Information Technology Services	24,609.50
Learnquest Inc	Educational/Training Services	2,800.00
Madcap Software Inc	Educational/Training Services	1,299.00
National Human Resource Group Inc	Information Technology Services	189,559.00
Navayuga Infotech LLC	Information Technology Services	152,997.22
NF Consulting Services	Information Technology Services	568,834.50
NTT Data Inc	Data Processing Services	626,988.84
NU Info Systems Inc	Information Technology Services	196,473.50
Prelude Systems Inc	Information Technology Services	34,125.00
Presidio Networked Solutions Group LLC	Consultant Services - Computer	4,200.00

(Unaudited)

Schedule of Professional/Consulting Fees & Legal Service Fees

For the Fiscal Year Ended August 31, 2017

Professional/Consulting Fees:

Name	Service Provided	Amount
Promiles Software Development Corp.	Information Technology Services	295,941.78
Safari Books Online LLC	Educational/Training Services	5,985.00
SHI Government Solutions Inc	Consultant Services - Computer	22,300.00
Skillpath Seminars	Educational/Training Services	125.95
Software Engineering Services	Information Technology Services	156,937.51
Southwest Research Institute	Consultant Services - Other	368,026.73
State Bar of Texas	Educational/Training Services	65.00
Steel Digital Studios Inc	Professional Services-Other	600.00
Texas Comptroller of Public Accounts	Professional Services-Other	10,000.00
Texas Comptroller of Public Accounts	Educational/Training Services	50.00
Texas Department of Information Resources	Computer Services-Statewide Tech	9,348,192.78
Texas Department of Information Resources	Data Processing Services	43,725.00
Texas Department of Transportation	Data Processing Services	38,181.69
Texas Workforce Commission	Educational/Training Services	2,171.00
TIBH Industries Inc	Information Technology Services	1,167,700.91
TXC Texas Creative Ltd	Consultant Services - Other	7,610.08
University of Texas at Austin	Educational/Training Services	11,584.00
Voice Products Inc	Information Technology Services	5,919.33
Wolters Kluwer Financial Services Inc	Information Technology Services	8,070.00
Workers Assistance Program Inc	Educational/Training Services	1,200.00
Workers Assistance Program Inc	Professional Services-Other	13,245.89
Total, Professional/Consulting Fees:		\$ 24,481,989.62

Legal Service Fees:

Name	Service Provided	Amount
State Office of Administrative Hearings (SOAH)	Legal Services - Approved by SOAH	70,900.00
Total, Legal Service Fees:		\$ 70,900.00

TOTAL, PROFESSIONAL/CONSULTING FEES & LEGAL SERVICE FEES **\$ 24,552,889.62**

(Unaudited)

Schedule of Space Occupied

For the Fiscal Year Ended August 31, 2017

The Texas Department of Motor Vehicles is headquartered in Austin, Texas and maintains sixteen (16) regional offices across the state to facilitate delivery of services to the motoring public. Effective November 1, 2009, the Texas Department of Transportation allocated office space to the TxDMV through a Memorandum of Understanding as required by HB 3097, 81st Legislature, R.S.

Location	Address	Lessor	Lease No.
State Owned Buildings			
Camp Hubbard Complex	4000 Jackson Ave, Austin, Texas		
Building, CH 1			
Building, CH 2 (Fiesta Room)			
Building, CH 5			
Bull Creek Complex	4203 Bull Creek, Austin, Texas		
Building 22			
Building 40			
Building 43 A, B & C			
Regional Offices			
Abilene	4210 North Clack, Abilene, Texas		
Amarillo	5715 Canyon Drive, Building H, Amarillo, Texas		
Austin	1001 East Parmer Lane, Suite A, Austin, Texas		
Beaumont	8550 Eastex Freeway, Beaumont, Texas		
Huntsville Operations	810 FM 2821, Huntsville, Texas	TDCJ - Wynne Unit	
Longview	4549 West Loop 281, Longview, Texas		
Lubbock	135 Slaton Road, Lubbock, Texas		
Midland/Odessa	3901 East Hwy 80, Odessa, Texas		
Pharr	600 West Expwy 83, Pharr, Texas		
*San Antonio	TransGuide Building, 3500 NW Loop 410, San Antonio, Texas		
Wichita Falls	1601-A Southwest Parkway, Wichita Falls, Texas		
Leased Space			
Centimeter Warehouse Facility	2000 Centimeter Circle, Austin, Texas	RUT-3-4-7, LTD	MOU with TXDOT
CPA Warehouse	1811 Airport Blvd, Austin, Texas	4015 Limited Partnership	6728
Regional Offices			
Corpus Christi	602 N. Staples Street, Corpus Christi, Texas	Corpus Christi Regional Transp. Authority	303-7-20538
Dallas	1925 E. Beltline Road, Carrollton, Texas	RDT Leasing	7959
El Paso	1227 Lee Trevino Drive, Suite 100, El Paso, Texas	Burnham Properties, Ltd.	10263
Fort Worth	2425 Gravel Drive, Fort Worth, Texas	Gravel Drive Limited	10462
Houston	2110 East Governors Circle, Houston, Texas	Ragsdale-Brookwood Joint Venture	20399
Waco	2203 Austin Avenue, Waco, Texas	Tony Martin, Trustee	8365

*Note: For the majority of FY 2017, the San Antonio office was located at 3500 NW Loop 410, San Antonio, Texas. The San Antonio office was relocated to 15150 Nacogdoches Road, San Antonio, Texas on August 28, 2017.

