eLICENSING

Release Notes

Release 23.2

2/18/2023

Contents

Table 1: Revision Table

Version	Date	Description	Author
1.0	2/18/2023	Initial document	S. DeMar

About the Release

The Release Notes contain business impacts related to the changes in the 23.2 Release of eLICENSING.
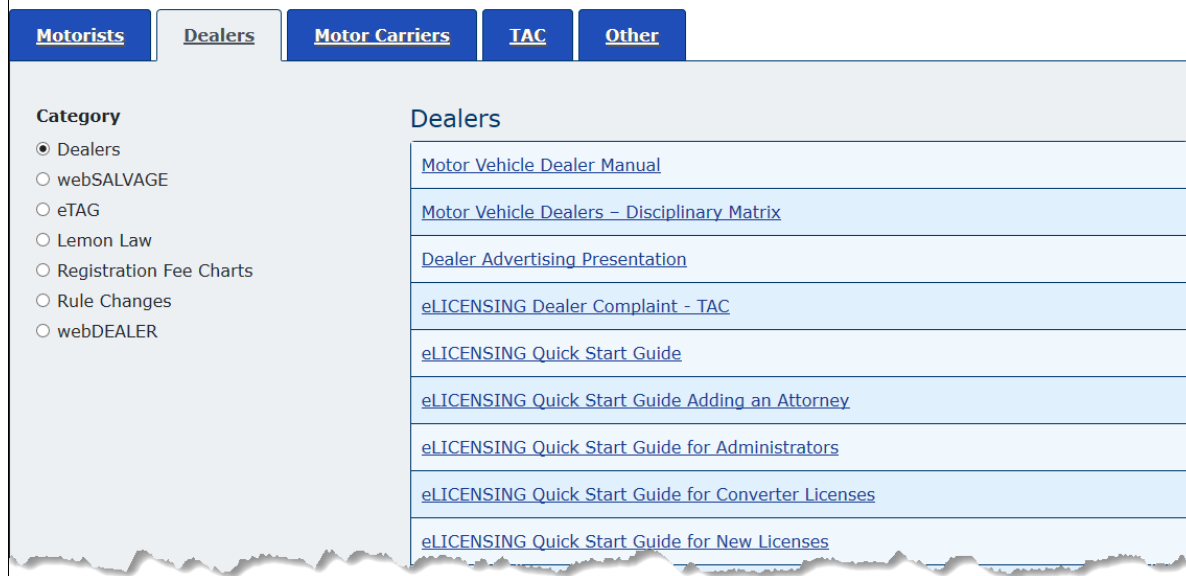
eLICENSING Overview

eLICENSING is a Salesforce application that has been customized to provide an online self-service hub for all motor vehicle dealers, salvage dealers, and industry licensees operating in Texas. Dealers and licensees can access licensing information, submit license applications and payments, and track the progress of submitted applications. Members of the public as well as tax assessor-collectors may use eLICENSING to file complaints against dealers.

Getting Help
The documentation for eLICENSING is on the Texas Department of Motor Vehicles web site: https://www.txdmv.gov. Open the **About Us** menu, choose **Publications**, open the **Dealers** tab, and select **Dealers**.

Publications & Manuals

Motorists	Dealers	Motor Carriers	TAC	Other

Category

- ⦿ Dealers
- ○ webSALVAGE
- ○ eTAG
- ○ Lemon Law
- ○ Registration Fee Charts
- ○ Rule Changes
- ○ webDEALER

Dealers

Motor Vehicle Dealer Manual
Motor Vehicle Dealers – Disciplinary Matrix
Dealer Advertising Presentation
eLICENSING Dealer Complaint - TAC
eLICENSING Quick Start Guide
eLICENSING Quick Start Guide Adding an Attorney
eLICENSING Quick Start Guide for Administrators
eLICENSING Quick Start Guide for Converter Licenses
eLICENSING Quick Start Guide for New Licenses

The eLICENSING documentation is also available:

For Dealers: https://www.txdmv.gov/dealers/licensing/elicensing-resources

For Tax Assessors/Collectors: Go to www.txdmv.gov/tax-assessor-collectors, open the **Resources** tab, select **Publications & Manuals** | **Dealers** | **Dealers**.

