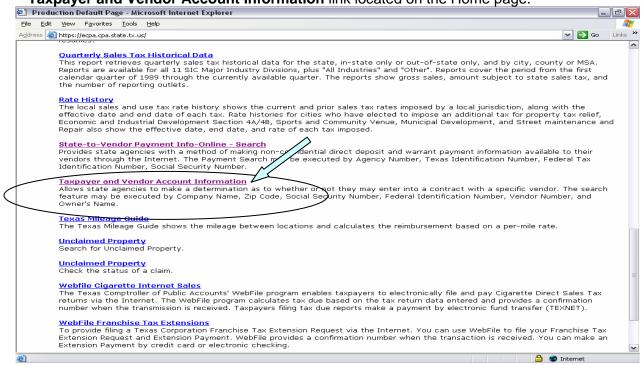
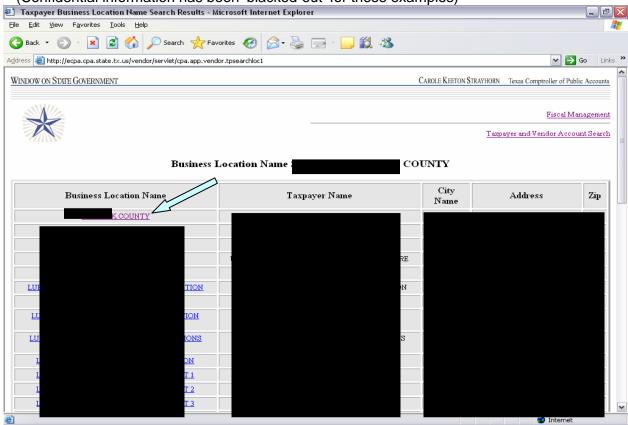
## INSTRUCTIONS FOR COUNTIES TO RETRIEVE THEIR TEXAS IDENTIFICATION NUMBER (TIN)

In order for a county tax office to access the State Comptroller's website, either the county Employer Identification Number (EIN) or Taxpayer Identification Number (TIN) must be provided. A county may obtain their Taxpayer Identification Number (TIN) by accessing the Comptroller's website at: <a href="https://ecpa.cpa.state.tx.us">https://ecpa.cpa.state.tx.us</a> and scrolling down and selecting the Taxpayer and Vendor Account Information link located on the Home page.

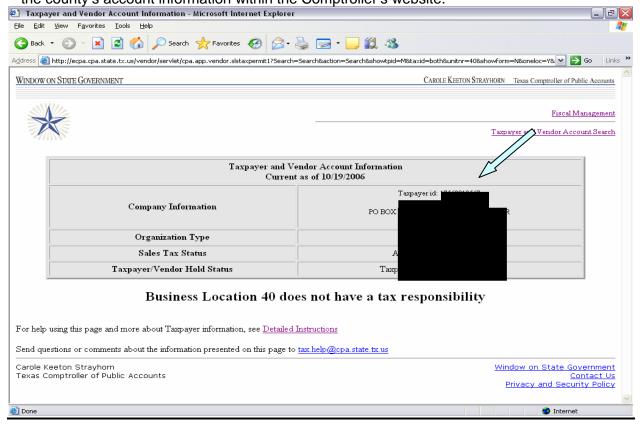


To search, type in the county name in the **Search by Business Location Name** box. Taxpayer and Vendor Account Information - Microsoft Internet Explorer File Edit View Favorites Tools Help ✓ → Go Links » Address a http://ecpa.cpa.state.tx.us/vendor/tpsearch1.html WINDOW ON STATE GOVERNMENT CAROLE KEETON STRAYHORN Texas Comptroller of Public Accounts Fiscal Management Taxpayer and Vendor Account Information Due to concerns about the elimination of vendor hold information on this website, the Comptroller's office has allocated technical resources to design a replacement web-based application. Agencies will be notified before the enhancements to the website are implemented. Agencies can continue to use this website until the new application is available. It is not necessary for you to request TINS access. Search By Taxpayer Number: Enter the first 11 digits of the vendor number, Search or the 11-digit. Texas taxpayer m Or Search By FEI ID: Reset Search By Business Name: Search Search By First, Middle, Last Name: (For Sales Tax Only) Reset Search By Business Location Name: Search Optional Zip Code: Reset

• The results list all agencies with that name. Select the appropriate name from the list. (Confidential information has been 'blacked-out' for these examples)