Texas Department of Motor Vehicles (608)

Location	Type	Usable Square Footage	FTEs	Cost Per			Contract Period
				Month	Sq.Ft. Per Mo.	Year	
State Owned Buildings							
Camp Hubbard Complex							
Building, CH 1	Office	71,684	270				
Building, CH 2 (Fiesta Room)	Office	1,102	-				
Building, CH 5	Office	33,134	116				
Bull Creek Complex							
Building 22	Office	7,664	51				
Building 40	Office	7,000	35				
Building 43 A, B & C	Office	5,030	20				
Regional Offices							
Abilene	Office	1,900	7				
Amarillo	Office	2,538	5				
Austin	Office	3,131	9				
Beaumont	Office	3,000	8				
Huntsville Operations	Office	260	2				
Longview	Office	3,120	10				
Lubbock	Office	2,579	7				
Midland/Odessa	Office	3,618	6				
Pharr	Office	3,500	13				
San Antonio	Office	1,760	16				
Wichita Falls	Office	2,665	11				
Total, State Owned Buildings		153,685	586	\$ -		\$ -	
Leased Space							
Centimeter Warehouse Facility	Warehouse	575	-	-	-	-	09/01/16 - 08/31/19
CPA Warehouse	Warehouse	3,000	-	1,694.73	0.5649	20,336.76	05/01/15 - 04/30/20
Regional Offices							
Corpus Christi	Office	3,141	7	3,737.79	1.1900	44,853.48	04/01/17 - 03/31/27
Dallas	Office	7,865	21	10,235.75	1.3014	122,829.00	04/01/15 - 03/31/20
El Paso	Office	3,771	10	4,485.78	1.1895	53,829.36	11/01/14 - 10/31/17
Fort Worth	Office	5,685	23	6,468.75	1.1379	77,625.00	08/01/13 - 09/30/20
Houston	Office	11,554	33	23,164.06	2.0049	277,968.72	11/01/16 - 09/30/24
Waco	Office	2,307	7	3,185.53	1.3808	38,226.36	09/01/15 - 08/31/20
Total, Leased Space†		37,898	101	\$ 52,972.39		\$ 635,668.68	
GRAND TOTAL†		191,583	687	\$ 52,972.39		\$ 635,668.68	

† Revised totals, January, 2018

(Unaudited)

Schedule of Vehicles Purchased

For the Fiscal Year Ended August 31, 2017

<u>Make</u>	<u>Model</u>	<u>Quantity</u>	<u>Purchase Price</u>	<u>Type of Use</u>	<u>Fuel Efficiency In Average Miles per Gallon</u>
				No Vehicles Purchased FY2017	
TOTALS		<u>0</u>	<u>0.00</u>		

(Unaudited)

Alternative Fuel Program Status

For the Fiscal Year Ended August 31, 2017

Alternative Fuel Vehicles Received Into Inventory by Fiscal Year

The totals in the chart below represent the number of alternative fuel vehicles received into inventory between September 1 and August 31 of each fiscal year.

Fiscal Year	Type Of Fuel Capability				Total
	Natural Gas (CNG)	Propane (LPG)	Ethanol (E-85)	Gas/Electric Hybrid	
2017					0
2016			3		3
2015					0
2014			8		8
2013			8		8
2012			6		6
2011					0
2010		6	1	11	18
Totals	0	6	26	11	43

Texas Department of Motor Vehicles was created by the 81st Legislature with House Bill 3097. The vehicles listed for FY2010 were part of the transfer from Texas Department of Transportation when the TxDMV began operations. The purchases to date were surplus vehicles bought from the Texas Department of Public Safety and one new vehicle procured via the Comptroller of Public Accounts Term Contract.

Fuel Usage for the Fiscal Year Ended August 31, 2017

	<u>Gallons Used</u>
Unleaded Gasoline	19,120
Unleaded for Gas Hybrid	3,266
Propane	0
Ethanol	4,416

(Unaudited)

Schedule of Itemized Purchases

For the Fiscal Year Ended August 31, 2017

<u>Vendor Name</u>	<u>Amount</u>	<u>Product Purchased</u>	<u>Justification</u>
<i>Promiles Software Development Corp.</i>	<i>\$ 269,400.00</i>	<i>Programming and Support Services</i>	<i>Competing Products Not Satisfactory</i>
		Software programming to modify our current TxPROS website, including production and disaster recovery, hardware, software and infrastructure.	Promiles Software Development Corporation wrote the source code for the system and currently supports it as well. As such, they are the only vendor that can supply the services required.
TOTAL PURCHASES	\$ <u>269,400.00</u>		

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