Summary of Bug Fixes

LACE-6587	Create eTAGs for Associated Licenses for Converter New, Franchise New, and Franchise Amendments
LACE-9618	Prevent Social Security Numbers from Displaying in eLicensing
LACE-9520	Update the CID User Role and Profile Names in eLICENSING
LACE-9527	Correct the Multiple Payor Report to Pull the Receipt Account Name
LACE-9644	Update webDEALER with Existing Location/DBA Changes in eLICENSING
LACE-9658	Add a Hard Stop to the Application for Proposed Effective Date

Summary of Enhancements

LACE-9364	Added the TAC Review Case Complaint Type
LACE-9511	Created New Third-Party Payor Questions on eLICENSING Application
LACE-9512	Added New Data Field(s) to the Payment Record and Application Record
LACE-9554	Updated the eLICENSING Application Received Email for GDN/FRN Applications Requiring Fingerprints
LACE-9607	Added an Indicator for Receipt of Identity Background
LACE-9631	Added General Manager and Dealer Principal to Identity Background

Bug Fix Details

LACE-6587   **Create eTAGs for Associated Licenses for Converter New, Franchise New, and Franchise Amendments**

When an eTAG contact is identified in an approved New or Amendment franchise dealer application or an approved New Converter application, access to the eTAG database is created for associated GDN licenses automatically.

LACE-9618   **Prevent Social Security Numbers from Displaying in eLicensing**

In the eLICENSING web application, Social Security Numbers are now masked on the external application summary and show only the last four digits.

LACE-9520   **Update the CID User Role and Profile Names in eLICENSING**

Updated the CID User Role and Profile names to reflect the changes made in integrating CID with the ENF divisions.

Original User Role Name	New Name
CID Director	ENF/CID Director
CID Investigator	CSS Investigator
Field Service Manager	CSS Manager
Field Service Representative	CSS Compliance Specialist
Lead Investigator	CSS Investigator

Original Profile Name	New Name
CID Director	ENF/CID Director
CID Investigator	CSS Investigator
CID Field Service Manager	CSS Manager
CID Field Service Representative	CSS Compliance Specialist
CID Lead Investigator	CSS Investigator

LACE-9527   **Correct the Multiple Payor Report to Pull the Receipt Account Name**

The **Multiple Payor Report** now shows the expected output.

LACE-9644   **Update webDEALER with Existing Location/DBA Changes in eLICENSING**

When an existing location or DBA is edited or added to a New or Amendment application with an open or approved status in the eLICENSING system, the webDEALER system is now automatically updated.

LACE-9658   **Add a Hard Stop to the Application for Proposed Effective Date**
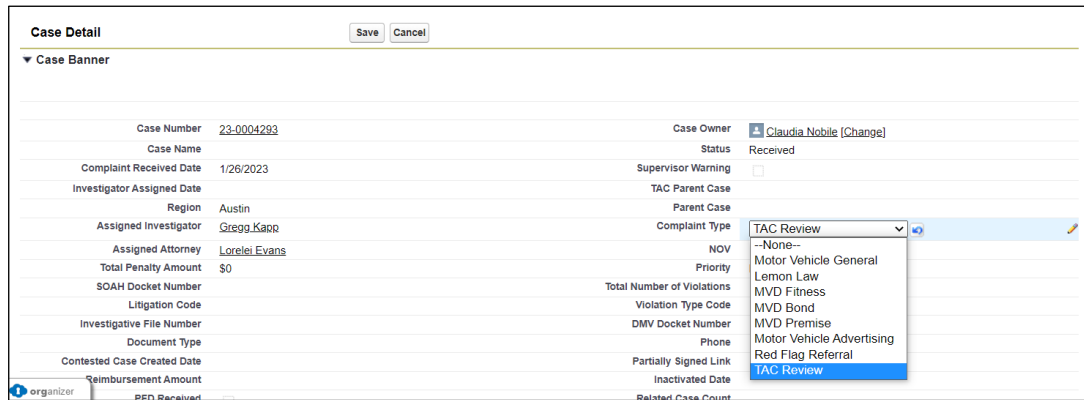
The Proposed Effective date must be populated for the application to continue processing.

Enhancements

LACE-9364   **Added the TAC Review Case Complaint Type**

Investigators can investigate, address, process, and track TAC Review cases when created. Neither the complainant nor respondent will be linked up with a license in the system. These cases will stop as Closed No Violation (CN) or Referred to Law Enforcement.