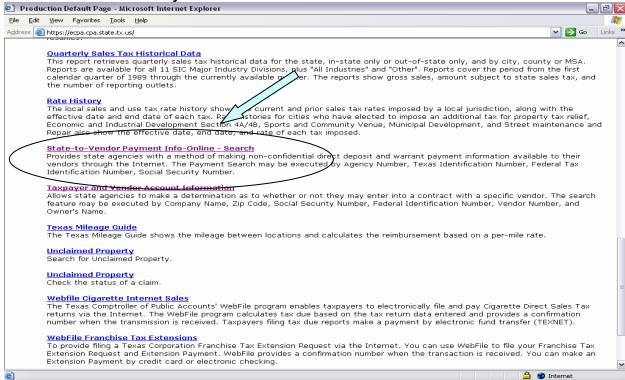


The Taxpayer Identification Number (TIN) is shown. This number can be utilized to access the county's account information within the Comptroller's website.

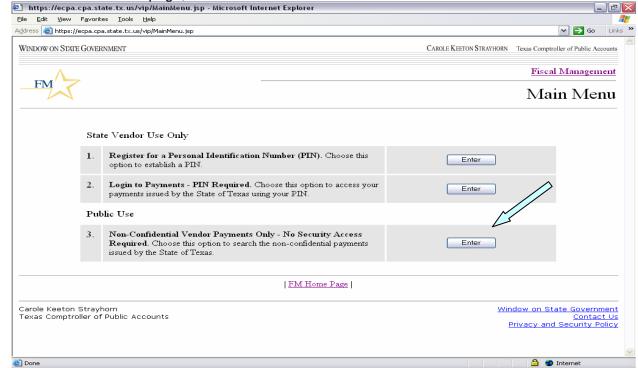


## INSTRUCTIONS FOR RECONCILING TXIRP FUNDS DEPOSITED INTO THE COUNTY'S BANK ACCOUNT AGAINST THE WEEKLY COUNTY IRP TRANSMITTAL INVOICE REPORT (RTS.ITF.7472)

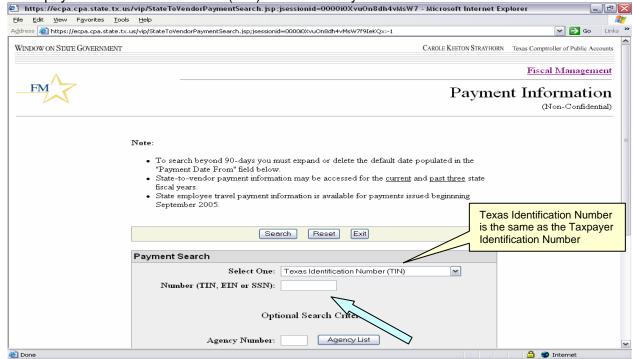
On the Comptroller's website (<a href="https://ecpa.cpa.state.tx.us">https://ecpa.cpa.state.tx.us</a>) Home page, scroll down and select the State-to-Vendor Payment Info-Online – Search link.



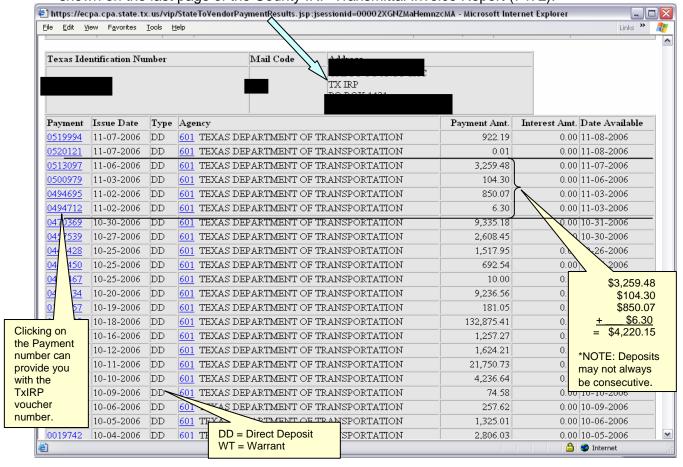
On the Main Menu page, click on the Enter button for section # 3 Public Use



 On the Payment Information page, type in the Employer Identification Number (EIN) or Taxpayer Identification Number (TIN) to search for your account.



When the account information appears, scroll down until you get to the TxIRP deposits (TxIRP is shown in the address box.). The payment amount column represents deposits made from the comptroller to the county bank account. These deposits will match the voucher amounts shown on the last page of the County IRP Transmittal Invoice Report (7472).



## County IRP Transmittal Invoice Report RTS.ITF.7472