When creating an internal or external complaint case, select **TAC Review** from the **Complaint Type** drop down menu.
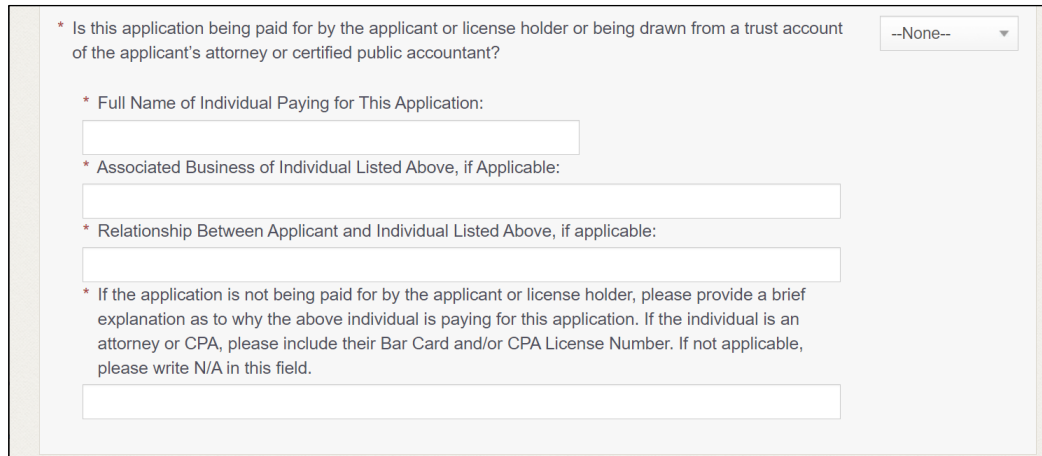

LACE-9511   **Created New Third-Party Payor Questions on eLICENSING Application**

On external eLICENSING applications where a payment is required, a new **Third-Party Payor Information** section displays the following questions:

- Full Name of Individual Paying for This Application:
- Associated Business of Individual Listed Above, if Applicable:
- Relationship Between Applicant and Individual Listed Above:
- Please provide a brief explanation as to why the above individual is paying for this application.

LACE-9512   **Added New Data Field(s) to the Payment Record and Application Record**

To provide License Specialists with information when reviewing payments associated with an application, the **License Type** and **Payor Validation** fields were added to the Payment Record.

- Added the **License Type** field to the **Related Payments** section of the Payment Record.
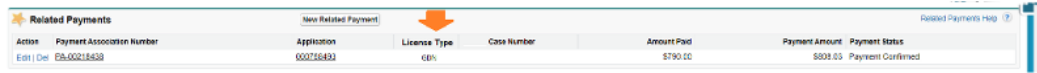
- Added the new **Payor Validation** drop-down field to the **Payment Detail** section of the Payment Record. The options are **Blank**, **Valid**, or **Invalid**.
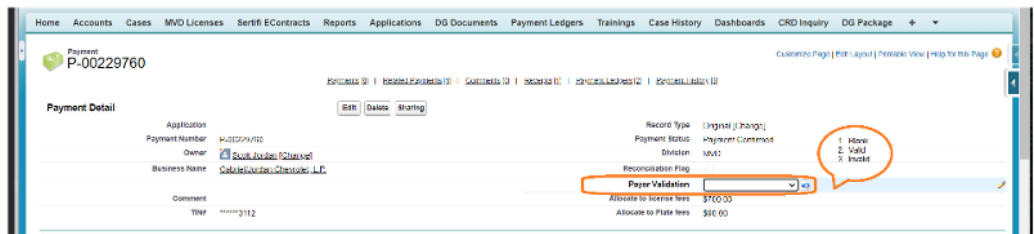
- Added the new **Payor Validation** field as a read-only field to the Payment section of all the associated Application(s).

LACE-9554   **Updated the eLICENSING Application Received Email for GDN/FRN Applications Requiring Fingerprints**

To alert dealers to the new Fingerprinting process, the eLICENSING Application Received email for GDN & Franchise applications that require fingerprinting was updated to include the new Fingerprinting processing procedure that started 9/1/2022.

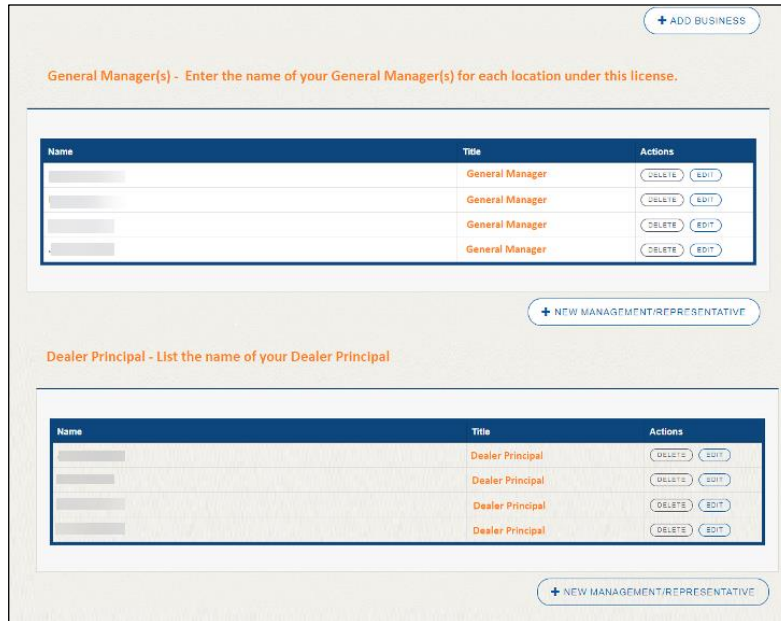**LACE-9607**   **Added an Indicator for Receipt of Identity Background**

So Fingerprint Specialists can identify which contacts on an application have not completed their Identity Background within a 21-day period, the **>20 Days** check box was added to the Identity Background section of the contact record.
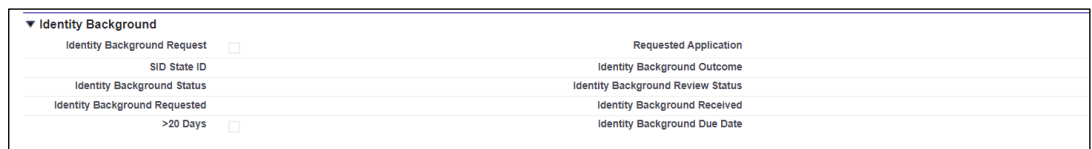
A check mark displays only if the **Identity Background Received** date is blank, and the current date is greater than 20 Days from the **Identity Background Requested** date.
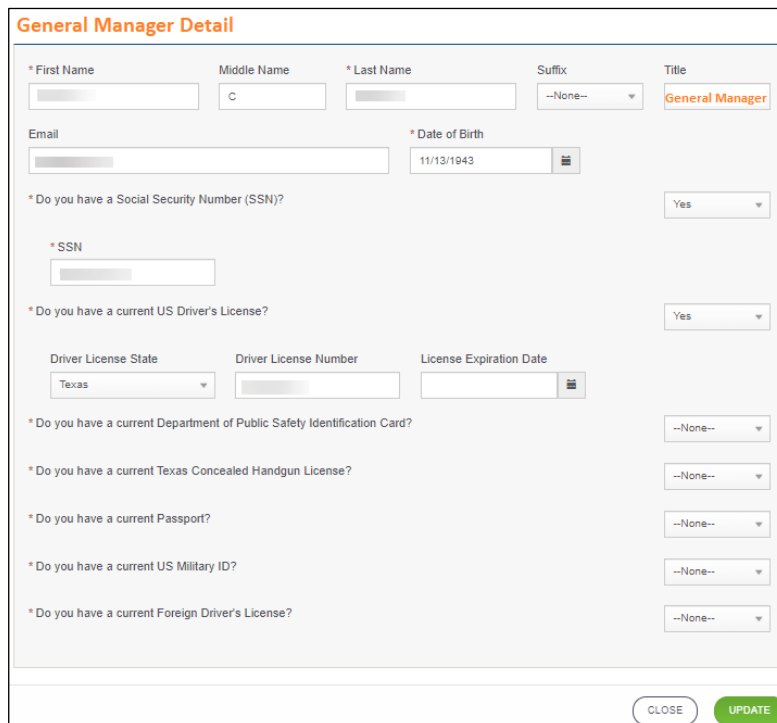
LACE-9631   Added General Manager and Dealer Principal to Identity Background

Dealers need the ability to add General Managers and Dealer Principals to the ownership & management section of an application in order to comply with the Board Rule that General Managers and Dealer Principals must be fingerprinted.

Detail pages were added on the external application for General Manager and Dealer Principal. The detail page for Dealer Principal is the same as the General Manager page shown below.